

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
FEBRUARY 28, 2019**

Chairman Joe Driscoll called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, February 28, 2019 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Gregory Page, Dennis Bothamley, and Joseph Driscoll; Ex-Officio member Public Works Director Wesley Anderson; Superintendent Seth Nuttelman, Clerk Cheryl Hounsell, and Project Manager Benjamin Crawford. Absent was Ex-Officio member Councilman Andrew Hosmer.

A motion was made by Greg Page, seconded by Wes Anderson, to accept the minutes of February 14, 2019. The vote was unanimous.

A motion was made by Greg Page, seconded by Wes Anderson, to approve the accounts payables and the financial statement dated February 27, 2019. The vote was unanimous.

OLD BUSINESS:

UNION AVENUE – STARK STREET TO ELM STREET-Seth stated that the Water Works' yard has been surveyed and they were able to get the depths of the floor of the lake. They will need to come back to do the flow study.

PAUGUS BAY MILFOIL – Seth stated that there is nothing new to report.

UNION AVENUE-MAIN STREET INTERSECTION-Seth stated that we have bid the materials for the Main Street intersection and we are ready to go. Some of the surveying has been done. The City's bid for a contractor to do the Main St. intersection is due on 3/15/19.

2 MILLION GALLON TANK-Seth stated that he has been going back and forth with Chris from DN Tanks. Brian is reaching out to the CIM people to gather additional information on tank lining.

COURT STREET BRIDGE-Seth stated that the Gas Company is getting ready to go in and do some directional boring at the Court Street Bridge in a couple of weeks. When they are done, we will be moving the water main on Keasor Court. Seth stated that the engineering is being completed so that the job can go out to bid.

2020 BUDGET-Seth passed out a handout to the members entitled "Budget Effects from Capital Street Changes". Seth reviewed the information with the members. Wes stated that Union Avenue from Spring Street to Gilford Avenue will be done in the spring of 2020 and at the very least the section of Union Avenue from Main Street to Spring Street will be shimmed and overlaid and then nobody is going into it for five years. Seth stated that the 2018 Financial Statements came on Thursday, February 21st and we need to review them and then we are going to bring Pat Mohan from Melanson and Heath in to review some information with him. Seth stated that he would like to talk to Scott concerning the budget effects from capital street changes and discuss when the 2020 budget will be submitted to the City. Seth further stated that Pat Mohan from Melanson and Heath presented the 2018 Financials to the city council on Monday, February 25th.

NEW BUSINESS:

RT 11B WATER MAIN EXTENSION-Seth stated that water needs to be extended to three houses due to Landfill issues. The current water line ends at the hydrant at Gatehouse Colony. The water will be extended about 950' with 12" water main to accommodate the three houses. This project will probably be done in the fall of 2019.

2018 FINANCIALS REPORT-Seth stated that the 2018 Financials report is currently being reviewed and we should have it finalized for the next Board meeting.

COMPUTER SERVER-Seth stated that our new computer server is in and we will be shutting down Monday afternoon to allow Vinicio from Temple Consultants to switch over to the new server Monday night. We will be able to log into the computer on Tuesday after the City IT Department ties each device into the new computer server.

No further business, a motion was made by Greg Page, seconded by Wes Anderson to adjourn the meeting at 8:50 a.m. The vote was unanimous.

Cheryl A Hounsell, Clerk

Authorized Signature

Date

