

**CITY OF LACONIA - CITY COUNCIL BUDGET MEETING**  
**May 28, 2019**  
**6:00 P.M.**

5/28/2019 - Minutes

**1. CALL TO ORDER**

Mayor Pro Tem Hamel called the meeting to order at the above date and time.

**2. RECORDING SECRETARY**

Cheryl Hebert, City Clerk

**3. ROLL CALL**

City Clerk Hebert took the roll with the following Councilors in attendance: Bruce Cheney, Henry Lipman, Mark Haynes, Bob Hamel, and Andrew Hosmer

Not present: David Bownes, Mayor Engler

Mayor Pro Tem Hamel noted that five (5) Councilor were in attendance and a quorum was established.

**4. STAFF IN ATTENDANCE**

Scott Myers, City Manager

Glenn Smith, Finance Director

**5. Department Presentations**

**(1) Planning, Code, & Conservation Commission - Dean Trefethen, Director of Planning and Community Development**

Director Trefethen provided a handout to the Council and submitted one for the record regarding the proposed budget. Director Trefethen first spoke in regards to the Conservation proposed budget. For this fiscal year the request is the same as last year of \$4,500.00. The one change Conservation is requesting is to gain some Milfoil Control at the local boat launches through grants and fundraising in order to have people inspecting water craft entering our waters for any invasive species. Conservation also completed the purchase of a property on Pickerel Pond Road that will now provide public access to Pickerel Pond.

The proposed budget request for Code Enforcement is \$148,777. The Code Department has two full-time employees, one part-time employee and a year round building inspector. The Code Department is responsible for building, electrical, demolition, and occupancy permits. The Code Department also supports the Heritage Commission and BCBA. Director Trefethen explained the enforcement process to the Council.

Director Trefethen's proposed budget request for the Planning and Community Development Department is \$234,310. The increase of \$21,000 is mostly due to the Cost of Living Increase adjustment. This department has five full-time employees and one part-time employee. Planning, Zoning, Conservation, Technical Review, Minor Site Plan, Special Events, and Motorcycle Week are the boards and commissions that the Planning Department supports. The Planning and Community Development Department is also involved with the former State School Property, the adoption of the Master Plan, and the 2018 Vision Statement and Land Use Chapter. The Planning Department has been working through the short term rental issue as well as starting to work on the other Master Plan chapters.

Discussion was had pertaining to the Milfoil issue and how much would be needed in order to treat it.

6. **Any other business that may come before the Council**

7. **ADJOURNMENT**

With no further business to come before the Council and hearing no objection, Mayor Pro Tem Hamel adjourned the meeting at 6:28 pm.

Respectfully Submitted

Cheryl Hebert, City Clerk

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