



DEPT OF PLANNING, ZONING & CODE
SPECIAL EVENTS REVIEW COMMITTEE
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**SPECIAL EVENT REVIEW COMMITTEE
APPROVAL FOR
WAKE THE LAKE BLOCK PARTY
MEETING OF APRIL 7, 2021**

Anthony Santagate
P.O. Box 5412
Laconia, NH 03247

Re: Wake the Lake

To Whom It May Concern:

In accordance with Chapter 195 of the City Code, this notice is to certify that on April 7, 2021 the City of Laconia's Special Event Review Committee voted to grant approval of the Application 2021-0029SE Wake the Lake Block Party May 21-23, 2021 as shown on the application received on March 18, 2021 with the following conditions:

1. Bicycle fencing will be used to enclose the area and to create an eight foot buffer with two rows of fencing.
2. Event is 21 years and up.
3. No glass containers will be allowed outside
4. Drinks cannot be brought from one establishment to the other.
5. Color coded cups will be required for vendor location selling drinks to be consumed outside.
6. If vendor does not acquire an extended license from the state they must post signage at entrance and exit that drinks are not to leave the establishment.
7. Security plan and layout must be complied with unless otherwise approved by the Laconia Police Department and Fire Department IN WRITING or event will be shut down.
8. Color code cup assignment must be sent to the Laconia Police, Fire, and Planning Department by May 3, 2021
9. Only Tower Hill agrees to sell cans outside. All other establishments will use the assigned color coded cups.
10. Security detail is to ensure that all alcohol is removed by 1:30 AM
11. List of who plans to extend or has the ability to extend (their liquor license) need to be provided to the Planning Department by May 3, 2021.
12. Loud speaker hours are until 11PM unless otherwise authorized by City Council or the City Manager
13. Applicant is required to pay for a one officer police detail from the Laconia Police Department during the day and a two officer police detail from the Laconia Police Department during the evening.
14. Event staff is responsible for trash removal.
15. Dumpster from event to be removed by May 24, 2021
16. Inspection of the compound area is required prior to opening on Friday May 21, 2021. Occupancy will be based on site inspection and the temporary assembly permit will be issue after the inspection has been completed.
17. Exit calculations are based on the widths proposed by the sponsor and must remain as clear width openings the entire event. The emergency exit between Surfside and the Crazy Gringo shall be staffed by security. Any fencing across this exit shall be designed to be rapidly removed in the event it is needed.

18. Fire extinguishers are required at stage and all significant outside bar areas. (This does not include beer tubs or small bar areas.)
19. Any portable or enclosed food vending sites shall meet the requirements of the State of New Hampshire and Laconia Appendix A and B.
20. Security personnel must monitor all access points to ensure a proper count is maintained. The sponsor's security team shall be required to use digital counters (in and out) to ensure an accurate count. Minimum of two people at each Entry Control Point counting and checking identification.
21. Certificate of Liability must be obtained and provided to the Planning Department by May 3, 2021
22. Road closures to start at 9AM on Friday and reopen at 5PM on Sunday.
23. Number of Firefighters/EMTs as required by Laconia Fire Department.
24. Laconia Police Department detail, with on-site supervisor, will be adjusted as necessary.
25. Coordinate with Department of Public Works and Laconia Police Department for road closure signs and barricades needed.
26. Porto-pottie contract must be provided to the Planning Department by May 3, 2021
27. Coordinate with Fire Department for Assembly and Egress checks prior to start of event
28. Permission letter from the owner of Market Place for use of the stairs as emergency exit.
29. Applicant must adhere to all Federal and State COVID Restrictions.

The Special Event Review Committee enforces the above-stated land use approval. The SERC has the authority to suspend an approval at any time and impose fines up to \$500 per violation per day if the site does not comply with the approved plan and conditions of approval under Section 195-10 of the Special Events Ordinance.



Robert Mora, Assistant Planning Director

4/21/21

Date