

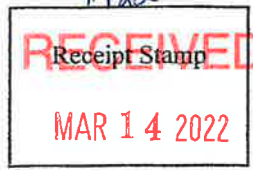


SPECIAL EVENT Application

June 11-19

Application # PL2022-0030
 Fees Paid 250

#122



Event Approved Prior Year

Revised Event

New Event

Planning/Zoning
City of Laconia

(Please note that ANY change is considered a revision)

A. PROPERTY INFORMATION: If more than 1 lot is used, please list each parcel identification number below:

Street Address: 31 Veterans Ave (Corner 283)

Number Acres Total: .24

Business Name: _____

Date(s) of Event: June 11-19 Times: 8 to 1

**Property Owner(s): Norman Properties LLC

Type of Event: Bike Week Boat Show

Mailing Address: 231 Weirs Blvd #7

Car Show Carnival/Amusements Concert

Laconia NH 03246

Craft Fair/Flea Market Exhibit Exposition

Festival Outdoor Market Parade

Pyrotechnic Display Swap Meet

Other _____

Emergency Contact Person: Keith Norman

of Vendors: _____ Vending Hours: _____

Emergency Phone #: 603 296-7899

Parking: # Spaces & Sq Footage: 80 / 85'

E-Mail: _____

To Be Filled Out By City:

Non Profit ID #: (501C-3 Required): _____

Zoning District(s): _____

Park Approvals, if Required: _____

Current Land Use(s): _____

Certificate of Liability (if held on city property/street): _____

Map _____ Street _____ Lot _____

Tent Size & Occupancy: _____

Number of Food Vendors, Space #: _____

Loudspeaker Hours, if requested, per Section 161-2: _____

B. PARTIES INVOLVED - Will receive Notices of Action

APPLICANT	AGENT
<u>Keith Norman</u>	
Address: <u>231 Weirs Blvd #7</u>	Address
<u>Laconia NH 03246</u>	
Phone: <u>603-296-7899</u>	Phone:
Cell Phone:	Cell Phone:
Fax:	Fax:
email:	email:

**** If the applicant does not reside or have a place of business in the City of Laconia, the property owner who does shall be authorized to and agree to accept notices or summonses with respect to violations of law.**

**City of Laconia, New Hampshire
Application for Special Event**

C. PROPOSAL DESCRIPTION - Use the space following to write a brief description of the development proposal and how it will affect the existing use of the property. Please describe any special features on the site. List type of merchandise to be sold by any vendors. If city streets/highways are being used, attach map showing route, along with temporary traffic order.

<p><i>Corner of Rt 3A / Veterans total area .24 sq. ft. will be used to park bikes & cars. Will have 1 portable potty 2 trash cans will be 2 people in site Antic for 1 light pole across area Operation 8:15 AM</i></p>

D. ENTERTAINMENT PROPOSED: List all specific entertainment uses, and if loudspeaker is proposed, as defined by the City Code, Section 161-2, i.e. bands, dancing, games of chance, performance, exhibit, or entertainers. List proposed hours of use for any loudspeakers. These uses must be approved by the Special Events Committee.

E. CHECKLIST (See Attached Sheet):

Use the attached checklist to include all information in your application, and to ensure your application is complete. The checklist must be completed and returned with the application if applicable.

F. APPLICATION AUTHORIZATION

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Signature of Property Owner: *Keith* Date *2-22-22*
 Property Owner: Printed Name: *Keith Darnall*
 Signature of Applicant: *Keith Darnall* Date *2-22-22*
 Applicant: Printed Name: *Keith Darnall*

Please submit your completed application to: **Planning Department, 45 Beacon St. East, Laconia, NH 03246**
 Tel: 603-527-1264 Fax: 603-524-2167 Email: planning@laconianh.gov

City of Laconia, New Hampshire Application for Special Event

Plan Checklist

Special Events Applications shall submit 1 copy of a plan along with the applicable information from the check list.
Motorcycle Week

Applications require 10 copies of the application, site plan, check list, and the appropriate fees.

Site plan must be drawn to scale, using: 1" = 10', 1" = 20', 1" = 30', 1" = 40', or 1" = 50' scale. (If an existing recorded site plan or survey plan of the property exists, it shall be used for submission if the scale meets the requirements.

Subdivision plans or scaled tax maps may be used as a base plan provided they meet the scale requirements.) Please indicate if the required information is included; if not, note on the list below when we should expect it.

