



SPECIAL EVENT Application

Application # P12022-0008
 Fees Paid 175
1281



- Event Approved Prior Year
 Revised Event
 New Event

Planning/Zoning
City of Laconia

(Please note that ANY change is considered a revision)

A. PROPERTY INFORMATION: If more than 1 lot is used, please list each parcel identification number below:

Street Address 240/260 Lakeside Ave
 Business Name: The Half Moon
 **Property Owner(s): Jemiro/Half Moon Enterprises
 Mailing Address: _____
PO Box 5308, Weirs Beach, NH 03247

Number Acres Total: .312/.481
 Date(s) of Event: 6/11-19, 2022 Times: 8 am-12:30am
 Type of Event: Bike Week Boat Show
 Car Show Carnival/Amusements Concert
 Craft Fair/Flea Market Exhibit Exposition
 Festival Outdoor Market Parade
 Pyrotechnic Display Swap Meet
 Other _____
 # of Vendors: 5 Vending Hours: 9 am-11:30pm
 Parking: # Spaces & Sq Footage: _____/_____

Emergency Contact Person: Robert Ames
 Emergency Phone #: 603-630-9498 cell
 E-Mail: thehalfmoon@weirsbeach.com
 Non Profit ID #: (501C-3 Required): _____
 Park Approvals, if Required: _____
 Certificate of Liability (if held on city property/street): _____
 Tent Size & Occupancy: _____
 Number of Food Vendors, Space #: _____
 Loudspeaker Hours, if requested, per Section 161-2: _____

To Be Filled Out By City:

Zoning District(s): _____
 Current Land Use(s): _____
 Map _____ Street _____ Lot _____

B. PARTIES INVOLVED - Will receive Notices of Action

APPLICANT	AGENT
Jemiro/Half Moon Enterprises	
Address: PO Box 5308	Address
Weirs Beach, NH 03247	
Phone 603-366-4315 (after 4/15)	Phone:
Cell Phone: 603-630-9498	Cell Phone:
Fax: 603-366-4073 (after 4/15)	Fax:
email: thehalfmoon@weirsbeach.com	email:

**** If the applicant does not reside or have a place of business in the City of Laconia, the property owner who does shall be authorized to and agree to accept notices or summonses with respect to violations of law.**

City of Laconia, New Hampshire
Application for Special Event

The Half Moon

C. PROPOSAL DESCRIPTION - Use the space following to write a brief description of the development proposal and how it will affect the existing use of the property. Please describe any special features on the site. List type of merchandise to be sold by any vendors. If city streets/highways are being used, attach map showing route, along with temporary traffic order.

Proposal is for vending. Configuration of vendors #2 and #3 has changed. Vendor #3 will have space on both sides of the 6' aisle.

D. ENTERTAINMENT PROPOSED: List all specific entertainment uses, and if loudspeaker is proposed, as defined by the City Code, Section 161-2, i.e. bands, dancing, games of chance, performance, exhibit, or entertainers. List proposed hours of use for any loudspeakers. These uses must be approved by the Special Events Committee.

None

E. CHECKLIST (See Attached Sheet):

Use the attached checklist to include all information in your application, and to ensure your application is complete. **The checklist must be completed and returned with the application if applicable.**

F. APPLICATION AUTHORIZATION

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Signature of Property Owner: Robert E. Ames Date 1/17/2022

Property Owner: Printed Name: Jemiro/Half Moon Enterprises

Signature of Applicant: Robert E. Ames Date 1/7/2022

Applicant: Printed Name: Robert Ames

Please submit your completed application to: **Planning Department, 45 Beacon St. East, Laconia, NH 03246**

Tel: 603-527-1264 Fax: 603-524-2167 Email: planning@laconianh.gov

City of Laconia, New Hampshire Application for Special Event

The Half Moon

Plan Checklist

Special Events Applications shall submit 1 copy of a plan along with the applicable information from the check list.
Motorcycle Week

Applications require 10 copies of the application, site plan, check list, and the appropriate fees.

Site plan must be drawn to scale, using: 1" = 10', 1" = 20', 1" = 30', 1" = 40', or 1" = 50' scale. (If an existing recorded site plan or survey plan of the property exists, it shall be used for submission if the scale meets the requirements.

