

STAFF REPORT

August 26, 2019

Topic: Prescott Farm Harvest Festival – Request to waive fees

Discussion: Prescott Farm Environmental Education Center has received Special Event Review Committee approval for their Harvest Festival which will take place on September 14, 2019 on their property at 928 White Oaks Road.

In conjunction with that event, Prescott Farm is requesting a waiver of the \$100 Special Events fee and the \$10 Loudspeaker fee.

A copy of a letter from Phoebe VanScoy-Giessler, Development & Communications Director at Prescott Farm, requesting the waiver is attached.

Fiscal Impact:

Staff Recommendation:

This report submitted by: Nancy Brown

Proposed motion: *“I move to approve the request from Prescott Farm Environmental Education Center to waive the \$100 Special Events fee and the \$10 Loudspeaker fee in connection with their Harvest Festival scheduled for September 14, 2019.”*