

Appointments Committee

There shall be a standing Council committee for screening candidates and recommending appointment of interested citizens to the various boards, commissions and committees of the City.

- i. The Appointments Committee shall be comprised of three (3) Council Members recommended by the Mayor and affirmed by the Council.
- ii. The Appointments Committee's duties shall include, but are not limited to, conducting a regular review of the membership status of all City boards, commissions and committees subject to appointment by the Council, and making recommendations to the Council for citizen appointments or removal, as appropriate.
- iii. The Appointments Committee shall meet as may be required. The City Clerk shall send the agenda to the entire City Council with a list of the names and applications of persons to be considered for recommendation by the Appointments Committee.
- iv. All committee members with terms expiring shall be contacted by the Chair or designee to affirm interest in reappointment.
- v. The Chair will be responsible to inform committee applicants that there is a requirement for a signed oath. This requirement may also be acknowledged on the application form to be completed by interested citizen volunteers.
- vi. The Committee will report to the City Council regarding all citizen volunteers to inform the Council:
 - a. if the volunteer is or is not recommended for appointment or reappointment;
 - b. is recommended for appointment or reappointment to a committee but is not a resident of Laconia.
- vii. Applicants will be contacted by the Chair or designee when 1 year has passed from their application date to see if they wish to remain current for consideration.