

**Laconia Public Library**  
**Board of Trustees**  
**Minutes of Meeting**  
**January 25, 2018**  
**Volpe Conference Room**

**Call to Order:** Laconia Public Library Board of Trustees held their regular monthly meeting in Volpe Conference Room. Chairman John Moriarty called the meeting to order at 5:00p.m.

**Present:** James Anderson; Marie Bradley; Kimberly Danosi; John Perley; Liz Rosenfeld; alternate Bruce Kneuer, and Director Randy Brough. Chairman seated Kneuer.

President LHMS Pam Clark and Executive Director Pat Tierney from Laconia Historical and Museum Society gave a presentation that highlighted 2017 exhibits and programs and provided a timeline for proposed 2018 programs.

**Reports:**

On a motion by Anderson, seconded by Danosi, Board voted unanimously to approve minutes of December 7, 2017 meeting.

**Financial:**

On a motion by Anderson, seconded by Bradley, Board voted unanimously to accept November 2017 checking account summary and all reports for December 2017.

**Technology:**

Email migration implementation by City IT is successfully complete. Dark fiber connection between City Hall and Library is completed.

Director will ask City IT to provide SharePoint training for appropriate library staff and Trustees.

**Chairman's Report:**

Reappointment of Trustees. Olie and Kim are up for reappointment this year.

Investment Policy. More work remaining to be done on policy before final acceptance.

Posting Agenda and Minutes. Discussion occurred surrounding requirements for posting Board agenda and

meeting minutes.

Chairman and Director are meeting with City Manager next week to continue the discussion.

Alternate Linda Phelps has resigned and her service was recognized.

### **Director's Report:**

Shelves have still not been switched between reference room and main level fiction area.

Caleb Kneuer is now part-time library assistant. Lilly Hodapp is the new library page.

Three candidates for Dot Sausville's position (Administrative Technical Assistant) have been interviewed including Library Assistant Lesley Unger. She will be interviewed a second time early next week and we hope to make a final decision by the middle of the week.

### **Old Business:**

A drug overdose occurred in the Mowbray Room on Friday afternoon, January 5. The individual involved was revived and transported to LRGH. The individual came into the library on January 8 and was No Trespassed by the Director. This incident was reported in the Daily Sun. Board discussed strategies for dealing with opioid crisis as it impacts the Library. Hopefully, Police Chief and Fire Chief will be able to attend and provide input at next Board meeting on February 15. Director has collected information from both regarding departmental calls for service at the library dating back 7-8 years. Director is attending a meeting tomorrow morning at Manchester City Library and will canvass peers to determine which libraries lock restroom doors.

### **New Business:**

After a lengthy discussion, Board voted unanimously to fund LHMS proposal for exhibits and programs for one year, \$20,000.00 to come from LPL Trust Funds.

Motion made by Danosi. Following a lengthy discussion, the motion was seconded by Perley, to approve funding for one year to retain the professional services of LHMS and their contractors to stage and present exhibits. Director to coordinate scheduled conversation between LPL and LHMS as to the exact times. \$20,000 to come from General Trust Fund.

Regular updates and thorough accounting of expenses is expected throughout 2018.

Endowment Policy limitations spending tabled.

Next meetings: February 15, March 15, April 19, May 24

Meeting adjourned at 8:05 pm on a motion by Danosi, seconded by Perley.

Respectfully submitted,