

Laconia Public Library

Board of Trustees

Minutes of Meeting

Volpe Room

January 23, 2020

## **I. Call to Order**

Laconia Public Library Board of Trustees held their regular monthly meeting in the Volpe Room. Chairman John Moriarty called the meeting to order at 5:30 pm.

Present: James Anderson; Marie Bradley; Kimberly Danosi; John Perley; Liz Rosenfeld; alternates Bill Bastraw; Bruce Kneuer; and Director Randy Brough.

Not present: Aaron Bassett

Chairman seated alternate Kneuer.

Dona Murray and Arlene Folsom (remotely) from Bank of New Hampshire Wealth Management Services save a detailed review of Laconia Public Library Investment Performance.

## **II. Reports**

### **A. Secretary's Report:**

Anderson moves to accept Minutes of the regular meeting of December 12, 2019. Second made by Perley. Board voted unanimously to pass the motion.

### **B. Treasurer's Report:**

Financial Statements for December were reviewed. Motion by Danosi; second made by Bradley. Board voted unanimously to pass motion.

### **C. Policy:**

- a) No report

### **D. Personnel:**

- a) J'Lillian Mello has resigned from her position as a Library Assistant, effective December 30, 2019. Her position has been advertised and closes January 24. Resumes will be screened, and interviews will occur in the first two weeks in February.

#### **E. Buildings & Grounds:**

- a) Skyline Roofing was at the library on January 10 to address some leaking issues. Copper flashing around the base of the south chimney was repaired. Copper flashing around the skylight was examined, some were split, and that copper was replaced. The copper ridgeline was secured to the apex of the roof. The copper roof over the Main Street entrance was examined, and it appears that ice accumulation is causing water to back up into the building, producing a leak in the foyer. Skyline was not able to address the issue due to snow & ice accumulation. They will return in milder weather to fix that roof. They will be able to work on it using ladders; no lift will be needed at that time. Caroselli Painting will be scheduled for spring to repair and paint the damaged area in the Periodical Room.
- b) Streamline Waterproofing, the company that performed porosity tests on the brick on the library addition, informed the library that there is no issue with the brick whatsoever. They should be tested again in 2-3 years. Brick testing has been added to the building & grounds maintenance calendar.

#### **F. Technology software**

- a) Deep Freeze is now installed on all public computers.

#### **G. Director's Report:**

- a) A recent story in the Laconia Daily Sun highlighted the partnership between Laconia Middle School and LPL. Teen Librarian Brianna Hemmah wrote a letter in support of the Children's Literacy Foundation (CLiF) Year of the Book Grant awarded to the Middle School. Part of the grant awards \$1000.00 worth of books to the library. Director, in the future, will do a better job informing the Board of School-library partnership initiatives, grant opportunities in particular.
- b) Applications to license three library staff to perform Notary Public services have been submitted to the appropriate State agency.

#### **H. Chairman's Report**

- a) Bradley and Perley are seeking reappointment to the Library Board as regular members for a 3-year term expiring March 2023. Kneuer is seeking reappointment to the Library Board as an alternate member for a 1-year term expiring March 2021.
- b) Tony Felch has been appointed City Council Liaison to the library.
- c) Moriarty and Brough will be participating in City of Laconia Goal Setting Session on Thursday, January 30 at 2:00 pm at the Laconia Fire Station. Goals the library would like to see include: 1) New managerial accounting system; 2) New phone system; 3) Facilities manager for city buildings.

- d) Moriarty, Perley, Brough, Warren Huse and Pat Tierney met last Friday to discuss plans for library exhibits for the rest of 2020. The discussion will continue at the next regular Board meeting.

### **III. New Business**

- a) Children's Room proposal for Design services.
- b) Anderson moves to approve expenditure of up to \$500.00 to defray costs associated with the Libby Museum Exhibit, funds to come from The Louise Mowbray Fund "for the benefit of Gale Library." Second made by Perley. Board voted unanimously to pass motion.
- c) Perley moves to approve expenditure of \$5000.00 for production of Colonial Theater Rehabilitation Documentary for LPL collection, funds to come from General Trust Fund. Seconded by Danosi. Anderson voted against; Kneuer had left the meeting prior to the vote.

### **IV. Old Business**

- a) 2020-2021 Budget
- b) Public Hearing to accept unanticipated moneys in the amount of \$5000.00 or more (Jean Leone Trust) will be held in Volpe Room Thursday, February 6 at 5:30pm. Notice of the Hearing will be posted and published in the Laconia Daily Sun.
- c) Board reviewed revised Computer Use Policy. Rosenfeld and Brough will continue to work on the policy in preparation for the next Board meeting.
- d) The Municipal and County Government Committee of the New Hampshire House of Representatives met in Executive session yesterday and voted 19-1 to ITL (Inexpedient to Legislate) House Bill 1615 "requiring criminal background checks for persons brought into a library to interact with minors in library-sponsored events." The bill will be voted on by the full House later in the current session. Committee vote makes it likely that the House votes it down as well.

Next regular meeting is Thursday, February 20 at 5:30 in Volpe Room.

### **V. Adjourn**

Meeting adjourned at 8:20 pm. Motion by Rosenfeld, seconded by Danosi.

Respectfully submitted,

Randy Brough