

City of Laconia Minor Site Plan Committee  
Wednesday, August 28, 2019 - 2:00 PM  
City Hall - Armand A. Bolduc City Council Chamber  
*Draft Minutes*

8/28/2019 - Minutes

1. CALL TO ORDER

Chair Wesley Anderson called the meeting to order at 2:00 PM

2. ROLL CALL

The following members were present: Tara Baker, Assessing; Al Graton, Police; Dean Trefethen, Planning/Zoning/Code; Chair Wesley Anderson, DPW; Ben Crawford, Water

Absent: Charlie Roffo, Fire

Chair W. Anderson stated there are five members present, and a quorum is established

3. RECORDING SECRETARY

Kalena Graham will be recording this meeting

4. STAFF IN ATTENDANCE

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.1. Acceptance Of Minutes From July 24

The minutes from July 24, 2019 were accepted.

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7.1. PL2019-0098MSP; 20 Growth Road; Expand Facility By 2500 Sq Ft, Relocate Loading Dock, Add Parking

Applicant: Steve Smith and Bill Stack from Steve Smith and Associates were present representing the Black Brook Realty LLC. Also present was Mark St. Gelais, the owner and operator of Stamping Technologies. Smith addressed the board. The original site plan was approved in March 2000. The new proposal was not mapped beyond the brook as they are not doing anything past the brook. The proposal is for a 2500 sf addition to the north west side of the building for storage, shipping and receiving. The existing loading dock will be moved to the front of the building. Parking is 1 space per 500 sf. Eight more spaces are proposed on the south side of the property. The parking requirement is 16 and the applicant is going from 22 to 29 spaces, with two handicap spaces on the Growth Street side of the existing building. The building does not have any sprinklers and they will cut and cap the fire service. The dumpster is proposed to be moved and screened to meet the current regulations. The

impermeable area of the lot is at 20.9% where 80% is the allowance.

D. Trefethen asked about screening in the proposed new parking lot. The area is currently landscaped and screened but the applicant will make sure it stays screened and with a clear line of sight near the entrance.

The public hearing opened at 2:01 PM

Abutter input: There was no one for or against the proposal.

The public hearing closed at 2:09 PM

Motion to approve the site plan application with conditions two handicap parking spaces to be added, correct tax/map numbers on the plan, the fire service discontinued at the addition and fire alarms extended to new addition made by D. Trefethen, T. Baker seconded. All voted in favor.

8. OTHER BUSINESS

9. ADJOURNMENT

Motion to adjourn made by D. Trefethen, A. Graton Seconded.

The meeting adjourned at 2:12 PM

Respectfully,

Kalena Graham