

STAFF REPORT
February 22, 2021

Topic: Request approval for City of Laconia and Laconia Fire Department to enter into a COVID-19 Vaccination Aid agreement with NH Department of Health and Human Services.

Discussion: By entering into an agreement with NH Department of Health and Human Services (DHHS), Laconia Fire Department Advanced EMTs and Paramedics would be able to work as COVID-19 vaccinators at State approved vaccination sites, and the State of NH shall reimburse for actual personnel costs incurred. The start date for this agreement would be retroactively effective from January 15, 2021 and run through September 30, 2021. The State-run sites are dependent on personnel from local communities to vaccinate the general population, and many of these vaccinators are coming from local fire departments.

Fiscal Impact: State of NH will reimburse actual personnel expenses incurred, including, but not limited to, salary, wages, administrative expenses, stipends, and fringe benefits. Pay will come from the operating budget and then be reimbursed fully, resulting in no fiscal impact.

Staff Recommendation: I recommend approving the ability for the City of Laconia and Laconia Fire Department to enter into an Emergency Management Directive agreement with DHHS for COVID-19 Vaccination Aid.

This report submitted by: Chief Kirk Beattie

Proposed motion: *“I move to approve that the City of Laconia and Laconia Fire Department enter into a COVID-19 Vaccination Aid Agreement with NH Department of Health and Human Services.”*