

STAFF REPORT
November 23, 2020

Topic: Request for a driveway permit on a Class VI road

Discussion: Pursuant to NH RSA 674:41, property on a Class VI road must have permission from the City Council in order for the Code Department to issue a building permit, and the property owner needs to produce a Notice of Liability Waiver to be filed at the registry.

Katherine Hull, property owner on Hilliard Road, Tax map 178/107/6 is requesting the City Council authorize the Code Department to issue a building permit and for the City Manager to sign the Notice of Limits of Responsibility and Liability regarding property abutting a Class VI road. The applicant should also sign a letter of understanding recognizing they will be responsible for any maintenance of the section of Hilliard Road they will be using that is classified as Class VI.

Fiscal Impact: Not applicable

Staff Recommendation: Recommends approval.

This report submitted by Dean Trefethen, Planning Director

Proposed motion:

“I authorize the City Manager to sign on behalf of the City the Notice of Limits of Responsibility and Liability regarding property abutting a Class VI road for a property on Hillard Road with Tax Map 178/107/6 and authorize the Code Department to issue a building permit for the same property.”