

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
FEBRUARY 20, 2020**

Chairman Dennis Bothamley called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, February 20, 2020 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Dennis Bothamley and Joseph Driscoll; Ex-Officio member Public Works Director Wesley Anderson; Superintendent Ben Crawford, and Clerk Cheryl Hounsell. Absent were Commissioner Greg Page and Ex-Officio member Mayor Andrew Hosmer.

A motion was made by Wes Anderson, seconded by Joe Driscoll, to accept the minutes of February 6, 2020. Joe stated that he had one amendment to the section on the Superintendent Position, he would like it changed to say that "the Board unanimously decided to promote Ben Crawford to the position of Superintendent of the Laconia Water Works". A motion was made by Wes Anderson, seconded by Joe Driscoll, to accept the amended minutes of February 6, 2020. The vote was unanimous.

A motion was made by Wes Anderson, seconded by Joe Driscoll to approve the Accounts Payable and the Financial Statement dated February 19, 2020. The vote was unanimous.

OLD BUSINESS:

BUDGET 2021- Ben stated that he will set up a meeting with Scott Myers and Glenn Smith to review the budget.

ACCREDITED LABORATORY- Ben stated that Don Watson will be starting on March 9, 2020 as the Laboratory Manager/Treatment Plant Operator. We are going forward with the accreditation of the laboratory. The initial check for the process is in the accounts payables we approved today.

UNION AVENUE DRAINAGE SYSTEM- Ben stated that there is nothing new to report.

PLANNED PROJECTS-CLINTON STREET/PROSPECT STREET- Ben stated that he met with CDM Smith and there were some discrepancies on the footage of pipe. Ben hopes to have firmer numbers for construction by our next meeting on March 5, 2020. Ben is looking into a bond as well as a revolving state loan. He will also speak with Finance Director, Glenn Smith.

FINANCIAL ALLOCATION FOR ENGINEERING- Ben stated that there is nothing new to report.

LONG BAY TANK- Ben stated that he and Brian met with Greenman & Pederson, Inc. (GPI) yesterday at the Long Bay Tank and discussed the feasibility to have the paint job on the tank inspected prior to Amstar coming back to correct the areas that need to be repainted. GPI will get an estimate to Ben broken out by what procedure is being used.

LOADER PURCHASE- Ben stated that the quotes from John Deere and Caterpillar are within \$1,000 of each other. The trade-in allowance has a \$5,000 difference. Caterpillar has a larger machine and when our guys

went down to check out the machines, they did not try out the larger machine. The guys will go back down and try the larger machine. Ben stated that there is a 5-year warranty with both machines.

ATLANTIC BROADBAND INTERNET- Ben stated that we have not been paying for internet with Atlantic Broadband, we have been receiving it free. As of February 1, 2020, we no longer receive free internet. Nick from IT installed a new modem on the server at base so we are not paying to rent a modem from Atlantic Broadband. He is also working with Rich Laviolette on what is needed at the treatment plant specifically for the SCADA and the firewall. Denny asked if the firewall gets tested. Ben stated that he will check into how the firewall works.

FLUORIDE AWARD LUNCHEON- Ben stated that the Fluoride Award luncheon will be held today at 11:30 to 1:30. Mike from the Daily Sun will cover the event.

NEW STATE REQUIREMENTS ON PFOA TESTING-Denny questioned if we have a summary of what the new Legislation Bill on PFOA testing and requirements is and how we are doing under the new requirements. Ben will check into the information and send something out to the members.

NEW BUSINESS:

NEW DISTRIBUTION POSITION-Ben stated that he would like to advertise for a new laborer/truck driver for the distribution crew. The Board agreed with putting out an ad for the new position.

PROJECT MANAGER-Ben stated that he has received 20-25 responses on the project manager position. He further stated that some of them need some additional information so we are reaching out to them. Once we have the requested information, Ben will decide on which candidates he would like to interview.

PEARL STREET WATER MAIN BREAK-Ben stated that we had a water main break on Pearl Street at the intersection of Lindsay Court. The repair went well. It was a beam break. The asphalt cut is large.

No further business, a motion was made by Joe Driscoll, seconded by Wes Anderson to adjourn the meeting at 8:37 a.m. The vote was unanimous.

Cheryl Hounsell, Clerk

Authorized Signature

Date