



**City of Laconia
Capital Improvements
Program Committee**

Thursday, October 20, 2022 - 6:30

PM

City Hall in the Armand A. Bolduc
City Council Chamber

1. CALL TO ORDER
2. ROLL CALL
3. RECORDING SECRETARY
 - 3.I. Recording Secretary
Sheena Duncan, Zoning Planner Technician
4. STAFF IN ATTENDANCE
 - 4.I. Staff In Attendance
Dean Trefethen, Director of Planning and Development

Sheena Duncan, Zoning Planner Technician
5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS
 - 5.I. Acceptance Of The 10/13/2022 Minutes

Documents:

[10-13-22 DRAFT MINS.PDF](#)
6. PUBLIC INPUT
7. OVERVIEW, SCORING, AND RESPONSIBILITIES
8. REVIEW OF SCORING PROCESS
9. OTHER BUSINESS
10. ADJOURNMENT

10/13/2022 - Minutes

1. CALL TO ORDER

Call to order 6:37PM

2. ROLL CALL

Bruce Cheney (City Council), Scott McWilliam (Planning Board), CIP Chairman Stacy Soucy (Planning Board), Michael Foote (Zoning Board), Jane LaRoche (Zoning Board), Charlie St Clair *via zoom* (Planning Board)

3. RECORDING SECRETARY

3.I. Recording Secretary

Sheena Duncan, Zoning Technician

4. STAFF IN ATTENDANCE

4.I. Staff In Attendance

Dean Trefethen, Director of Planning and Development

Sheena Duncan, Zoning Technician

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.I. Draft Minutes

Accepted as presented.

6. PRESENTATIONS OF DEPTS

6.I. Budget Presentations

Representing the Water Department, Superintendent Ben Crawford presented, outlining a number of projects that are generally handled by the funds raised by the Water Department through their regular billing, noting that the most desirable item on the list would be WW19, Wet Well Rehab (Paugus Bay).

Representing the Department of Public Works, Wes Anderson- Director of Public Works presented, outlining the City's extensive requirements for DPW, Americans with Disabilities Act compliance, and finally the City's Sanitary Sewer Fund (largely paid for by the funds they raise through billing for services).

He noted a need for more trained CDL driver personnel, and a new DPW compound on a site better suited for the use, as the current buildings are inadequate, poorly located in a disjointed fashion, and suffering from numerous problems due to the subsidence of the building (constructed on a wetland).

As with the Fire Department, a need was expressed that some kind of capital reserve program needed to be initiated to help the department save money for known upcoming expenses, such as the replacement of vehicles and equipment.

7. OTHER BUSINESS

8. REVIEW OF SCORING PROCESS

9. ADJOURNMENT

Meeting Adjourned at 9:15PM

DRAFT