

Laconia Public Library  
Board of Trustees  
December 12, 2019  
5:30 pm  
Volpe Room

**AGENDA**

- I. Call to Order
- II. Reports
  - A. Minutes  
Board votes to approve non-public minutes of October 17, 2019  
Board votes to approve regular minutes of November 21, 2019.
  - B. Financials  
Board votes to accept financial reports as presented and reviewed.
  - C. Policy (no report)
  - D. Personnel (no report)
  - E. Building & Grounds (no report)
  - F. Technology (no report)
  - G. Chairman's Report
  - H. Director's Report
    - A. Notary service guidelines (attached).
    - B. HB 1615-FN (attached).
    - C. No trespass procedures (attached). No action needed.
    - D. Jean R. Leone Revocable Trust (documents attached).  
Board votes to accept the distribution from Jean R. Leone Revocable Trust; the express gratitude for the distribution; and to authorize the Director to sign documents required to process the distribution.
- III. New Business
  - A. Old ILS server  
Board votes to have the old ILS server wiped clean by City IT, then offered to other City Departments and the schools and then disposed of.
- IV. Old Business
  - A. 2020-2021 Budget  
Board votes to authorize the proposed 2020-2021 budget.
  - B. Inclusion in proposed historic district – update on City Council action.
  - C. Church-Library cut through.
- V. Adjourn