

Laconia Public Library
Board of Trustees
Minutes of Meeting
Laconia Rotary Hall, Library
May 27, 2021

I. Call to Order

Laconia Public Library Board of Trustees held their meeting in the Laconia Rotary Hall in the library. Chairman John Moriarty called the meeting to order at 5:30 pm.

Due to the COVID-19/Coronavirus Crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

In accordance with the Emergency Order, this is to confirm that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means; We are utilizing the Zoom platform for this electronic meeting.
- b) Providing public notice of the necessary information for accessing the meeting; We previously gave notice to the public of how to access the meeting using Zoom.
- c) Providing a mechanism to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 524-4775 or email at: info@laconialibrary.org.
- d) Adjourning the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Present in the library: Aaron Bassett, Marie Bradley, Chairman John Moriarty, John Perley, Alternate Bruce Kneuer and Director Randy Brough.

Not present: James Anderson

Chairman seated Alternate Kneuer.

II. Reports

A. Secretary's Report

April 22, 2021 meeting minutes were approved. Motion by Bradley, seconded by Bassett. Roll call vote unanimous. Minutes of March 25, 2021 meeting will be approved at the next meeting on June 24th.

B. Treasurer's Report

April 30, 2021 financial reports were reviewed.

C. Endowment

D. Personnel

Natalie Moser has returned to work.

E. Policy

F. Buildings and Grounds

1. Church Street Concrete Steps

2. Chimney: Lakes Region Chimney Pro will be at the library tomorrow (May 28) to assess the leaking chimney.

3. Attic Light
4. Periodical Room Water Damage/Exterior Window Frames
5. Parking Lot Crack Sealing: The Public Works Department has procured for the library project proposals to crack seal the library parking lot: one for sealcoating (\$2,600), a second option for sealing with infrared (\$2,900).

G. Technology.

The Director will make sure that this line in the current budget is expended by upgrading additional public computers.

H. Director's Report.

Two thousand eight hundred forty-four dollars (\$2,844.00) is available to LPL through the American Rescue Plan Act (ARPA). The New Hampshire State Library is responsible for dispersing the funds to libraries throughout the state. The plan is to pay for BrainFuse with these funds.

I. Chairman's Report.

John reported on a tele-meeting with Randy and Superintendent of Schools Steve Tucker. Topics discussed included LPL Trustee responsibilities; Goss Reading Room; and BrainFuse. Mr. Tucker said that he would promote BrainFuse in the school system and suggested creating videos of students actually using the service.

III. Old Business

A. FY2021 Budget Update.

The City Manager reduced the library budget by two thousand dollars (\$2,000.00). Equipment line request was for fourteen thousand dollars (\$14,000), the City Manager's recommendation for that line was twelve thousand dollars (\$12,000). The City Council review of the library budget is at 6:00pm on Monday, June 14th.

- B. Joe Constance will be at the Water Street Facility to discuss LPL artifacts on Thursday, July 22nd.

IV. New Business

A. Covid Management.

Return to Normal Operations documents (attached) were reviewed. On a motion by Bassett, seconded by Bradley, the Board voted to resume library programs and exhibits and to return building occupancy (except Laconia Rotary Hall and Selig Storytime Room) to pre-Covid levels. Roll call vote taken, unanimous.

B. Library Goals.

Library goals for the next twelve (12) months (attached) were discussed. Trustees present selected goals they wished to focus on and will prepare an outline for achieving these goals by Monday, June 7th.

Aaron - Makerspace, tools lending

Marie – Children's room improvement; space utilization

Bruce – Trust Fund expenditures

John M – Succession planning

John P – Library artifacts

V. Adjourn

Motion made by Bradley to adjourn the meeting, seconded by Perley. Roll call; all voted in favor. Meeting adjourned at 8:04 pm.

Respectfully Submitted,

Randy Brough