

Laconia Public Library
Board of Trustees
Minutes of Meeting
Reference Room, Library
June 24, 2021

I. Call to Order

Laconia Public Library Board of Trustees held their meeting in the Reference Room in the library. Chairman John Moriarty called the meeting to order at 5:30 pm.

Present: James Anderson, Marie Bradley, Alternate Bruce Kneuer and Director Randy Brough.

Not present: Aaron Bassett and John Perley

Chairman seated Alternate Kneuer.

II. Reports

A. Secretary's Report

The March 25, 2021 meeting minutes were approved. Motion by Anderson, seconded by Bradley. Vote was unanimous.

The May 27, 2021 meeting minutes were approved. Motion by Bradley, seconded by Kneuer. Moriarty voted in favor, Anderson abstained.

B. Treasurer's Report

May 31, 2021 financial reports were reviewed. End of fiscal year projections were discussed.

C. Endowment

D. Personnel

On a motion by Anderson, seconded by Bradley, the Board voted unanimously to approve that Laconia Public Library employees receive a 1.8% COLA equal to the increase approved by the Laconia City Council for city employees.

E. Policy

Director is charged with creating a policy concerning the acquisition of books by local authors.

F. Buildings and Grounds

1. Church Street Concrete Steps

2. Chimney: Lakes Region Chimney Pro has provided estimates to install a liner in the chimney and to waterproof the chimney (see attached).

Rist-Frost Shumway Engineering will be consulted regarding specifics of the estimates.

3. Attic Light

4. Periodical Room Water Damage/Exterior Window Frames

5. Parking Lot Crack Sealing

G. Technology.

Five (5) computers have been purchased to replace the oldest public ones.

H. Director's Report.

The Summer Reading Program begins next week.

The Teen Librarian visited the Laconia High School to speak to English classes about library services and to issue library cards.

I. Chairman's Report.

III. Old Business

A. FY2021 Budget Update.

John and Randy answered City Council questions on June 14th. The Mayor commented favorably on library operations during the pandemic.

B. Joe Constance will be at the Water Street Facility to discuss LPL artifacts on Thursday, July 22nd.

IV. New Business

A. Covid Management.

Parks and Recreation staff will be moving and, in some instances, disposing of furniture currently stored in the Laconia Rotary Hall. IT staff will be moving computers back in the main staff work room. Both tasks should be completed in the next couple of weeks.

B. Library Goals.

Bruce shared his progress in developing an analysis of Library Trust Funds. He is determining what can be expended from each fund. The Children's Room improvements, space utilization, and Goss Reading Room were also discussed.

V. Adjourn

Motion made by Anderson to adjourn the meeting, seconded by Bradley. Meeting adjourned at 8:45 pm.

Respectfully Submitted,

Randy Brough