



Application #: PL2022-0028MC
 Fees Paid: 175
 Check #: 1590
 Receipt #: _____

SPECIAL EVENT APPLICATION

RECEIVED

New Special Event

Special Event Renewal (No Changes)

MAR 10 2022

Planning/Zoning
City of Laconia

Name of Event: Motorcycle Week

Type of Event: _____

Date(s) of Event: June 2022 Time of Event: _____

Tax Map/ Lot # (s): _____ Zoning District (s): _____

Street Address: 279 Lakeside Ave (Weather vane - Parking)

Number of Parking Spaces: _____ Number of Vendors: _____ Number of Tents and Sizes: _____

Parks Approval: _____ Loudspeaker Hours: _____ Non-Profit (501C-3) ID #: _____

Detailed Description of Event: _____

parking to be used for vendors
allowing for 15 feet between vendors + store!

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Sign as appropriate (If agent or non-person please attach certification)

	APPLICANT	AGENT	PROPERTY OWNER
Printed Name:	<u>Mona Thibault</u>	<u>Ted / Erato Tolios</u>	_____
Signature:	<u>[Signature]</u>	<u>[Signature]</u>	<u>Owners</u>
Date:	<u>3/31/2022</u>	<u>Theodore Tolios</u>	_____

DUE AT SUBMISSION:

- ALL FEES
- COMPLETED APPLICATION CONTACT WORKSHEET
- COMPLETED CHECKLIST FOR EVENT
- 10 COPIES OF ENTIRE SPECIAL EVENT APPLICATION AND SUPPORTING DOCUMENTATION



City of Laconia Special Event Checklist

- Site plan must be to scale, using: 1" = 10', 1" = 20', 1" = 30', 1" = 40', or 1" = 50' scale.
- Title block with the following information: plan purpose, property address (must include street number, & property owner)
- North arrow
- Plan scale, including a bar scale as indicated above
- Existing property lines
- Existing streets & street names abutting the property
- Size, location, & use of existing permanent structures
- Size, location, & use of proposed temporary structures, with the structure setbacks shown on the plan
- Size, location, & number of proposed vending sites, including those within any structures NOTE: All sites must be numbered, and all sq. footage is to be indicated.
- Size, location, & use of existing access, driveways & parking areas
- Size, width, surface material & location of any proposed temporary access, driveways, & parking areas, including number of parking spaces
- ATM's (all locations must be indicated on the plan) **NO**
- Location & number of existing & proposed trash disposal facilities, along with contracts To be submitted on:
- Copies of solid waste & sanitary facility maintenance contracts To be submitted on:
- Location, type & number of existing & proposed restroom facilities
- Location & type of existing & proposed water supply
- Certificate of Insurance To be submitted on:
- Method & number of private security guards or police on the property To be submitted on: **N/A**
- Location & type of any entertainment areas planned on the site; number of persons to be accommodated
- Location, type & number of any portable or permanent fuel supply on site (**MUST** be shown on plan) To be submitted on:
- Location & type of existing & proposed electrical supply To be submitted on: **Electric boards on**
- Size & location of parking areas for visitors & employees **Property**
- Location & width of any existing or proposed driveways or fire lanes to be used for emergency access **on lots!**

TRASH: Weathervane dumpster

Restrooms: Vendors may use any one of four properties



DEPARTMENT OF PLANNING, ZONING & CODE
SPECIAL EVENT COMMITTEE
☎ 603.527.1264
☎ 603.524.2167
ZONING@LACONIANH.GOV

**SPECIAL EVENT COMMITTEE
CONDITIONAL APPROVAL
FOR 4 VENDOR SITES AND TEMPORARY PARKING
MEETING OF MAY 5, 2021**

Weatherwane/Ted and Erato Tolios
105 Hyatt Ave.
Bradford, MA 01835

In accordance with Chapter 195 of the City Code, this notice is to certify that on May 5, 2021, your application to the City of Laconia's Special Event Committee was approved with conditions. Application PL2021-0040MC 279 Lakeside Ave has been granted approval of using four vendor sites, as shown in the application received April 6, 2021 with the following conditions:

- 1) No retail racks can be placed in roadway and must allow appropriate spacing for pedestrian traffic.
- 2) Waste must be emptied as needed. Should waste overflow become a problem, it will be considered a violation of your approval and of Chapter 195-7 (10) and fines may be imposed.
- 3) A plan showing the location of propane tanks on the site must be submitted to Laconia Fire Department one week prior to the start of Bike Week. Size and placement must meet requirements on Appendix A.
- 4) The food vendor tent in Site # 9 cannot interfere with the stairs from the second floor.
- 5) The dumpsters must be of adequate capacity and accessible at all times.
- 6) The solid waste contract must be submitted at least a week before the start of Bike Week.
- 7) A minimum 15 ft pedestrian/emergency access aisle width must be maintained.
- 8) Secondary egress from the upper floor must remain unobstructed and an aisle of 36" clear width must be maintained to the public way.
- 9) Vendors shall vend from designated sites and shall not obstruct the setback from the property line.
- 10) Trash cans, vending sites and merchandise must meet the minimum setback requirements for Lakeside Avenue.
- 11) Property owner shall be responsible to keep the site clean for pedestrian access.
- 12) The security plan will include the assistance from the City of Laconia's Public Works Department regarding barriers. Applicant shall contact the Public Works Dept. to confirm security plan. Confirmation of the security plan shall be submitted to the Public Works Director, one week prior to the event.
- 13) No overnight camping/parking allowed on site.
- 14) Electrical extension cords shall be rated at least 15 amp, 125V, UL listed, heavy duty outdoor use; no electrical cords are to be wound along any fencing.
- 15) In the event that the length of cord required exceeds the standard length (25', 50', 100') the next longest length cord shall be utilized. Only single cords shall be allowed; no coupling of cords will be allowed.
- 16) Emergency Contact person is listed as Erato Tolios at 978-373-3685.
- 17) All temporary structures and all temporary signs including but not limited to banners, portable signs, and changeable copy MUST be removed by June 25, 2021.
- 18) All aspects of this site shall comply with Chapter 195 and Appendix A.
- 19) Property owner voluntarily agrees not to allow Dyno-tuners on site at any time during Motorcycle Week.
- 20) The applicant will be required to separate all cardboard from their solid waste stream and deposit the cardboard into containers supplied by the city which will be marked as "cardboard only".
- 21) Gray water from the food vendor shall be disposed of by a private licensed firm.
- 22) The solid waste contract shall be submitted to the Planning Department at least one week prior to the start of Bike Week.
- 23) Each vendor tent needs a sanitizing station in the front.
- 24) Each vendor's license needs to be obviously displayed.
- 25) Maintain 15' between vendors.

The Special Event Committee enforces the above-stated land use approval and will conduct spot inspections throughout Motorcycle Week. The SERC has authority to suspend an approval at any time and impose fines up to \$500 per violation per day if the site does not comply with the approved plan and conditions of approval under Section 195-10 of the Special Events Ordinance.

Robert Mora
Assistant Planning Director

5/17/21
Date