



# SPECIAL EVENT Application

Application # PL2021-0066MK  
Fees Paid 425 + 726

RECEIVED

Receipt Stamp  
**MAY 04 2021**

Planning/Zoning  
City of Laconia

- Event Approved Prior Year     
  Revised Event     
  New Event

(Please note that ANY change is considered a revision)

**A. PROPERTY INFORMATION:** If more than 1 lot is used, please list each parcel identification number below:

Street Address 19 Rollercoaster Rd  
 Business Name: CMC Properties  
 \*\*Property Owner(s): Leigh + Ryan Cardella  
 Mailing Address: 256 Dockham Shore Rd  
Gilford, NH 03249

Number Acres Total: 1.9  
 Date(s) of Event: \_\_\_\_\_ Times: \_\_\_\_\_  
 Type of Event:  Bike Week    Boat Show  
 Car Show    Carnival/Amusements    Concert  
 Craft Fair/Flea Market    Exhibit    Exposition  
 Festival    Outdoor Market    Parade  
 Pyrotechnic Display    Swap Meet  
 Other \_\_\_\_\_

Emergency Contact Person: Ryan Cardella  
 Emergency Phone #: 978-815-0061  
 E-Mail: CMC Properties NE@gmail.com  
 Non Profit ID #: (501C-3 Required): \_\_\_\_\_  
 Park Approvals, if Required: \_\_\_\_\_  
 Certificate of Liability (if held on city property/street): \_\_\_\_\_  
 Tent Size & Occupancy: \_\_\_\_\_  
 Number of Food Vendors, Space #: \_\_\_\_\_  
 Loudspeaker Hours, if requested, per Section 161-2: \_\_\_\_\_

# of Vendors: \_\_\_\_\_ Vending Hours: \_\_\_\_\_  
 Parking: # Spaces & Sq Footage: 101 / 200 s.f.

**To Be Filled Out By City:**  
 Zoning District(s): \_\_\_\_\_  
 Current Land Use(s): \_\_\_\_\_  
 Map \_\_\_\_\_ Street \_\_\_\_\_ Lot \_\_\_\_\_

**B. PARTIES INVOLVED** - Will receive Notices of Action

APPLICANT	AGENT
<u>Same as above</u>	
Address:	Address:
Phone:	Phone:
Cell Phone:	Cell Phone:
Fax:	Fax:
email:	email:

**\*\* If the applicant does not reside or have a place of business in the City of Laconia, the property owner who does shall be authorized to and agree to accept notices or summonses with respect to violations of law.**

**City of Laconia, New Hampshire  
Application for Special Event**

**C. PROPOSAL DESCRIPTION** - Use the space following to write a brief description of the development proposal and how it will affect the existing use of the property. Please describe any special features on the site. List type of merchandise to be sold by any vendors. If city streets/highways are being used, attach map showing route, along with temporary traffic order.

Parking for motorcycle week

**D. ENTERTAINMENT PROPOSED:** List all specific entertainment uses, and if loudspeaker is proposed, as defined by the City Code, Section 161-2, i.e. bands, dancing, games of chance, performance, exhibit, or entertainers. List proposed hours of use for any loudspeakers. These uses must be approved by the Special Events Committee.


**E. CHECKLIST** (See Attached Sheet):

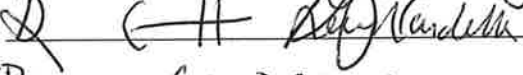
Use the attached checklist to include all information in your application, and to ensure your application is complete. The checklist must be completed and returned with the application if applicable.

**F. APPLICATION AUTHORIZATION**

I hereby make application to the City of Laconia for the above-referenced property(s) and the development as described. To the best of my knowledge, the information provided herein is accurate and is in accordance with Chapter 195 of the Laconia City Ordinances. The Special Events Committee and/or City employees are authorized entrance to the property(s) for purposes of reviewing this proposal. I understand that I, or my agent, is responsible for appearing for any and all meetings before the Special Events Committee.

