

**LACONIA CITY COUNCIL AGENDA  
NOVEMBER 14, 2022**

**STAFF REPORT  
AGENDA ITEM 21.E.  
USE OF UNASSIGNED ARPA FUNDS FOR THE PURCHASE OF LACONIA  
FIRE DEPARTMENT PROTECTIVE CLOTHING**

**Discussion:** As per the FY23 approved budget, the Laconia Fire Department plans on adding four new personnel in January. Due to the lack of unassigned PPE at the Fire Department, it is necessary to purchase protective clothing for the new first responders.

On July 29, 2022 the Governor’s Office for Emergency Relief and Recovery confirmed the City’s FY23 allocation of \$867,929.53 in ARPA funding. On August 28, 2022, the Council approved a list of proposed projects to be completed using these funds. The projects as approved at that time left an unassigned balance of \$196,236.53. It is proposed that \$16,444.80 of these funds be used to purchase the proposed protective clothing and radios as follows:

<b>Qty</b>	<b>Item</b>	<b>Cost Per</b>	<b>Total</b>
4	Full Set PPE	4,111.20	16,444.80

Full Set PPE Includes - Coat, Pants, Helmet, Hood, and  
Gloves

**Staff Recommendation:** I recommend the use of ARPA funds for this purchase as proposed.

**This report submitted by:** Kirk Beattie, City Manager

**Proposed motion:**

*“I move to approve the use of unassigned ARPA funds for the purchase of Laconia Fire Department protective clothing as proposed.”*