



Application #:
Fees Paid:
Check #:
Receipt #:

PL2022-0064MC
350
2428

SPECIAL EVENT APPLICATION

RECEIVED

New Special Event

Special Event Renewal (No Changes)
With Vendor + Parking

MAY 12 2022

Planning/Zoning
City of Laconia

Name of Event: Bike Week
Type of Event: Parking and Vendor space
Date(s) of Event: June 2022 Time of Event: 7am-1am
Tax Map/ Lot # (s): 162-248-4 Zoning District (s): Commercial
Street Address: 1208-1212 Weirs Blvd, Laconia (Weirs Beach) NH 03245
Number of Parking Spaces: 50 Number of Vendors: 10 Number of Tents and Sizes: 0
Parks Approval: Loudspeaker Hours: NA Non-Profit (501C-3) ID #:
Detailed Description of Event: Bike Week Parking and Vendor Spaces

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Sign as appropriate (If agent or non-person please attach certification)

APPLICANT AGENT PROPERTY OWNER
Printed Name: Silver Screen Promotions, Inc. Tod Weston Silver Screen Promotions, Inc
Signature: [Signatures]
Date: 5/11/2022 5/11/2022 5/11/2022

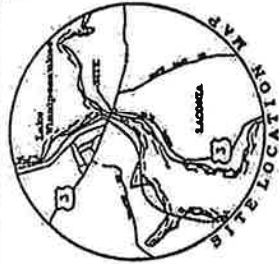
- DUE AT SUBMISSION:
• ALL FEES
• COMPLETED APPLICATION CONTACT WORKSHEET
• COMPLETED CHECKLIST FOR EVENT
• 10 COPIES OF ENTIRE SPECIAL EVENT APPLICATION AND SUPPORTING DOCUMENTATION



## City of Laconia Special Event Checklist

- Site plan must be to scale, using: 1" = 10', 1" = 20', 1" = 30', 1" = 40', or 1" = 50' scale.
- Title block with the following information: plan purpose, property address (must include street number, & property owner)
- North arrow
- Plan scale, including a bar scale as indicated above
- Existing property lines
- Existing streets & street names abutting the property
- Size, location, & use of existing permanent structures
- Size, location, & use of proposed temporary structures, with the structure setbacks shown on the plan
- Size, location, & number of proposed vending sites, including those within any structures NOTE: All sites must be numbered, and all sq. footage is to be indicated.
- Size, location, & use of existing access, driveways & parking areas
- Size, width, surface material & location of any proposed temporary access, driveways, & parking areas, including number of parking spaces
- ATM's (all locations must be indicated on the plan)
- Location & number of existing & proposed trash disposal facilities, along with contracts  To be submitted on: Permanent on Premises - Bathroom also to be prior to Bike week
- Copies of solid waste & sanitary facility maintenance contracts  To be submitted on: Prior to Bike week
- Location, type & number of existing & proposed restroom facilities *Inside Restaurant*
- Location & type of existing & proposed water supply *- Town supplied*
- Certificate of Insurance  To be submitted on: Permanent with Restaurant on Property.
- Method & number of private security guards or police on the property  To be submitted on: Prior to Bike Week - Resides on Premises
- Location & type of any entertainment areas planned on the site; number of persons to be accommodated
- Location, type & number of any portable or permanent fuel supply on site (MUST be shown on plan)  To be submitted on: Permanent and on Premises.
- Location & type of existing & proposed electrical supply  To be submitted on: Permanent on Premises
- Size & location of parking areas for visitors & employees
- Location & width of any existing or proposed driveways or fire lanes to be used for emergency access

