



# DEMOLITION PERMIT Application

City of Laconia Code Enforcement Department  
Phone: (603) 527-1293 - Fax: (603) 524-2167

DATE: \_\_\_\_\_

YEAR  
BUILT: \_\_\_\_\_

**NOTE: Any structure 50 years or older AND 700 square feet or larger must be reviewed and approved by the Heritage Commission, which meets on the second Wednesday of each month. If the structure meets the criteria to be reviewed by the Heritage Commission, NO demo permit will be issued, and NO actual demolition can occur until after the Commission's decision. Each BUILDING requires a separate application.**

LOCATION OF BUILDING TO BE DEMOLISHED:	SQUARE FOOTAGE OF STRUCTURE:
OWNER'S NAME & MAILING ADDRESS:	IS STRUCTURE VISIBLE FROM ADJACENT PUBLIC RIGHT-OF-WAY OR PUBLIC LANDS? YES <input type="checkbox"/> NO <input type="checkbox"/>
OWNER'S PHONE #:	VALUE OF BUILDING: \$ 398,206
SCOPE OF WORK:	
CONTRACTOR'S NAME:	CONTRACTOR'S PHONE #:
CONTRACTOR'S ADDRESS:	

## FORMER USE OF BUILDING:

ONE/TWO FAM. ☐ MULTI-FAM. ☐ COMMERCIAL ☐ STORAGE ☐ OTHER ☐

APPROXIMATE START DATE: \_\_\_\_\_ APPROXIMATE FINISH DATE: \_\_\_\_\_

**APPLICANT IS REQUIRED TO OBTAIN SIGN-OFF'S BY THE  
FOLLOWING AGENCIES BEFORE PERMIT WILL BE ISSUED:**

DEPT. OF PUBLIC WORKS:	GAS SUPPLIER:
WATER DEPT:	FIRE DEPT:
ELECTRIC SUPPLIER:	PLANNING DEPT:
HERITAGE (Structures over 50 years old) COMMISSION:	TAX (Mobile Homes Only) COLLECTOR: N/A
CONDO ASSOC. N/A	

See page 2 for more important information.

# **DEMOLITION PERMIT**

## **Application**

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COMPLETED ASBESTOS DEMO/RENOVATION NOTIFICATION FORM ATTACHED: ☐

HAVE ALL HAZARDOUS MATERIALS BEEN REMOVED? YES ☐ NO ☐

DOES THE BUILDING CONTAIN ANY ASBESTOS? YES ☐ NO ☐

FEE: \$

CONTRACTOR'S SIGNATURE: \_\_\_\_\_

CODE OFFICIAL'S APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

# DEMOLITION PERMIT INSTRUCTIONS

- STEP 1:** Fill out the application form.
- STEP 2:** If the structure is 50 years or older and over 700 SQ FT, you are **required** to attend the next scheduled Heritage Commission meeting. Meetings are held on the second Tuesday of each month at 4PM located in the Council Chambers at City Hall. During the meeting you will be called to the podium to represent the structure and to answer questions from the Commission regarding any potential cultural or historical significance the structure may have. State your name and the property address you are representing. If your structure is found to be “significant”, a site walk may be requested. If you have photos showing the state of disrepair of your structure, you are encouraged to email them to [CodeEnforcement@laconainh.gov](mailto:CodeEnforcement@laconainh.gov) at least 5 days prior to the meeting.
- STEP 3:** Contact a licensed asbestos abatement company for testing. This is **required** regardless of the age of your structure.

**STEP 4:** **You are required to obtain signatures from the following departments:**

- Department of Public Works located at 27 Bisson Avenue.
- Water Department (regardless if you have City water or not) located at 988 Union Avenue.
- Planning Department located in the basement of City Hall at 45 Beacon Street East.
- Fire Department (must present a copy of the asbestos test to get a signature) located at 848 North Main Street.
- If applicable, the Eversource work order number to make sure power has been disconnected.
- If applicable, the Liberty Utilities work order number to make sure any gas service has been disconnected.
- If applicable, a copy of the letter of approval from your condominium association.
- If applicable, the signature of the Tax Collector (for mobile homes only).

Once all required signatures have been obtained and the asbestos report has been submitted to Code Enforcement, an invoice will be emailed to you. Once paid, the permit will be issued.

## **FEES:**

Residential One/Two Family Home: \$100  
Residential Accessory Structure: \$ 50  
Commercial Structure: \$200  
Commercial Accessory Structure: \$100

Please call Code Enforcement at (603) 527-1293 with any questions or email us at [CodeEnforcement@laconianh.gov](mailto:CodeEnforcement@laconianh.gov).