



Application #: PL2022-0063  
 Fees Paid: 100-  
 Check #: 2623  
 Receipt #: \_\_\_\_\_

**SPECIAL EVENT APPLICATION**

**RECEIVED**

New Special Event



Special Event Renewal (No Changes)

**MAY 10 2022**

Planning/Zoning  
City of Laconia

Name of Event: Bike Week Bike Show / slow race Burrito Eating Contest  
 Type of Event: Bike Show Food Contest  
 Date(s) of Event: 6/12/22 Time of Event: 10Am  
 Tax Map/ Lot # (s): \_\_\_\_\_ Zoning District (s): \_\_\_\_\_  
 Street Address: 9 Veterans Sq. Laconia NH  
 Number of Parking Spaces: OURS Number of Venders: VS Number of Tents and Sizes: 1-10x10  
 Parks Approval: \_\_\_\_\_ Loudspeaker Hours: NO Non-Profit (501C-3) ID #: \_\_\_\_\_  
 Detailed Description of Event: We will host a bike show with a slow race and burrito eating contest

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Sign as appropriate (If agent or non-person please attach certification)

	APPLICANT	AGENT	PROPERTY OWNER
Printed Name:	<u>Kevin Bassett</u>	_____	_____
Signature:		_____	_____
Date:	<u>5/10/22</u>	_____	_____

- DUE AT SUBMISSION:**
- ALL FEES
  - COMPLETED APPLICATION CONTACT WORKSHEET
  - COMPLETED CHECKLIST FOR EVENT
  - 10 COPIES OF ENTIRE SPECIAL EVENT APPLICATION AND SUPPORTING DOCUMENTATION



## City of Laconia Special Event Checklist

- Site plan must be to scale, using: 1" = 10', 1" = 20', 1" = 30', 1" = 40', or 1" = 50' scale.
- Title block with the following information: plan purpose, property address (must include street number, & property owner)
- North arrow
- Plan scale, including a bar scale as indicated above
- Existing property lines
- Existing streets & street names abutting the property
- Size, location, & use of existing permanent structures
- Size, location, & use of proposed temporary structures, with the structure setbacks shown on the plan
- Size, location, & number of proposed vending sites, including those within any structures NOTE: All sites must be numbered, and all sq. footage is to be indicated.
- Size, location, & use of existing access, driveways & parking areas
- Size, width, surface material & location of any proposed temporary access, driveways, & parking areas, including number of parking spaces
- ATM's (all locations must be indicated on the plan)
- Location & number of existing & proposed trash disposal facilities, along with contracts  To be submitted on:
- Copies of solid waste & sanitary facility maintenance contracts  To be submitted on:
- Location, type & number of existing & proposed restroom facilities
- Location & type of existing & proposed water supply
- Certificate of Insurance  To be submitted on:
- Method & number of private security guards or police on the property  To be submitted on:
- Location & type of any entertainment areas planned on the site; number of persons to be accommodated
- Location, type & number of any portable or permanent fuel supply on site (MUST be shown on plan)  To be submitted on:
- Location & type of existing & proposed electrical supply  To be submitted on:
- Size & location of parking areas for visitors & employees
- Location & width of any existing or proposed driveways or fire lanes to be used for emergency access



DEPARTMENT OF PLANNING, ZONING & CODE  
SPECIAL EVENT COMMITTEE  
☎ 603.527.1264  
☎ 603.524.2167  
ZONING@LACONIANH.GOV

**SPECIAL EVENT COMMITTEE  
CONDITIONAL APPROVAL  
FOR BIKE SHOW AND FOOD CONTEST  
MEETING OF MAY 28, 2021**

Burrito Me  
Attn: Reuben Bassett  
9 Veterans Square  
Laconia NH 03246

In accordance with Chapter 195 of the City Code, on May 28, 2021, your application to the City of Laconia's Special Event Committee was conditionally approved with the following conditions.

1. Any street closures will require a Temporary Traffic Order
2. Security must be provided if location is on property, to keep from going into street
3. Restroom facilities shall be provided inside the restaurant
4. Jersey barriers may be stockpiled in days prior to the event
5. No public parking spaces are to be impeded by the event
6. Emergency contact person is Reuben Bassett 937-532-9636
7. Applicant voluntarily agrees not to allow Dyno Tuners on site at any time during Motorcycle Week.
8. All temporary structures and all temporary signs including but not limited to banners, portable signs, and changeable copy MUST be removed five days after the event.
9. All aspects of this site shall comply with Chapter 195 and Appendix A.
10. The applicant will be required to separate all cardboard from their solid waste stream and deposit the cardboard into containers supplied by the city which will be marked as "card-board only".
11. COVID-19 Best Management Practices must be observed.

