



Application #: PL2022-0019  
 Fees Paid: \_\_\_\_\_  
 Check #: \_\_\_\_\_  
 Receipt #: \_\_\_\_\_

**SPECIAL EVENT APPLICATION**

RECEIVED

FEB 16 2022  
 Planning/Zoning  
 City of Laconia

New Special Event  Special Event Renewal (No Changes)

Name of Event: Biketember Fest

Type of Event: Block Party

Date(s) of Event: 9/17 - 9/19 Time of Event: FRI. 7-5 PM SAT 7-1 AM FRI 7-5 PM

Tax Map/ Lot # (s): 145/27/34 Zoning District (s): CR

Street Address: LAKE SIDE AVE LACONIA NH 03246

Number of Parking Spaces: ALL Number of Vendors: 20 Number of Tents and Sizes: 20-10x10

Parks Approval: N/A Loudspeaker Hours: 11AM - 1AM Non-Profit (501C-3) ID #: \_\_\_\_\_

Detailed Description of Event: Outdoor Block Party  
With Live Bands and DJ's

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Sign as appropriate (If agent or non-person please attach certification)










	APPLICANT	AGENT	PROPERTY OWNER
Printed Name:	<u>Anthony Sabagale</u>	_____	_____
Signature:			
Date:	<u>2/14/22</u>	_____	_____

DUE AT SUBMISSION:

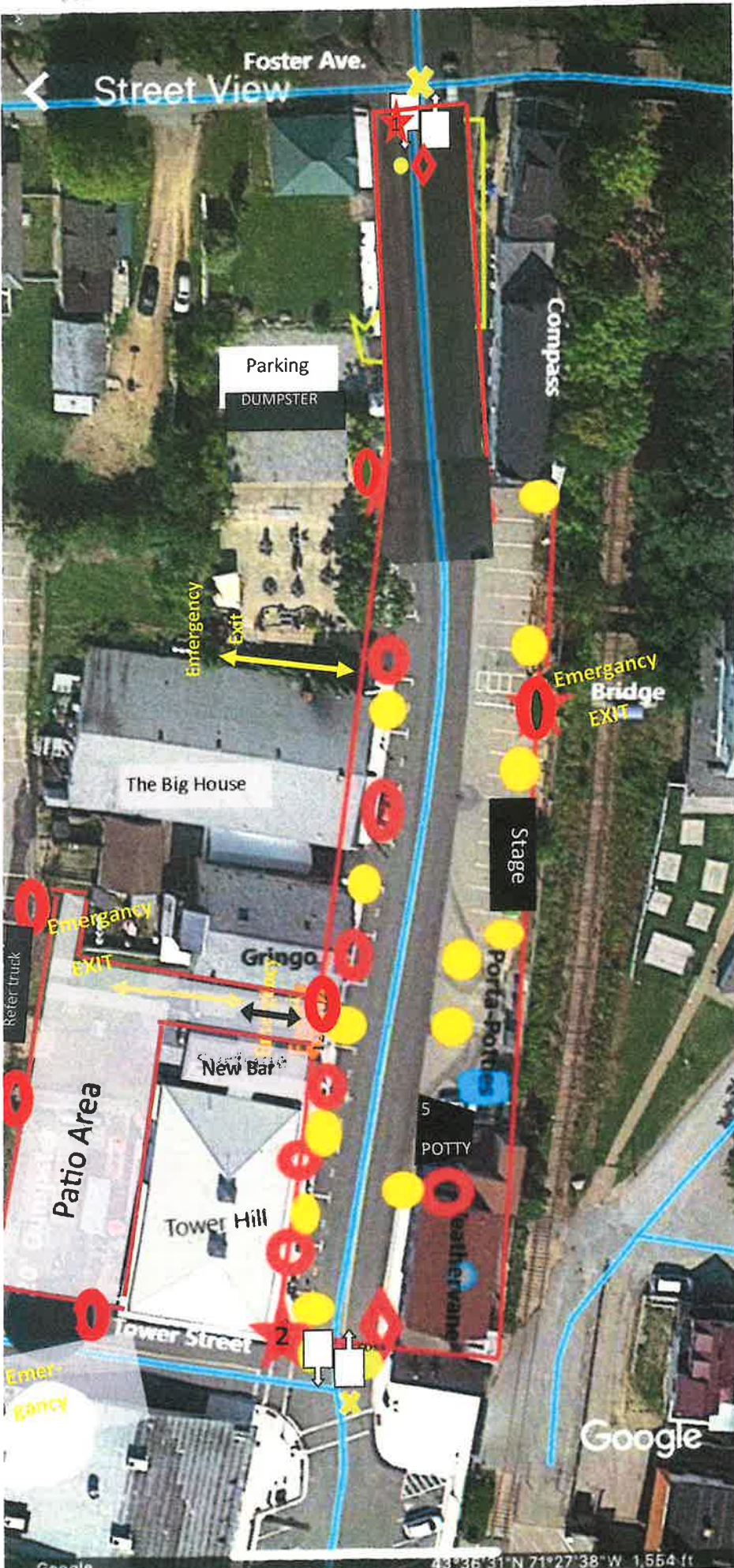
- ALL FEES
- COMPLETED APPLICATION CONTACT WORKSHEET
- COMPLETED CHECKLIST FOR EVENT
- 10 COPIES OF ENTIRE SPECIAL EVENT APPLICATION AND SUPPORTING DOCUMENTATION