- Title block with the following information: plan purpose, property address (must include street number, & property owner)
- Preparer of plan (if applicable) with date of plan and any revision dates
- North arrow
- Plan scale, including a bar scale as indicated above
- Name & local phone number(s) of person responsible for managing the site **To be submitted on:**
- Existing property lines
- Existing streets & street names abutting the property
- Size, location, & use of existing permanent structures
- Size, location, & use of proposed temporary structures, with the structure setbacks shown on the plan
- Size, location, & number of proposed vending sites, including those within any structures – all sites must be numbered; all sq footage is to be indicated
- Size, location, & use of existing access, driveways & parking areas
- Size, width, surface material & location of any proposed temporary access, driveways, & parking areas, including number of parking spaces
- ATM's (all locations must be indicated on the plan)
- Location & number of existing & proposed trash disposal facilities, along with contracts **To be submitted on:**
- Copies of solid waste & sanitary facility maintenance contracts **To be submitted on:**
- Location, type & number of existing & proposed restroom facilities
- Location & type of existing & proposed water supply
- Certificate of Insurance **To be submitted on:**
- Method & number of private security guards or police on the property **To be submitted on:**
- Location & type of any entertainment areas planned on the site; number of persons to be accommodated
- Location, type & number of any portable or permanent fuel supply on site (**MUST** be shown on plan) **To be submitted on:**
- Location & type of existing & proposed electrical supply **To be submitted on:**
- Size & location of parking areas for visitors & employees
- Location & width of any existing or proposed driveways or fire lanes to be used for emergency access



ABSOLUTE PORTABLE TOILETS LLC

PO Box 575

Winnisquam NH 03289

Phone (603)524-0880

Fax (603)527-0206

Email: absoluteseptic@metrocast.net

3/14/22

Keith Normand

Re: Bike Week 2022

This letter is in reference to this years bike week.

We have contracted with Keith Normand to provide portable toilet service for the duration of this years bike week event at 2 locations (White Oaks Rd & Veterans Ave).

Thank you

Karen Iverson

Normand Properties, LLC

13 White Oaks Road

Laconia, NH 03246

603-296-7899

Beelbeef91@gmail.com

City of Laconia,

Keith Normand will be disposing all trash associated with Laconia Bike Week Event from locations Veterans Ave and White Oaks Rd Laconia NH at JCR Construction 181 Rt 27 Raymond, NH 03077.

Thank you,

Keith Normand

Property Owner

3 Veterans Ave



DEPARTMENT OF PLANNING, ZONING & CODE
SPECIAL EVENT COMMITTEE
☎ 603.527.1264
☎ 603.524.2167
ZONING@LACONIANH.GOV

**SPECIAL EVENT COMMITTEE
CONDITIONAL APPROVAL
FOR TEMPORARY PARKING
MEETING OF MAY 28, 2021**

Keith Normand
41 Pearl Dr.
Hooksett NH 03106

In accordance with Chapter 195 of the City Code, on May 28, 2021, your application to the City of Laconia's Special Event Committee was conditionally approved with the following conditions.

1. No further parking shall be allowed on the lot after 11:00 p.m. with all motorcycles removed by 1:00 a.m.
2. No overnight parking/camping is permitted.
3. A minimum of 1-security personnel shall be on site during all hours of operation.
4. Two porto-potties shall be onsite and serviced regularly.
5. Lighting fixtures, properly permitted and installed by an electrician, shall be used to illuminate the lot for reasons of security.
6. If substantial rain occurs the Property owner agrees to voluntarily suspend parking lot operations to avoid erosion damage and mud in the streets.
7. Split rail fencing or snow fencing shall be installed by prior to the event.
8. Emergency Contact person is listed as Keith Normand at 296-7899.
9. All temporary structures and all temporary signs including but not limited to banners, portable signs, and changeable copy MUST be removed five days after the event.
10. All aspects of this site shall comply with Chapter 195 and Appendix A.
11. Property owner voluntarily agrees not to allow Dyno-tuners on site at any time during Motorcycle Week.
12. The applicant will be required to separate all cardboard from their solid waste stream and deposit the cardboard into containers supplied by the city which will be marked as "cardboard only".
13. COVID-19 Best Management Practices must be observed.

The Special Event Committee enforces the above-stated land use approval and will conduct spot inspections throughout event. The SERC has authority to suspend an approval at any time and impose fines up to \$500 per violation per day if the site does not comply with the approved plan and conditions of approval under Section 195-10 of the Special Events Ordinance.

Robert Mora
Assistant Planner

6/7/21
Date