

**LACONIA POLICE COMMISSION  
MEETING MINUTES  
FEBRUARY 17, 2021  
3:00 P.M.**

2/17/2021 - Minutes

**1. CALL TO ORDER**

Chairman Whittum called the meeting to Order at the above date and time.

**2. SALUTE TO THE FLAG**

Chairman Whittum lead the Pledge of Allegiance.

**3. RECORDING SECRETARY**

Executive Assistant Lori Marsh.

**4. ROLL CALL**

4.a. Chairman Whittum recognized Commissioners present - Chairman Douglas Whittum, Commissioner Frank Mello and Commissioner Scott Davis.

4.b. Chairman Whittum recognized Staff present - Chief Matthew Canfield.

4.c. Chairman Whittum recognized a quorum has been established and there are three Commission members present.

**5. PERSONNEL MATTERS**

5.A. Commendations & Awards  
No discussion.

5.B. Resignations/Retirement  
Chairman Whittum recognized Chief Canfield.

5.B.i. Resignation - Dispatcher Keri Allen

Chief Canfield advised that Dispatcher Keri Allen has submitted her resignation. He indicated she used to be a full time dispatcher and went in to get married and went to part time status.. He advised she has since been working another job and it's just a little too much on her to stay part time and stay current with the requirements. He advised it is certainly a loss to us, but we understand her situation.

5.B.ii. Resignation - Patrol Officer Connor Sutherland  
Chief Canfield advised Officer Connor Sutherland resigned to go to another agency.

5.C. Promotions/Classification Change  
No discussion.

**6. COMMAND STAFF REPORTS**

6.A. Chief - Support Division

Chairman Whittum recognized Chief Canfield. Chief Canfield advised we have been working on Motorcycle Week planning. He advised it is up in the air as to how that will take place, but we assume it will go forward in some fashion given the COVID situation. We have also been working on planning for the Ironman Triathlon that is scheduled to take place in late August. He stated that the exchange between the run and bicycle is scheduled to take place at the Laconia Middle School. The final leg and end is scheduled for Main Street. He advised the organizers have expressed at least a three year interest for this to take place. He stated the department has been very busy getting the PRO-QA software up and running for dispatch. He advised this is pretty ground breaking, as it is believed we will be one of the first agencies in the State to have this software in our dispatch center. He advised it is comparable to the 911 dispatch centers, where it standardizes the questioning. He indicated that when a call is received by dispatch, the dispatcher is prompted with what questions to ask. He advised as the dispatcher is taking the call, it pushes the information out to the computers in the cruisers, instead of waiting until the completion of the call and