The Special Event Committee enforces the above-stated land use approval and will conduct spot inspections throughout event. The SERC has authority to suspend an approval at any time and impose fines up to \$500 per violation per day if the site does not comply with the approved plan and conditions of approval under Section 195-10 of the Special Events Ordinance.

A handwritten signature in blue ink, appearing to read "Rob Mora", written over a horizontal line.

Robert Mora  
Assistant Planner

A handwritten date "6/3/21" in blue ink, written over a horizontal line.

Date



RECEIVED

JUN 11 2019

Planning/Zoning  
City of Laconia

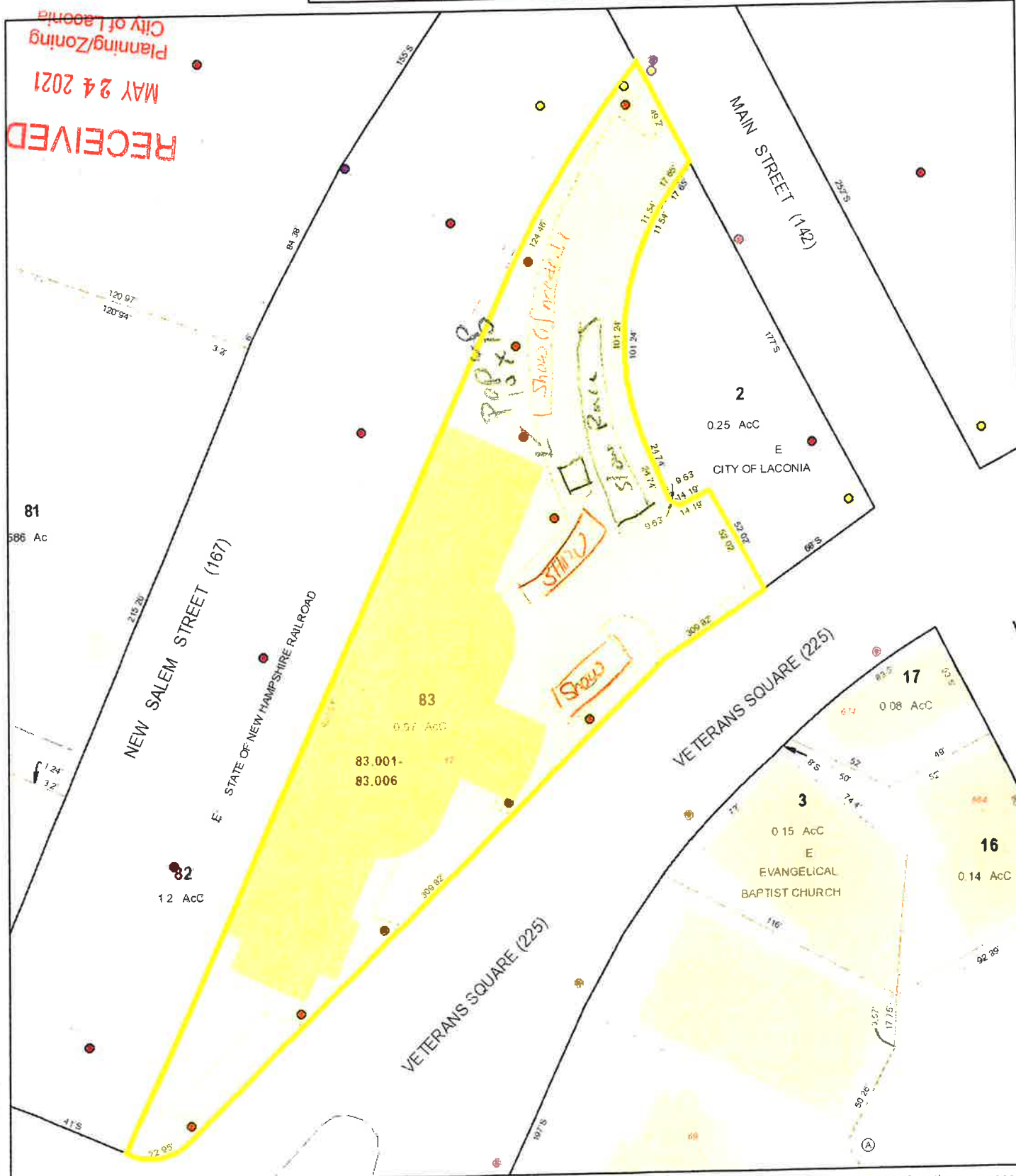
Laconia, NH

1 inch = 60 Feet



www.cai-tech.com

June 11, 2019



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