



City of Laconia  
Special Events Technical Review Committee  
Wednesday, October 7, 2020 - 12:00 PM  
City Hall in the Armand A. Bolduc Council Chamber

10/7/2020 - Minutes

1. CALL TO ORDER

Meeting was called to order at 12:06 pm by R. Mora

2. ROLL CALL

Members present: Amy Lovisek, Parks & Recreation; Krista Larsen, DPW; Nicholas Schwarz, Water Department; Chief Kirk Beattie, Laconia Fire Department

3. RECORDING SECRETARY

K. Santoro, Zoning Technician

4. STAFF IN ATTENDANCE

Rob Mora, Assistant Planner

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.1. March 4 2020 Special Events Technical Review Committee Minutes (PDF)

The Committee reviewed the minutes from the March 4, 2020 Special Events Technical Review Committee meetings and they were accepted as presented.

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7.1. PL2020-0091 Children's Auction Community Challenge Closing Ceremonies (PDF)

The Committee reviewed the application. The applicant is strongly encouraged to follow all guidelines set forth by the Centers for Disease Control (CDC) and per the Governor's Executive Order.

It was noted that, per Chapter 194; Article IV Special Event and Sanitation Fees, the applicant is required to pay for trash disposal per the fee chart established in the section.

R. Mora opened the public hearing for application PL2020-0091 Children's Auction Community Challenge Closing Ceremonies at 12:12 pm

With no one to speak for or against the application the public hearing closed at 12:12 pm

A. Lovisek made a motion to approve with conditions application PL2020-0091 Children's Auction Closing Ceremonies. Conditions to include:

- It is recommended that the applicant follow all CDC protocols and any orders set forth by the Governor

• Special event sanitation fees shall apply as outlined in Chapter 194; Article IV Special Event Sanitation Fees; §194-26 Fees Established

N. Schwarz seconded the motion.

All in favor.

7.2. PL2020-0093 Riverside Duck Derby (PDF)

A. Lovisek noted that they have already received Parks and Recreation Approval.

This event typically falls under the Pumpkinfest umbrella, however, with the cancellation of Pumpkinfest due to COVID-19, this event is standalone this year.

R. Mora opened the public hearing for application PL2020-0093 Riverside Duck Derby at 12:15 pm  
With no one to speak for or against the application the public hearing closed at 12:15 pm

K. Larsen made a motion to approve application PL2020-0093 Riverside Duck Derby with the same conditions as the Children's Auction.

A. Lovisek seconded the motion.

All in favor.

8. OTHER BUSINESS

8.1. 2021 Special Events Technical Review Committee Calendar DRAFT (PDF)

9. ADJOURNMENT

At 12:16 PM A Lovisek made a motion to adjourn the meeting.

R. Mora seconded the motion.

All in favor.