

RECEIVED

JAN 20 2022

Planning/Zoning  
City of Laconia



Application #:  
Fees Paid:  
Check #:  
Receipt #:

PL2022-0011  
waiver requested

SPECIAL EVENT  
APPLICATION

New Special Event

Special Event Renewal (No Changes)

Name of Event: New England Coffee Festival

Type of Event: Coffee Festival

Date(s) of Event: 5/20/22 - 5/21/22 Time of Event: Fri 4-8 Sat 8-9

Tax Map/ Lot # (s): \_\_\_\_\_ Zoning District (s): \_\_\_\_\_

Street Address: 626 main st Laconia

Number of Parking Spaces: \_\_\_\_\_ Number of Venders: 30 Number of Tents and Sizes: \_\_\_\_\_

Parks Approval: \_\_\_\_\_ Loudspeaker Hours: UNSOL Non-Profit (501C-3) ID #: \_\_\_\_\_

Detailed Description of Event: We will hosting a coffee festival at numerous locations: Colonial Theater, Gidderap mill, Canal st and using Brittome parking lot.

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Sign as appropriate (If agent or non-person please attach certification)

	APPLICANT	AGENT	PROPERTY OWNER
Printed Name:	<u>Karen Bassett</u>	_____	_____
Signature:	<u>Karen Bassett</u>	_____	_____
Date:	<u>1/20/2022</u>	_____	_____

DUE AT SUBMISSION:

- ALL FEES
- COMPLETED APPLICATION CONTACT WORKSHEET
- COMPLETED CHECKLIST FOR EVENT
- 10 COPIES OF ENTIRE SPECIAL EVENT APPLICATION AND SUPPORTING DOCUMENTATION





DEPARTMENT OF PLANNING, ZONING & CODE  
SPECIAL EVENT COMMITTEE  
☎ 603.527.1264  
☎ 603.524.2167  
ZONING@LACONIANH.GOV

**SPECIAL EVENT REVIEW COMMITTEE  
CONDITIONAL APPROVAL  
FOR NEW ENGLAND COFFEE FESTIVAL  
MEETING OF FEBRUARY 2, 2022**

New England Coffee Festival  
Attn: Karen Bassett  
C/O Wayfarer Coffee  
626 Main St.  
Laconia, NH 03246

Dear Mrs. Bassett:

In accordance with Chapter 195 of the City Code, this notice is to certify that on February 2, 2022, the City of Laconia's Special Event Technical Review Committee voted to CONTINUE Application PL2022-0011 New England Coffee Festival to the March 2, 2022 meeting.

Cordially,

A handwritten signature in blue ink, appearing to read "Rob Mora", written over a horizontal line.

Robert Mora  
Assistant Planner

2/4/22  
Date