Signature of Property Owner:  Date 5/2/2021

Property Owner: Printed Name: Ryan CARDELLA / Leigh Cardella

Signature of Applicant:  Date 5/2/2021

Applicant: Printed Name: RYAN CARDELLA

Please submit your completed application to: **Planning Department, 45 Beacon St. East, Laconia, NH 03246**  
 Tel: 603-527-1264 Fax: 603-524-2167 Email: [planning@laconianh.gov](mailto:planning@laconianh.gov)

# City of Laconia, New Hampshire Application for Special Event

## Plan Checklist

Special Events Applications shall submit 1 copy of a plan along with the applicable information from the check list.  
**Motorcycle Week**

Applications require 10 copies of the application, site plan, check list, and the appropriate fees.

Site plan must be drawn to scale, using: 1" = 10', 1" = 20', 1" = 30', 1" = 40', or 1" = 50' scale. (If an existing recorded site plan or survey plan of the property exists, it shall be used for submission if the scale meets the requirements.

Subdivision plans or scaled tax maps may be used as a base plan provided they meet the scale requirements.) Please indicate if the required information is included; if not, note on the list below when we should expect it.

- Title block with the following information: plan purpose, property address (must include street number, & property owner)
- Preparer of plan (if applicable) with date of plan and any revision dates
- North arrow
- Plan scale, including a bar scale as indicated above
- Name & local phone number(s) of person responsible for managing the site **To be submitted on:**
- Existing property lines
- Existing streets & street names abutting the property
- Size, location, & use of existing permanent structures
- Size, location, & use of proposed temporary structures, with the structure setbacks shown on the plan
- Size, location, & number of proposed vending sites, including those within any structures – all sites must be numbered; all sq footage is to be indicated
- Size, location, & use of existing access, driveways & parking areas
- Size, width, surface material & location of any proposed temporary access, driveways, & parking areas, including number of parking spaces
- ATM's (all locations must be indicated on the plan)
- Location & number of existing & proposed trash disposal facilities, along with contracts **To be submitted on:**
- Copies of solid waste & sanitary facility maintenance contracts **To be submitted on:**
- Location, type & number of existing & proposed restroom facilities
- Location & type of existing & proposed water supply
- Certificate of Insurance **To be submitted on:**
- Method & number of private security guards or police on the property **To be submitted on:**
- Location & type of any entertainment areas planned on the site; number of persons to be accommodated
- Location, type & number of any portable or permanent fuel supply on site (**MUST** be shown on plan) **To be submitted on:**
- Location & type of existing & proposed electrical supply **To be submitted on:**
- Size & location of parking areas for visitors & employees
- Location & width of any existing or proposed driveways or fire lanes to be used for emergency access

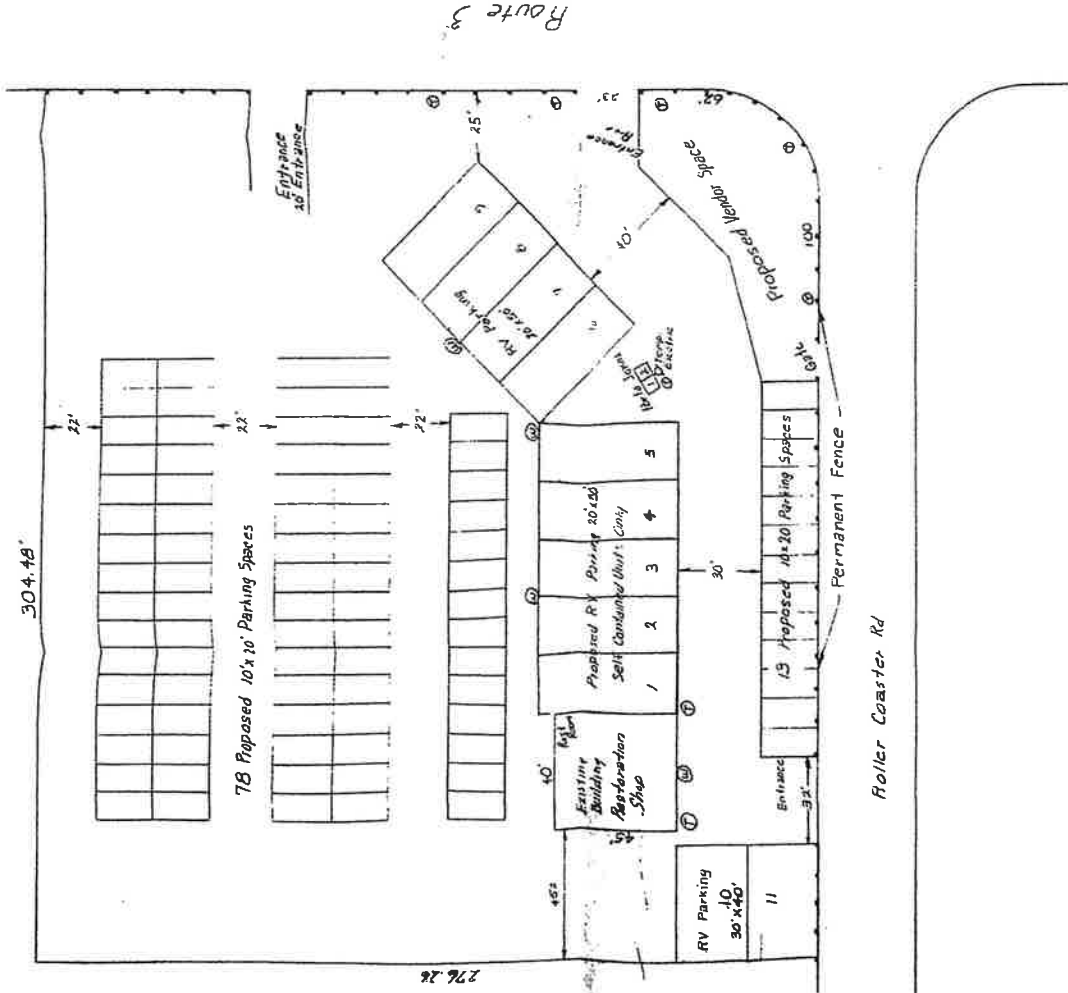
1. Water, Electric & Restroom  
in existing building.  
Temporary water line run  
for RV's.

