

1/21/2026 - Minutes

1. Call to Order

The meeting was called to order at 9:03am.

2. Roll Call

The following members were present Kara Chase, Warren Clement, and Myles Chase.

3. Recording Secretary

Savanna Brunelle, Administrative Assistant.

4. Staff in Attendance

Rob Mora, Planning Director.

5. Acceptance of Minutes from Previous Meetings

5.1. Draft Minutes

Minutes were accepted as presented.

6. New Business

7. Old Business

7.1. Rotary Park Sprinkle Upgrade

There was no update about the sprinkler upgrade for Rotary Park. R. Mora is going to reach out to Parks and Recs to see if they're going to put out an RFP.

7.2. Landscaping Plans

Jack Lesperance and Jennifer were present to speak on Belknap Landscapes behalf. They presented a proposal as to what the landscaping will be for the upcoming year. They emphasized that this past year a lot of the spots needed pruning and weed work. This year they plan on focusing heavily on plants and plantings. W. Clement asked for a more in-depth financial report before presenting it to City Council. TIF members expressed their biggest concerns being the three parks, Rotary, Stewart and the entrance to downtown. There was also discussion about watering the plants this year as part of the proposal. Belknap Landscape will come back to present a breakdown of the cost at the next meeting.

7.3. Window Boxes

M. Chase gave an update about the school having the window boxes on their agenda.

7.4. Bike Racks

M. Chase is going to research more about bike racks.

7.5. Trash Barrels

M. Chase is going to research more about trash barrels.

7.6. 2026 Request to City Council

The request to go to City Council is to continue the beautification of Downtown.

7.7. 2025 Review

7.8. Storage Shed Roof

There was no update on the storage shed roof.

7.9. Wish List

TIF members were encouraged to come up with wish list items for the future.

8. Adjournment

The meeting was adjourned at 9:43AM.

Minutes submitted by Savanna Brunelle, Planning Department Administrative Assistant.