

## **STAFF REPORT**

July 27, 2020

**Topic:** Request to fund renovations at the Weirs Fire Station

**Discussion:** I am requesting funding to make renovations to the living quarters at the Weirs Fire Station. This project began with a request for \$60,000, however due to changes and initial quotes coming in higher than anticipated, the new request is for an amount not to exceed \$80,000.

The change discussed allows us to add separate male and female restroom and shower facilities. Currently there is only one shared restroom/shower.

The total project includes the discussed restrooms, kitchen remodel with new appliances, replacement windows, upgraded heating /air conditioning by using a ductless system (for living area only), new flooring, as well as all electrical and plumbing needed for the project.

**Fiscal Impact:** The fiscal impact would be an amount not to exceed \$80,000 from the Non-Capital Reserve.

**Staff Recommendation:** Recommendation is to approve the request of an amount not to exceed \$80,000. This will allow the official bidding process as renovations to begin this summer.

**This report submitted by:** Chief Kirk Beattie

**Proposed motion:**

*"I move to authorize the expenditure of an amount not to exceed \$80,000 for renovations to the living quarters of the Weirs Fire Station as recommended, with funding to come from the Non-Capital Reserve account."*