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JAN 20 2022

Planning/Zoning  
City of Laconia

Application #:  
Fees Paid:  
Check #:  
Receipt #:

PL2022-0011  
waiver requested



SPECIAL EVENT  
APPLICATION

New Special Event

Special Event Renewal (No Changes)

Name of Event: New England Coffee Festival

Type of Event: Coffee Festival

Date(s) of Event: 5/20/22 - 5/21/22 Time of Event: Fri 4-8 Sat 8-5

Tax Map/ Lot # (s): \_\_\_\_\_ Zoning District (s): \_\_\_\_\_

Street Address: 626 main st Laconia

Number of Parking Spaces: \_\_\_\_\_ Number of Venders: 30 Number of Tents and Sizes: \_\_\_\_\_

Parks Approval: \_\_\_\_\_ Loudspeaker Hours: UNSURE Non-Profit (501C-3) ID #: \_\_\_\_\_

Detailed Description of Event: We will hosting a coffee festival at numerous locations: Colonial Theater, Bullenap mill, Canal st and using Burrill me parking lot.

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Sign as appropriate (If agent or non-person please attach certification)

	APPLICANT	AGENT	PROPERTY OWNER
Printed Name:	<u>Karen Bassett</u>	_____	_____
Signature:	<u>Karen Bassett</u>	_____	_____
Date:	<u>1/20/2022</u>	_____	_____

- DUE AT SUBMISSION:
- ALL FEES
  - COMPLETED APPLICATION CONTACT WORKSHEET
  - COMPLETED CHECKLIST FOR EVENT
  - 10 COPIES OF ENTIRE SPECIAL EVENT APPLICATION AND SUPPORTING DOCUMENTATION