NA  
NA  
NA

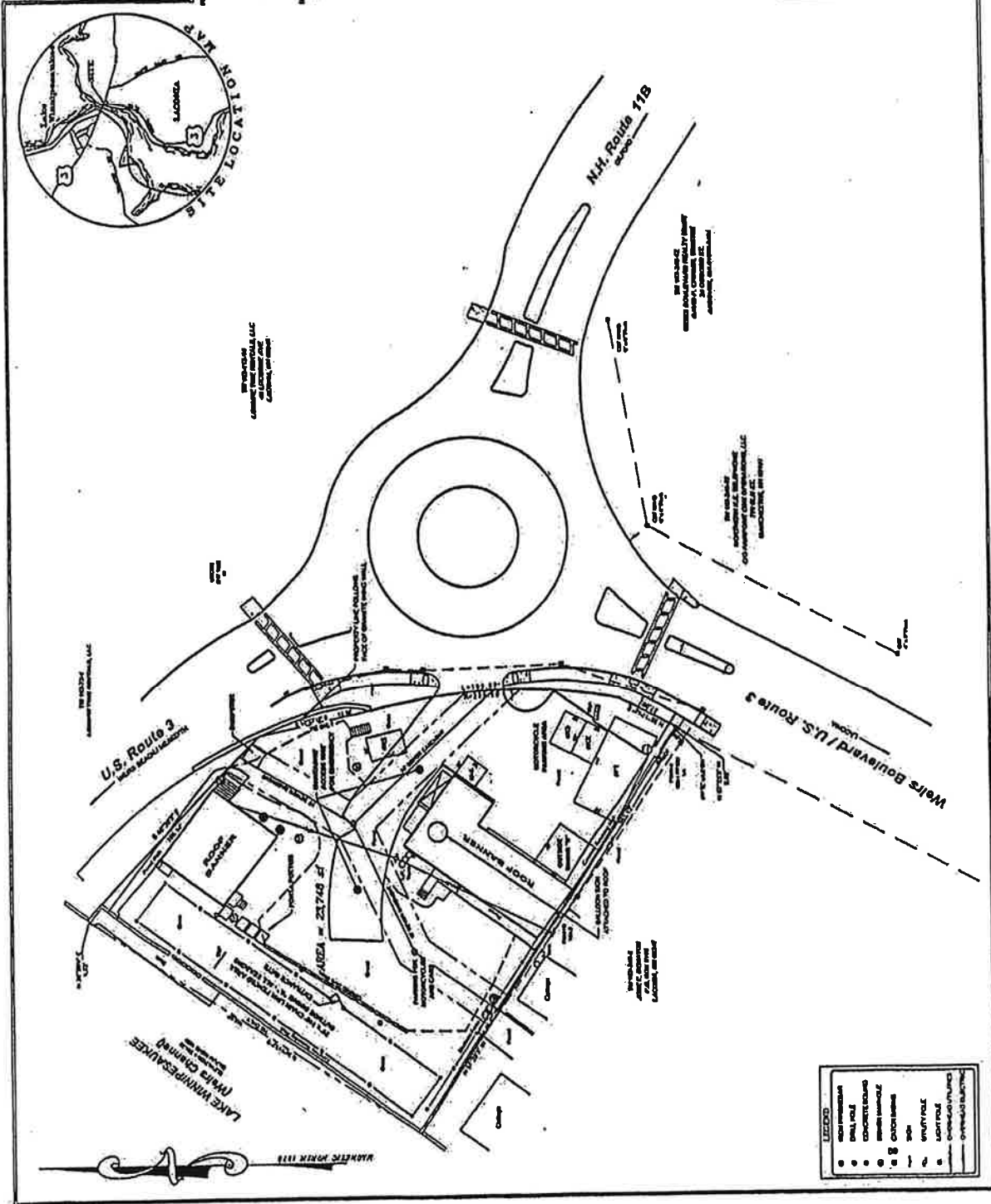


**NOTES:**

1. Contingency of project:
  - a. Silver Screen Promotions, Inc. (SSP)
  - b. Donna Jeans Diner (DJD)
  - c. Silver Screen Promotions, Inc. (SSP)
  - d. Donna Jeans Diner (DJD)
2. Motorcycles to be displayed on site are to be displayed on site at the discretion of Silver Screen Promotions, Inc. (SSP) and Donna Jeans Diner (DJD).
3. Motorcycles to be displayed on site are to be displayed on site at the discretion of Silver Screen Promotions, Inc. (SSP) and Donna Jeans Diner (DJD).
4. All proposed work shall be in accordance with the applicable provisions of the Uniform State Building Code, as amended, and all applicable local ordinances.
5. The proposed work shall be in accordance with the applicable provisions of the Uniform State Building Code, as amended, and all applicable local ordinances.
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10. The proposed work shall be in accordance with the applicable provisions of the Uniform State Building Code, as amended, and all applicable local ordinances.



