

**LACONIA CITY COUNCIL AGENDA
NOVEMBER 14, 2022**

**STAFF REPORT
AGENDA ITEM 21.B.
PARKS AND RECREATION FACILITY USER FEES UPDATE**

Discussion: The Laconia Parks & Recreation Commission voted to approve the attached updated Facility User Fee Schedule at their October 2022 meeting. All changes to the schedule are highlighted in yellow for easy viewing. Also attached for comparison is the previous version of the Fee Schedule before the suggested changes. The updates offer Facility Users full knowledge of what the fee will be before they apply to use a park or facility.

Not only are the facility user fees being updated, but there is also a facility deposit being placed on each event. The fee for that will be half of their user fee. This deposit will be kept until the facility is inspected and the area is cleaned appropriately, no damage was done, and the keys are back with the department.

Once approved by the City Council, the update will be in effect for the next Commission meeting. This will not pertain to any facility use requests that have already been approved by the Commission to use the facilities. Their fees will remain as stated during their approval process.

Fiscal Impact: The fees are increasing, and these fees will all go directly into the User Fees account. This account supports major repairs to the fields or field upgrades without going through the CIP process. The facility users are then benefitting from the fees they were charged.

Staff Recommendation: It is recommended that the City Council approve the updated Facility User Fee Schedule for the Laconia Parks & Recreation Department.

This report submitted by: Amy Lovisek, Director of Recreation & Facilities

Proposed motion:

"I move to approve the updated Facility User Fee Schedule as presented."