# Weirs Beach Festival Layout 2022

-  Security Checkpoint
-  Private Business Security
-  Event Security
-  Bicycle Fence/Barrier
-  Event Perimeters
-  Entrance/Exit
-  No Traffic Past This Point
-  Location of trash barrels (Min. of 14)
-  Location of Reflective Barrels (Min. of 4)

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Location of the stage and 5 portable toilets is noted on the map. 20' Dumpster located **Next to the big house**. Event staff is responsible for trash removal. Emergency exit will be located behind the new bar into church lot. Police Detail will be on duty: Friday from 5pm to 1am, Sat. 9am to 1am, and Sunday from 9am to 5pm. Egress 1: 8' (entire sidewalk). Egress 2: 5' 8 1/2" (staircase). Egress 3: 11' (sidewalk entrance).










# Weirs Beach Festival Vendor Spaces 2022



-  -Vendor Space
-  -Bar
-  -Port-o-Potty

21+ Event  
Sidewalk, parking spaces & street used for consumption of alcohol.







DEPARTMENT OF PLANNING, ZONING & CODE  
SPECIAL EVENT REVIEW COMMITTEE  
☎ 603.527.1264  
📠 603.524.2167  
PLANNING@CITY.LACONIA.NH.US

SPECIAL EVENT REVIEW COMMITTEE  
APPROVAL FOR BIKETEMBERFEST  
MEETING OF JULY 7, 2021

Tower Hill Tavern  
Attn: Anthony Santagate  
P.O. Box 5412  
Laconia, NH 03246

**Re: Biketemberfest - September 17-19, 2021**

Dear Mr. Santagate:

In accordance with Chapter 195 of the City Code, this notice is to certify that on July 7, 2021, the City of Laconia's Special Event Review Committee voted to approve with conditions application PL2021-0033 Biketemberfest and grant approval with the following conditions:

1. Bicycle Fencing will be used to enclose the area and to create an 8 foot buffer with two rows of fencing.
2. No glass containers will be allowed outside.
3. Drinks cannot be brought from one establishment into another.
4. Color coded cups will be required for each vendor location selling drinks to be consumed outside.
5. If vendor is does not acquire an extended license from the state they must post signage at entrance and exit that drinks are not to leave the establishment.
6. Security plan and layout must be complied with unless otherwise approved by the Laconia Police Department and Fire Department IN WRITING or event will be shut down.
7. Color coded cup assignments must be sent to the Laconia Police, Fire, and Planning Department by September 6, 2021
8. Only Tower Hill agrees to sell cans outside. All other establishments will use the assigned color coded cups.
9. Security detail is to ensure that all alcohol is removed by 1:30AM
10. List of who plans to extend or has the ability to extend needs to be provided to the Planning Department by September 6, 2021
11. Loud speaker hours are until 10 PM unless otherwise authorized by City Council or the City Manager
12. Applicant is required to pay for a one Officer Police Detail during the day and a two Officer Police Detail during evening/night hours from Laconia Police Department until 2AM on Friday and Saturday.
13. Event Staff is responsible for trash removal.
14. Dumpster from event is to be removed by Wednesday, September 22, 2021.
15. Inspection of the compound area is required prior to opening on Friday, September 17<sup>th</sup>. Occupancy will be based on the site inspection and the temporary assembly permit will be issued after the inspection has been completed.
16. Exit calculations are based on the widths proposed by the sponsor and must remain as clear width openings for the entire event. The emergency exit between Surfside and the Crazy Gringo shall be staffed by security. Any fencing across this exit shall be designed to be rapidly removed in the event it is needed.
17. Fire extinguishers are required at the stage and all significant outside bar areas. (This docs not include beer tubs or small bar areas).
18. There shall be no introduction of fats, oil and/or grease (FOG) into the sanitary sewer system or stormwater system or spread on the ground. No cooking equipment shall be cleaned without proper disposal of cleaning fluids. No cleaning fluids shall be introduced into the sanitary sewer or stormwater systems. The property owner is responsible for the cost to the City to clean the sanitary sewer and/or stormwater systems if any contaminants are introduced into these systems.
19. Any portable or enclosed food venting sites shall meet the requirements of the state of New Hampshire and Laconia Appendix A and B.

20. Per Chapter 194-25 through 194-30, applicant is responsible for a sanitation fee unit if City removes trash. Each unit has a value of \$70. Number of units is calculated on number and type of vendors.
21. Security personnel must monitor all access points to ensure a proper count is maintained. Separate entrance and exit areas to be maintained. The sponsor's security team shall be required to use digital counters (in and out) to ensure an accurate count.
22. All aspects of this site shall comply with Chapter 195, Appendix A and Appendix B.
23. Approval is subject to any and all conditions or requirements set forth by City Council.

Special Event Committee enforces the above-stated land use approval and will conduct spot inspections throughout the event. The SERC has authority to suspend an approval at any time and impose fines up to \$500 per violation per day if the site does not comply with the approved plan and conditions of approval under Section 195-10 of the Special Events Ordinance.

A Safe Event to You,

  
\_\_\_\_\_  
Karen Santoro  
Zoning Technician

7-8-2021  
Date