

## **STAFF REPORT**

*May 13, 2019*

**Topic:** Belknap Mill request in connection with “Arts in the Park”

**Discussion:** The Belknap Mill will again be presenting the annual “Arts in the Park” series on selected dates from early July to early September. In connection with the series they are planning to have one food vendor per show participating from 5 pm to 8:30 pm. The food vendor will occupy the three parking spaces on Beacon St. East as shown in the attached map. If there are changes in the configuration of parking spaces on Beacon St. East during this time frame requiring a modification in location of the spaces requested, the City Manager will review those changes and provide administrative approval.

In addition, the Belknap Mill is discussing the possibility of providing beer and wine during the “Arts in the Park” performances on the patio and grass area adjacent to the Mill.

The Mill has received the required approvals from both the Parks and Rec Commission and the Special Events Review Commission.

**Fiscal Impact:** There is no fiscal impact to the City.

**Staff Recommendation:** Staff recommends approval of this request.

**This report submitted by:** Scott Myers, City Manager

**Proposed motion:** *“I move to approve the request of the Belknap Mill to allow a food vendor to occupy the three parking spaces on Beacon St. East as presented in connection with the annual “Arts in the Park” events, and also to allow the serving of wine and beer on the patio and grass area adjacent to the Mill during those performances.”*