



Application #: _____
Fees Paid: _____
Check #: _____
Receipt #: _____

**SPECIAL EVENT
APPLICATION**

Weirs Action Committee

New Special Event

Special Event Renewal (No Changes)

Name of Event: Laconia Motorcycle Week

Type of Event: Bike Week

Date(s) of Event: 6/13-6/21, 2026 Time of Event: 8am-8pm daily

Tax Map/ Lot # (s): 155-252-16 Zoning District (s): Commercial Resort

Street Address: 17 Endicott St N. (Endicott Rock Park/Weirs Beach)

Number of Parking Spaces: _____ Number of Venders: 0 Number of Tents and Sizes: 0

Parks Approval: 8/18/25 Loudspeaker Hours: NA Non-Profit (501C-3) ID #: 02-0493577

Detailed Description of Event: Proposal is for parking motorcycles and cars. City Council approval on 11/10/25 included waiver of SETRC application fee. This is City land; this is the City's parking lot; so the City will provide the site plan, which includes the layout of the parking lot and the number of parking spaces.

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Sign as appropriate (If agent or non-person please attach certification)

APPLICANT	AGENT	PROPERTY OWNER
Printed Name: <u>Weirs Action Committee</u>	<u>Robert Ames</u>	<u>City of Laconia</u>
Signature: <u>Robert Ames</u>	<u>Robert Ames</u>	
Date: <u>1/7/2026</u>	<u>1/7/2026</u>	

DUE AT SUBMISSION:

- **ALL FEES**
- **COMPLETED APPLICATION CONTACT WORKSHEET**
- **COMPLETED CHECKLIST FOR EVENT**
- **10 COPIES OF ENTIRE SPECIAL EVENT APPLICATION AND SUPPORTING DOCUMENTATION**



City of Laconia Special Event Checklist

Weirs Action Committee

- Site plan must be to scale, using: 1" = 10', 1" = 20', 1" = 30', 1" = 40', or 1" = 50' scale.
- Title block with the following information: plan purpose, property address (must include street number, & property owner)
- North arrow
- Plan scale, including a bar scale as indicated above
- Existing property lines
- Existing streets & street names abutting the property
- Size, location, & use of existing permanent structures
- Size, location, & use of proposed temporary structures, with the structure setbacks shown on the plan
- Size, location, & number of proposed vending sites, including those within any structures NOTE: All sites must be numbered, and all sq. footage is to be indicated.
 - Size, location, & use of existing access, driveways & parking areas
 - Size, width, surface material & location of any proposed temporary access, driveways, & parking areas, including number of parking spaces
 - ATM's (all locations must be indicated on the plan)
 - Location & number of existing & proposed trash disposal facilities, along with contracts To be submitted on:
 - Copies of solid waste & sanitary facility maintenance contracts To be submitted on:
 - Location, type & number of existing & proposed restroom facilities
 - Location & type of existing & proposed water supply
 - Certificate of Insurance To be submitted on: **on or before 6/12/2026**
 - Method & number of private security guards or police on the property To be submitted on:
 - Location & type of any entertainment areas planned on the site; number of persons to be accommodated
 - Location, type & number of any portable or permanent fuel supply on site (MUST be shown on plan) To be submitted on:
 - Location & type of existing & proposed electrical supply To be submitted on:
 - Size & location of parking areas for visitors & employees
 - Location & width of any existing or proposed driveways or fire lanes to be used for emergency access

***This is City property. City to provide site plan. City to provide trash and waste contracts.**