Subdivision plans or scaled tax maps may be used as a base plan provided they meet the scale requirements.) **Please indicate if the required information is included; if not, note on the list below when we should expect it.**

- Title block with the following information: plan purpose, property address (must include street number, & property owner)
- Preparer of plan (if applicable) with date of plan and any revision dates
- North arrow
- Plan scale, including a bar scale as indicated above
- Name & local phone number(s) of person responsible for managing the site **To be submitted on:**
- Existing property lines
- Existing streets & street names abutting the property
- Size, location, & use of existing permanent structures
- N.A. Size, location, & use of proposed temporary structures, with the structure setbacks shown on the plan
- Size, location, & number of proposed vending sites, including those within any structures – all sites must be numbered; all sq footage is to be indicated
- Size, location, & use of existing access, driveways & parking areas
- N.A. Size, width, surface material & location of any proposed temporary access, driveways, & parking areas, including number of parking spaces
- ATM's (all locations must be indicated on the plan)
- Location & number of existing & proposed trash disposal facilities, along with contracts **To be submitted on: 3/1/2022**
- N.A. Copies of solid waste & sanitary facility maintenance contracts **To be submitted on:**
- Location, type & number of existing & proposed restroom facilities
- Location & type of existing & proposed water supply
- N.A. Certificate of Insurance **To be submitted on:**
- Method & number of private security guards or police on the property **To be submitted on:**
- N.A. Location & type of any entertainment areas planned on the site; number of persons to be accommodated
- Location, type & number of any portable or permanent fuel supply on site (**MUST** be shown on plan) **To be submitted on:**
- Location & type of existing & proposed electrical supply **To be submitted on:**
- Size & location of parking areas for visitors & employees
- Location & width of any existing or proposed driveways or fire lanes to be used for emergency access



DEPARTMENT OF PLANNING, ZONING & CODE
SPECIAL EVENT COMMITTEE
☎ 603.527.1264
☎ 603.524.2167
ZONING@LACONIANH.GOV

**SPECIAL EVENT REVIEW COMMITTEE
CONDITIONAL APPROVAL
FOR 5 VENDORS
MEETING OF FEBRUARY 5, 2020**

Jemiro, Inc/Robert Ames
PO Box 5308
Weirs Beach, NH 03247

In accordance with Chapter 195 of the City Code, this notice is to certify that on February 5, 2020, the City of Laconia's Special Event Committee voted to accept PL2020-0010MC 246-260 Lakeside Ave The Half Moon application and grant conditional approval of 5 vendor sites as shown on the plan received on January 24, 2020, with the following conditions:

1. The public Right-of-Way including sidewalk area will be kept clear and there will not be any vending on the sidewalk area including the 6-foot aisle widths.
2. The staff will be on site until closing.
3. Solid waste removal is required as needed to protect the public health and will include the second Saturday and Sunday of the event.
4. Egresses to the outside shall be maintained during all hours of operations. Exits in accordance with the Life Safety Code are required.
5. The layout of the tattoo vendor space cannot be open-air. Protection must be provided from dust, dirt, grime and smoke. The vendor layout plan shall be submitted to the Health Officer at the Laconia Fire Department before the site can open.
6. All state regulations regarding tattoos must be followed by the applicant
7. Once the site is open, an inspection will be performed by the Health Officer to ensure that the walls of the temporary tattoo parlor meet all Life Safety Requirements.
8. Emergency Contact person is listed as Robert Ames at 630-9498.
9. All temporary structures and all temporary signs including but not limited to banners, portable signs, and changeable copy MUST be removed by June 26, 2020.
10. All aspects of this site shall comply with Chapter 195 and Appendix A.
11. Property owner voluntarily agrees not to allow Dyno-tuners on site at any time during Motorcycle Week.
12. The applicant will be required to separate all cardboard from their solid waste stream and deposit the cardboard into containers supplied by the city which will be marked as "cardboard only".
13. Electrical extension cords shall be rated at least 15 amp, 125V, UL listed, heavy duty outdoor use; no electrical cords are to be wound along any fencing.
14. In the event that the length of cord required exceeds the standard length (25', 50', 100') the next longest length cord shall be utilized. Only single cords shall be allowed; no coupling of cords will be allowed.
15. There shall be no introduction of fats, oil, and/or grease (FOG) into the sanitary sewer system or stormwater system or spread on the ground. No cooking equipment shall be cleaned without proper disposal of cleaning fluids. No cleaning fluids shall be introduced into the sanitary sewer or stormwater systems.

The Special Event Committee enforces the above-stated land use approval and will conduct spot inspections throughout Motorcycle Week. The SERC has authority to suspend an approval at any time and impose fines up to \$500 per violation per day if the site does not comply with the approved plan and conditions of approval under Section 195-10 of the Special Events Ordinance.

A safe event to you!

Robert Mora
Assistant Planning Director

2/12/2020
Date