

## **STAFF REPORT**

*August 12, 2019*

**Topic:** Request by the Belknap County Democrats to use Leavitt Park and Clubhouse for a “Belknap County Democrats Summer Blue Bash” on August 25, 2019 from 2 pm – 7 pm, approval of Temporary Traffic Order 2019-9, and request to waive fees associated with the event

**Discussion:** The Belknap County Democrats have requested the use of Leavitt Park and Clubhouse for an event on August 25, 2019. The Parks and Recreation Commission and the Special Events Review Commission have both approved this event. It is now being referred to the City Council for approval of the Temporary Traffic Order and request to waive fees.

**Fiscal Impact:** The Belknap County Democrats have specifically requested a waiver of the \$100 Special Events fee and the \$75 Licensing fee.

**Staff Recommendation:**

**This report submitted by:** Nancy Brown

**Proposed motion:** *“I move to approve the request by the Belknap County Democrats to use Leavitt Park and Clubhouse for a “Belknap County Democrats Summer Blue Bash” on August 25, 2019 from 2 pm to 7 pm, approve Temporary Traffic Order 2019-9 and approve waiver of fees associated with the event.”*