

1. CALL TO ORDER

R. McNeill called the meeting to order at 4:30 p.m.

2. SALUTE TO THE FLAG

T. Carmichael led the salute to the flag.

3. RECORDING SECRETARY

S. Brunelle was the recording secretary.

4. ROLL CALL

In attendance:

Councilor Eric Hoffman

Patrick Wood

Richard McNeill

Tyler Carmichael

5. STAFF IN ATTENDANCE

In attendance:

Savanna Brunelle, Administrative Assistant

6. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING(S)

6.1. Prior minutes

P. Wood moved to accept minutes as presented. T. Carmichael seconded.

Ayes: 4    Nays: 0    Abstentions: 0

7. NEW BUSINESS

8. UNFINISHED BUSINESS

8.1. Laconia CCA Draft Plan

T. Carmichael had the following questions and comments regarding the Draft Aggregation Plan:

- § 4.A references consumers as making up the Legislative Body of the City. Isn't the City Council the Legislative Body?
- § 4.D references the City Manager as the Program Administrator. Should we add in "or their

designee?"

- He recommends the City leave the option to impose an operational fee in the Plan in case the City decides it is necessary to implement at a later date. However, he believes it should be clearly defined in the ESA should the City ever implement said fee.

Councilor Hoffman had the following questions and comments regarding the Draft Aggregation Plan:

- Once the initial supply contract ends, what is the process for securing the next contract?
- Would this Committee, the City Manager, the City Council or a combination of the three decide if the program should continue or end after the initial term?
- Would this Committee, the City Manager, the City Council, or a combination of the three determine the appropriate supply contract for the City?
- Does the Plan specify how and who determines what the default tier is for customer enrollment?
- Would it be possible to show what the default Utility and Program's supply rates are on the City or Program's website so customers can easily compare? Can we also show the difference in rates over time so the customers can see how much the Program has saved consumers over the year(s)?
- Does the City Council need to provide an annual authorization to the City Manager to make the necessary decisions to set prices and terms and to enter into an ESA?
- Are public hearings needed for each ESA?
- He recommends the City not pass on operational costs to consumers through an operational fee.
- He recommends the City Council authorize the City Manager to execute each ESA in consultation with this Committee.

P. Wood had the following questions and comments regarding the Draft Aggregation Plan:

- How have other communities determined if the program should continue?
- § 4.D. references the City Manager as the designated Program Manager to execute an ESA. The City Council should designate this Committee to review ESAs and make recommendations to the City Manager.
- § 6.B. references the Opt-Out Notice and Period. How will consumers currently participating in a private supply contract be notified of the Program? How will they know how to opt out of their current contract and opt in to the Program? Will they automatically be enrolled into the Program once their contract ends?
- § 7.A. references the Consultant will coordinate with the City Manager to solicit new bids prior to the expiration of each electric service agreement (ESA). Should we set a concrete deadline for the Consultant coordinate with the City Manager prior to the expiration of each ESA?
- § 8 references a "consultancy fee" and "operational fee." Is the operational fee included in the consultancy fee? If not, how will this fee be collected and disbursed to the City? Who determines these fees?
- § 9 references the City Council's designee to set prices and term lengths. Who would this be?
- § 9 references an "operational fee" and "consultancy fee." How are those set?
- § 9 references "customer class." What does this mean, and what are some examples of said classes?
- § 13(b) is missing an "is" in the fourth line of the paragraph.
- § 15 references a 90-day notice to the Utility to terminate the plan. Is this enough time to provide residents with enough time to prepare?
- He recommends the City leave the option to impose an operational fee in the Plan in case the City decides it is necessary to implement at a later date. However, he believes it should be clearly defined in the ESA should the City ever implement said fee.

R. McNeill had the following questions and comments regarding the Draft Aggregation Plan:

- Would the City Council designate this Committee to review the prices and term lengths for each product offered and to present the Council with their recommendation?

- He recommends the City not pass on operational costs to consumers through an operational fee.

It was the consensus of the Committee that these questions and comments be provided to the City's legal counsel and representatives of Colonial Power to address prior to or at the next Committee meeting.

9. SET NEXT MEETING TIME AND DATE

TBD

10. ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMITTEE

The Committee discussed expanding its role beyond electric aggregation. T. Carmichael advised he would discuss it with the City Manager.

11. ADJOURNMENT

R. McNeill adjourned the meeting at 5:26 p.m.

DRAFT