

Laconia Public Library
Board of Trustees
Minutes of Meeting
Reference Room, Library
October 29, 2020

I. Call to Order

Laconia Public Library Board of Trustees held their meeting in the Reference Room of the library with most Trustees participating remotely via Zoom. Chairman John Moriarty called the meeting to order at 5:34 pm.

Due to the COVID-19/Coronavirus Crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

In accordance with the Emergency Order, this is to confirm that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means; We are utilizing the Zoom platform for this electronic meeting.
- b) Providing public notice of the necessary information for accessing the meeting; We previously gave notice to the public of how to access the meeting using Zoom.
- c) Providing a mechanism to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 524-4775 or email at: info@laconialibrary.org.
- d) Adjourning the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Present in the library: Chairman John Moriarty and Director Randy Brough.

Participating via Zoom App: James Anderson; Aaron Bassett; Marie Bradley; Kimberly Danosi; John Perley and alternate Bruce Kneuer.

Not present: Liz Rosenfeld.

Chairman seated alternate Kneuer.

Children's Librarian Gail Drucker gave a summary of her philosophy and methods of collection development. She is enthusiastic about the collection of books she maintains and the children who read them. Gail understands that lifelong readers are created at a young age. The Board greatly appreciated Gail's participation in today's meeting.

II. Reports

A. Secretary's Report

September 24 meeting minutes were accepted as written. Motion made by Anderson; seconded by Bassett. Roll Call vote was taken, all voted in favor.

B. Treasurer's Report

September 30 financial reports were reviewed.

C. Endowment

John Perley summarized the portfolio and the Board will continue to review it. Bank of New Hampshire Investment Services officials will participate at the January 2021 Trustees Meeting.

D. Personnel

Consensus of the Board is to give the Director permission to fill the vacant administrative assistant position.

E. Policy

F. Buildings and Grounds

1 Larry Greeley of Tradesman Builders visited the library and stated that they can repair damage to the Children's Room ceiling and Main Street entrance. It may take a while as they are straight out busy these days.

2 Marc Guimont from Associated Concrete Coatings looked at the Church Street steps. He will try to repair them this fall; might have to wait until spring.

G. Technology

Switches have been installed. Library will be replacing oldest public use computers in the near future. A list of feature requests for LPL website upgrade has been submitted to City IT Department.

H. Chairman's Report

John received a couple of inquiries that have recently been sent to the library regarding the Goss Reading Room reopening and the current library time limitations for patrons.

I. Director's Report

Any Director's matters were relayed to the Board members during the other parts of the Trustee's discussion at this meeting.

III. Old Business

- A. Plans for renovating/refreshing the Children's room were discussed. Endowment Committee will meet to determine what sum, based on investment policy and donor intentions, might be available for a Children's Room project. Stephanie Wentworth of Decorative Interiors will be contacted with the goal to review her plans, designs for the Children's Room.

IV. New Business

COVID management will continue to be reviewed at future meetings.

V. Adjourn

Motion made by Anderson to adjourn the meeting, seconded by Kneuer. Roll call vote taken; all voted in favor. Meeting adjourned at 8:18 pm.

Respectfully Submitted,

Randy Brough