\* 2. Site manager:

Mike Donnelly 603-455-0930

3. Trash barrels placed randomly  
on property.

4. Security to be maintained by  
Sitz manager



CMC Properties  
Ryan Cardella

19 Roller Coaster Rd.  
Commercial-Resort Zone  
Scale 1" = 20'



**SPECIAL EVENT COMMITTEE  
APPROVAL  
FOR TEMPORARY PARKING  
MEETING OF MARCH 4, 2020**

Charles Gath  
84 Needle Eye Road  
Meredith, NH 03253

In accordance with Chapter 195 of the City Code, this notice is to certify that on March 4, 2020, the City of Laconia's Special Event Committee voted to accept PL2020-0024MC 19 Rollercoaster Rd Temporary Parking and grant approval as shown in the application received February 13, 2020 with the following conditions:

1. Security will need to be provided by the property owner for overnight RV use. At least 6 security people shall be on duty during peak times. Security shall include proper lighting and the prevention of loitering and tailgating from private property along any public way.
2. The parking area is not to exceed the area designated on the plan. Aisle widths and entrances must be maintained as shown on the plan and, if there is no existing barrier, temporary fencing shall be installed to secure site from abutting properties.
3. The porta potty contract must be submitted to the Planning Department by June 1, 2020.
4. Parking lot shall close by 1 AM.
5. Vendor must maintain minimum 10-foot setback from the street.
6. Vendor(s) will need property owner permission form from Licensing.
7. No overnight camping/parking except for 11 self-contained RV units.
8. The emergency contact as being Charles Gath 366-2667.
9. All temporary structures and all temporary signs including but not limited to banners, portable signs, and changeable copy MUST be removed by June 26, 2020.
10. All aspects of this site shall comply with Chapter 195 and Appendix A and Appendix B.
11. Property owner voluntarily agrees not to allow Dyno-tuners on site at any time during Motorcycle Week.
12. The applicant will be required to separate all cardboard from their solid waste stream and deposit the cardboard into containers supplied by the city which will be marked as "cardboard only".

The Special Event Committee enforces the above-stated land use approval and will conduct spot inspections throughout Motorcycle Week. The SERC has authority to suspend an approval at any time and impose fines up to \$500 per violation per day if the site does not comply with the approved plan and conditions of approval under Section 195-10 of the Special Events Ordinance.

A safe event to you!

  
\_\_\_\_\_  
Robert Mora  
Assistant Planning Director

3/4/2020  
Date