



**City of Laconia
Capital Improvements
Program Committee**

Thursday, October 4, 2022 - 6:30

PM

City Hall in the Armand A. Bolduc
City Council Chamber

1. CALL TO ORDER

2. ROLL CALL

3. RECORDING SECRETARY

3.I. Recording Secretary

Sheena Duncan, Zoning Planner Technician

4. STAFF IN ATTENDANCE

4.I. Staff In Attendance

Dean Trefethen, Director of Planning and Development

Sheena Duncan, Zoning Planner Technician

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.I. Acceptance Of 9-22-2022 Minutes

9-22-22 meeting minutes

Documents:

[9-22-22 DRAFT MINS.PDF](#)

6. PRESENTATIONS OF DEPTS

7. Budget Presentations

Proposal Presentations begin:

Proposals from the Police department, Fire Department, and Parks and Recreation will be heard.

8. OTHER BUSINESS

8.I. Election Of Officers

Election of Chair, and Vice Chair of the Committee

9. ADJOURNMENT

9/23/2022 - Minutes

1. CALL TO ORDER

6:43PM

2. ROLL CALL

Charlie St. Clair, Jane LaRoche, Scott McWilliams, Bruce Cheney

3. RECORDING SECRETARY

Sheena Duncan, Zoning Planner Technician

4. STAFF IN ATTENDANCE

Dean Trefethen, Director of Planning and Development

Sheena Duncan, Zoning Planner Technician

5. OTHER BUSINESS

Capital Improvements Program binders were distributed.

Dean Trefethen explained the materials in the Capital Improvements Program binder- Scoring criteria etc. With a brief discussion with members about scoring.

D. Trefethen explained that the scoring sheets had date for submittal, but the timeline for scoring was up to the members- he suggested waiting until after department presentations to score. S. McWilliam asked if the order of the projects in the spread sheet were the order of department head priority, but it was not certain. D. Trefethen said that it would be a good question for the departments when they present.

Bruce Cheney requested that a memo on last year's funded project be drafted for the Board, and asked if a text/ email reminder for the next meeting could be sent out in advance.

C. St. Clair asked if the Water Department could be done on the second night of presentations, requesting for Police to go first.

6. NEXT MEETING

October 6, 2022

7. ADJOURNMENT

Meeting adjourned at 7:02PM.