

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
FEBRUARY 14, 2019**

Chairman Joe Driscoll called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, February 14, 2019 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Gregory Page, and Joseph Driscoll; Ex-Officio member Public Works Director Wesley Anderson; Superintendent Seth Nuttelman, Clerk Cheryl Hounsell, and Project Manager Benjamin Crawford. Absent was Commissioner Dennis Bothamley and Ex-Officio member Councilman Andrew Hosmer.

A motion was made by Greg Page, seconded by Wes Anderson, to accept the minutes of January 24, 2019. The vote was unanimous.

A motion was made by Wes Anderson, seconded by Greg Page, to approve the accounts payables and the financial statement dated February 13, 2019. The vote was unanimous.

OLD BUSINESS:

UNION AVENUE – STARK STREET TO ELM STREET-Seth stated that the flow study will be done today and Loureiro Engineering will be bringing a testing machine to perform the work and get grades on the lake bottom. The surveyors will also be here doing survey work from Union Avenue down to the boat dock. Seth questioned if an alternate terrain permit was going to be required and Wes stated that he will check into having this waived. Seth stated that he will go with Public Works to the State of NH Drinking Water Bureau when the time is right.

PAUGUS BAY MILFOIL – Seth stated that there is nothing new to report.

UNION AVENUE-MAIN STREET INTERSECTION-Seth stated that he had a scheduling meeting with the Public Works Department. It is tentatively scheduled to do the section of Messer Street from Union Avenue to the railroad tracks during April with a completion date of Memorial Day. We will do the Union Avenue Main Street Intersection in June. We have sent out the bid of materials and it is due back by February 22, 2019.

2 MILLION GALLON TANK-Seth stated that he met with Chris Hodgson of DN Tank on Monday, February 11, 2019 and he expressed his disappointment that the 2 million gallon water tank is still leaking after the repair. They are looking at coming back to do the repair either this spring or fall; they need to check their schedule. They are also looking at the numbers for the lining. When asked about them doing the lining of the tank, Chris could not name a tank that DN Tank has lined. Our Water Quality Supervisor, Brian is looking for a company that has done lining of water tanks. Once he finds some, he will get some prices for the process to be done. We may need to go out to bid for the lining of the tank. Due to the timeframe, we may have to look at fall for the lining of the tank. Seth stated that we should know something more at our next meeting.

COURT STREET BRIDGE-Seth stated that we have had additional meetings with Chris from H.E.B. concerning the water design for the Court Street Bridge.

NEW BUSINESS:

DECEMBER FINANCIAL ANALYSIS- Seth stated that at the end of December our goal is 50.0% of the budgeted numbers. The Residential and Commercial water billing came in at 6.0% over or about \$134,000. Labor Sold is over 7% or \$2,300. Water Testing is over 14% or \$2700. Total Income is over about 5.25% or \$141,000. Total

salaries are under 1% or about \$10,000. Total expenses are under about 1.87% or \$91,000. If we back out contingency the net expenses are under by \$36,000. Income is over about \$141,000 so we are to the good about \$177,000. Seth stated that we should be getting an invoice from the City for our portion of the Merrimac Street and the Bowman Street paving costs.

BUDGET 2020-Seth stated that we are presenting two budgets – one with ½ of a new full-time employee and one without the new employee. Seth reviewed the 2020 budget with the members. He asked the members to take the budget home along with the explanation sheets and call him with any questions. We will discuss the budget at our next meeting.

No further business, a motion was made by Greg Page, seconded by Wes Anderson to adjourn the meeting at 9:23 a.m. The vote was unanimous.

Cheryl A Hounsell, Clerk

Authorized Signature

Date

DRAFT