



Application #: PL2022-00555E
 Fees Paid: _____
 Check #: _____
 Receipt #: _____

SPECIAL EVENT APPLICATION

RECEIVED

MAY 03 2022
 Planning/Zoning
 City of Laconia

New Special Event Special Event Renewal (No Changes)

Name of Event: Laconia Multicultural Festival

Type of Event: outdoor festival

Date(s) of Event: Sept. 10, 2022 Time of Event: 10-3

Tax Map/ Lot # (s): _____ Zoning District (s): _____

Street Address: Beacon Street East

Number of Parking Spaces: _____ Number of Vendors: ? Number of Tents and Sizes: vendors use 10x10

Parks Approval: pending Loudspeaker Hours: 10-3 Non-Profit (501C-3) ID #: 722643

Detailed Description of Event: 20th year - same set up - City Hall parking lot, 1 lane on Beacon Street East (by Mill) & Rotary Park

*Entertainment tents 10x20

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Sign as appropriate (If agent or non-person please attach certification)

APPLICANT	AGENT	PROPERTY OWNER
Printed Name: <u>BECKY GUYER</u>	_____	_____
Signature: <u>Becky Guyer</u>	_____	_____
Date: <u>5/1/22</u>	_____	_____

- DUE AT SUBMISSION:**
- ALL FEES
 - COMPLETED APPLICATION CONTACT WORKSHEET
 - COMPLETED CHECKLIST FOR EVENT
 - 10 COPIES OF ENTIRE SPECIAL EVENT APPLICATION AND SUPPORTING DOCUMENTATION



DEPARTMENT OF PLANNING, ZONING & CODE
SPECIAL EVENTS REVIEW COMMITTEE
☎ 603.527.1264
☎ 603.524.2167
PLANNING@LACONIANH.GOV

**SPECIAL EVENT REVIEW
CONDITIONAL APPROVAL FOR MULTICULTURAL FESTIVAL
PARADE, VENDORS
MEETING OF MAY 1, 2019**

Laconia Multicultural Festival
Attn: Becky Guyer
P.O. Box 1052
Laconia, NH 03247

RE: Multicultural Festival


Ms. Guyer:

In accordance with Chapter 195 of the City Code, this notice is to certify that on May 1, 2019 the City of Laconia's Special Events Review Committee voted to accept the application PL2019-0052SE and grant approval of Multicultural Day as shown in the application received April 8, 2019 with the following conditions:

1. The event will be held on Saturday, September 7, 2019.
2. No overnight camping or parking is allowed.
3. All waste is required to be removed from the site after the event. The applicant will work with the City and DPW on trash and recycling.
4. A contract for the porto-potties must be submitted at least two weeks before the event. Locations and numbers will be included.
5. A plan for the event will be submitted at least two weeks prior to the event.
6. The location of the generator will be noted on the plans.
7. The plan for the parade route is to be submitted at least two weeks before the event.
8. The temporary traffic order will be obtained from the City Council.
9. An entertainment permit and loudspeaker permit will be obtained.
10. The facility use for Rotary Park will be obtained from the Parks Commission.
11. Emergency contact is Becky Guyer at 520-5084.
12. Insurance Certificate of Liability for event, showing the City of Laconia as Certificate Holder submitted to the City two weeks prior to the event date.
13. Any food vendors shall obtain all of the appropriate permits.
14. All temporary structures and signs including but not limited to banners, portable signs, and changeable copy MUST be removed immediately after the event.

The Special Events Review Committee enforces the above-stated land use approval and may conduct spot inspections throughout the event. The SERC has authority to suspend an approval at any time and impose fines up to \$500 per violation per day if the site does not comply with the approved plan and conditions of approval under Section 195-10 of the Special Events Ordinance.

A safe event to you!



Robert Mora
Assistant Planning Director

5/3/19
Date