**LAYOUT PLAN FOR VENDOR SPACE**  
 for  
**SILVER SCREEN PROMOTIONS, INC.**  
 and  
**DONNA JEANS DINER**  
 1234 WELLS BOULEVARD  
 LACOMBE, BELLEVUE COUNTY, NEW HAMPSHIRE



Symbol	Description
○	Vendor Space
□	Building Footprint
▭	Parking Area
▭	Roof Banner
▭	Motorcycle Display Area
▭	Other



SPECIAL EVENT COMMITTEE  
APPROVAL FOR VENDOR SITES  
MEETING OF JUNE 2, 2021

Tod Weston  
Silver Screen Productions  
51 East Commercial Boulevard  
Fort Lauderdale, FL 33334

RE: 1208-1212 Weirs Blvd – Parking


In accordance with Chapter 195 of the City Code, this notice is to certify that on June 2, 2021, the City of Laconia's Special Event Committee voted to accept PL2021-0083MC application and grant approval for PARKING\* on 1208-1212 Weirs Blvd, as shown in the application received June 1, 2021 with the following conditions:

\*2021 Approval is for parking only. Vendor conditions were left in place for future Motorcycle Week applications.

1. Back Flow Inspection needs to be accomplished on site by the Water Department prior to event.
2. Adequate security personnel shall be provided while the vendors and outside dining areas are open.
3. Security to include the prevention of loitering and tailgating from private property along a public way including the Channel.
4. Parking lot shall close by 1 AM
5. There shall be no overnight parking or camping on site, other than residents & property owner.
6. Minimum setbacks shall be observed.
7. 15 foot aisle widths shall be kept on site.
8. A 10-foot setback shall be maintained from the white, traveled way line on the pavement on Weirs Blvd.
9. The lane to the apartments shall remain open 24 hours a day. It is recognized there will be limited access to these residences.
10. Egress from the restaurant must be maintained to the public way. No restriction in width is authorized. No parking fees will apply to restaurant patrons.
11. Fenced area in the rear requires temporary assembly permit from the Laconia Fire Dept
12. Cottages and patron parking will be separate from paid parking and marked as such.
13. The site shall be required to have solid waste removed to maintain a healthy environment.
14. Site #1, 2, & 3 shall vend into the site and not towards Weirs Blvd. The vendors must maintain 10' setback from edge of white line.
15. All vendors, including food vendors, shall comply with the City of Laconia's food and safety codes including Appendix A of Ch 195.
16. The emergency contact person and phone number are Tod Weston (954)358-1900
17. All appropriate licenses will be obtained.
18. All temporary structures and all temporary signs including but not limited to banners, portable signs, and changeable copy MUST be removed by June 25, 2021
19. All aspects of this site shall comply with Chapter 195 and Appendix A and Appendix B.
20. Property owner voluntarily agrees not to allow Dyno-tuners on site at any time during Motorcycle Week.
21. Signage stating "Right Turn Only", to be provided by Laconia Public Works, will be required at the exit from the property. The signage shall be checked by the Laconia Police Department.
22. The applicant will be required to separate all cardboard from their solid waste stream and deposit the cardboard into containers supplied by the city which will be marked as "cardboard only".
23. Temporary security lighting will be provided by the applicant for the rear parking area.
24. Vendor #5 shall not encroach on the egress to the restaurant. A 15-foot aisle width must be maintained.
25. COVID-19 Best Management Practices must be observed.

The Special Event Committee enforces the above-stated land use approval and will conduct spot inspections throughout Motorcycle Week. The SERC has authority to suspend an approval at any time and impose fines up to \$500 per violation per day if the site does not comply with the approved plan and conditions of approval under Section 195-10 of the Special Events Ordinance.

A safe event to you!

  
\_\_\_\_\_  
Robert Mora  
Assistant Planner

5/8/21  
\_\_\_\_\_  
Date