

Laconia Public Library  
Board of Trustees  
Minutes of Meeting  
Reference Room, Library  
December 10, 2020

## **I. Call to Order**

Laconia Public Library Board of Trustees held their meeting in the Reference Room of the library with most Trustees participating remotely via Zoom. Chairman John Moriarty called the meeting to order at 5:30 pm.

Due to the COVID-19/Coronavirus Crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

In accordance with the Emergency Order, this is to confirm that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means; We are utilizing the Zoom platform for this electronic meeting.
- b) Providing public notice of the necessary information for accessing the meeting; We previously gave notice to the public of how to access the meeting using Zoom.
- c) Providing a mechanism to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 524-4775 or email at: [info@laconialibrary.org](mailto:info@laconialibrary.org).
- d) Adjourning the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Present in the library: Chairman John Moriarty and Director Randy Brough.

Participating via Zoom App: James Anderson; Aaron Bassett; Marie Bradley; Kimberly Danosi; John Perley and alternate Bruce Kneuer.

Adult Services Librarian Deann Hunter gave a presentation on how she builds, weeds, and maintains the adult nonfiction print collection. She is very familiar with the collection due to developing it the past fifteen years. Her methods are professional and meticulous. The Board greatly appreciated Deann's participation in today's meeting.

## **II. Reports**

- A. Secretary's Report  
October 29 meeting minutes were accepted as written. Motion made by Danosi; seconded by Bradley. Roll Call vote was taken, all voted in favor.
- B. Treasurer's Report  
October 31 and November 30 financial reports were reviewed.
- C. Endowment  
John Perley summarized the portfolio and the Board will continue to review it.

D. Personnel

Cheryl Smith has been hired to fill the vacant administrative assistant position. She has a wealth of financial experience and will begin work on Monday, December 28.

E. Policy

F. Buildings and Grounds

Waiting on Tradesman Builders and Associated Concrete Coatings. Tradesman Builders should be at the library this winter; Associated Concrete will have to return in the spring.

G. Technology

Library has been experiencing issues with the security camera system the past couple of weeks. Director is working with the system vendor and City IT to solve the problem.

H. Chairman's Report

Succession planning – Kim Danosi announced she will not renew for another term at the end of March 2021. Board members and Director are deeply appreciative of all that she has done for the library over the past nine years.

I. Director's Report

Any Director's matters were relayed to the Board members during the other parts of the Trustee's discussion at this meeting.

### **III. New Business**

A. Fiscal Year 2021-2022 Budget.

LPL will seek a small increase in its operational budget with the amount of the increase likely to be allocated between non-print materials and books. Motion by Anderson; Second by Danosi. Roll Call vote was taken, all voted in favor.

B. No Trespass Orders

Director is soliciting other libraries for examples of formal written procedures relating to No Trespass Orders and will present his findings to the Board so that such a policy may be considered and/or voted upon at the next meeting.

C. COVID Management

No changes to library operations at this time. Area conditions are being monitored.

D. Art Donation

Board accepted with no restrictions a beautiful painting of Opechee Park lit up by July 4<sup>th</sup> fireworks. As suggested by donor Liz Rosenfeld, the library plans to hang it in the Volpe Room. A thank you will be sent to Liz. Motion by Anderson; seconded by Bassett. Roll Call vote was taken, all voted in favor.

### **IV. Adjourn**

Motion made by Bradley to adjourn the meeting, seconded by Bassett. Roll call vote taken; all voted in favor. Meeting adjourned at 8:30 pm.

Respectfully Submitted,

Randy Brough