



Application #: PL2021-6091
 Fees Paid: _____
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 Receipt #: _____

SPECIAL EVENT APPLICATION

RECEIVED
JUN 25 2021
 Planning/Zoning
 City of Laconia

New Special Event

Special Event Renewal (No Changes)

Name of Event: Sock Hop

Type of Event: Concert in the Park, Car Show

Date(s) of Event: Saturday, 9/10/21 Time of Event: 5:00pm-8:00pm

Tax Map/ Lot # (s): _____ Zoning District (s): _____

Street Address: 25 Beacon Street East & Rotary Park

Number of Parking Spaces: 35 Number of Vendors: 1 Number of Tents and Sizes: 0

Parks Approval: Yes Loudspeaker Hours: 5:00pm-8:00pm Non-Profit (501C-3) ID #: 23-7078453

Detailed Description of Event: Last concert of the Arts in the Park concert series, this is a larger event featuring the Rockin' Daddios.

We offer one food truck, the Winni Wagon. We offered spaces for era appropriate cars - this part of the event has increased in popularity (the reason for the request for so many parking spots.)

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Sign as appropriate (If agent or non-person please attach certification)

	APPLICANT	AGENT	PROPERTY OWNER
Printed Name:	<u>Tara Shore</u>	_____	_____
Signature:	<u><i>Tara Shore</i></u>	_____	_____
Date:	<u>6/24/2021</u>	_____	_____

DUE AT SUBMISSION:

- ALL FEES
- COMPLETED APPLICATION CONTACT WORKSHEET
- COMPLETED CHECKLIST FOR EVENT
- 10 COPIES OF ENTIRE SPECIAL EVENT APPLICATION AND SUPPORTING DOCUMENTATION



City of Laconia Special Event Checklist

- Site plan must be to scale, using: 1" = 10', 1" = 20', 1" = 30', 1" = 40', or 1" = 50' scale.
- Title block with the following information: plan purpose, property address (must include street number, & property owner)
- North arrow
- Plan scale, including a bar scale as indicated above
- Existing property lines
- Existing streets & street names abutting the property
- Size, location, & use of existing permanent structures
- Size, location, & use of proposed temporary structures, with the structure setbacks shown on the plan
- Size, location, & number of proposed vending sites, including those within any structures NOTE: All sites must be numbered, and all sq. footage is to be indicated.
- Size, location, & use of existing access, driveways & parking areas
- Size, width, surface material & location of any proposed temporary access, driveways, & parking areas, including number of parking spaces
- ATM's (all locations must be indicated on the plan)
- Location & number of existing & proposed trash disposal facilities, along with contracts To be submitted on:
- Copies of solid waste & sanitary facility maintenance contracts To be submitted on:
- Location, type & number of existing & proposed restroom facilities
- Location & type of existing & proposed water supply
- Certificate of Insurance To be submitted on:
- Method & number of private security guards or police on the property To be submitted on:
- Location & type of any entertainment areas planned on the site; number of persons to be accommodated
- Location, type & number of any portable or permanent fuel supply on site (MUST be shown on plan) To be submitted on:
- Location & type of existing & proposed electrical supply To be submitted on:
- Size & location of parking areas for visitors & employees
- Location & width of any existing or proposed driveways or fire lanes to be used for emergency access