

CITY OF LACONIA - CITY COUNCIL MEETING
September 14, 2020
7:00 pm
City Hall - Armand A. Bolduc City Council Chamber (via Zoom)

Due to the COVID-19 crisis and in accordance with Governor Sununu's Emergency Order #12 and Executive Order 2020-04 this meeting is to be conducted electronically.

The public has access to listen to and participate in this meeting by using the following link:

[Zoom Meeting](#) and entering password: **652596**

Listen Only: Call **1-646-558-8656** and enter Webinar ID: **823 6027 0804**

For problems, please call 603-524-3877 ext 249 or email cityclerk@laconianh.gov

To view this meeting: Youtube under the City of Laconia website <https://www.laconianh.gov/laconianh>

Due to technical difficulties, we are temporarily suspending live transmission of City meeting on Channel 26. There are incompatibilities between the Zoom virtual meeting platform and the Atlantic Broadband platform. Live transmissions of City meetings on Channel 26 will resume as soon as COVID-19 restrictions are lifted and in-person meeting resume.

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **RECORDING SECRETARY**
4. **ROLL CALL**
5. **STAFF IN ATTENDANCE**
6. **COUNCIL PROCLAMATION**
7. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

7.A. **Regular meeting minutes of August 24, 2020**

Documents:

[STAFF REPORT - REGULAR MEETING MINUTES OF AUGUST 24, 2020.PDF](#)
[8_24_2020 - MINUTES - DRAFT.PDF](#)

8. **CONSENT & ACTION ITEMS**

8.A. **Acceptance of a Liquor Enforcement Grant in an amount up to \$748.35 to perform joint alcohol enforcement of the local liquor establishments**

Documents:

[STAFF REPORT - REQUEST TO APPROVE UNANTICIPATED FUNDS FOR A LIQUOR ENFORCEMENT GRANT IN AN AMOUNT UP TO 748.35.PDF](#)
[ALCOHOL COMPLIANCE EDUCATION GRANT.PDF](#)

9. **CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA**

10. **INTERVIEWS**

- 10.A. **Bradley Fitzgerald - Seeking appointment as a regular general public member of the Building Code Board of Appeals to a five-year term expiring at the end of March, 2025**

Documents:

STAFF REPORT - BUILDING CODE BOARD OF APPEALS - BRADLEY FITZGERALD.PDF
BOARD AND COMMISSION APPLICATION FORM - BRADLEY FITZGERALD - BUILDING CODE BD OF APPEALS.MSG.PDF

- 10.B. **James Rogato - Seeking reappointment as a regular member of the Licensing Board to a three-year term expiring at the end of March, 2023**

Documents:

STAFF REPORT - LICENSING BOARD - JAMES ROGATO.PDF
BOARD AND COMMISSION APPLICATION FORM - LICENSING BOARD - JIM ROGATO.PDF

- 10.C. **Chris Condodemetraky - Seeking reappointment as a regular member of the Downtown TIF District Advisory Board to a three-year term expiring at the end of August, 2023**

Documents:

STAFF REPORT - DOWNTOWN TIF DISTRICT ADVISORY BOARD - CHRIS CONDODEMETRKY.PDF
BOARD AND COMMISSION APPLICATION FORM - DOWNTOWN TIF - CHRIS CONDODEMETRKY.PDF

- 10.D. **Charlie St. Clair - Seeking reappointment as a regular member of the Planning Board to a three-year term expiring at the end of June, 2023**

Documents:

STAFF REPORT - PLANNING BOARD - CHARLIE ST. CLAIR.PDF
BOARD AND COMMISSION APPLICATION FORM - CHARLIE ST. CLAIR - PLANNING BOARD.PDF

- 10.E. **Jewel Fox - Seeking reappointment as a regular member of the Planning Board to a three-year term expiring at the end of June, 2023**

Documents:

STAFF REPORT - PLANNING BOARD - JEWEL FOX.PDF
BOARD AND COMMISSION APPLICATION FORM - JEWEL FOX - PLANNING BOARD.PDF

- 10.F. **Gail Ober - Seeking reappointment as a regular member of the Zoning Board of Adjustment to a three-year term expiring at the end of August, 2023**

Documents:

[STAFF REPORT - ZONING BOARD OF ADJUSTMENT - GAIL OBER.PDF](#)
[BOARD AND COMMISSION APPLICATION FORM - GAIL OBER - ZONING
BD. OF ADJUSTMENT.PDF](#)

10.G. **Steven Bogert - Seeking reappointment as a regular member of the Zoning Board of Adjustment to a three-year term expiring at the end of August, 2023**

Documents:

[STAFF REPORT - ZONING BOARD OF ADJUSTMENT - STEVEN
BOGERT.PDF](#)
[BOARD AND COMMISSION APPLICATION FORM - STEVE BOGERT -
ZBA.PDF](#)

10.H. **Dean Anson, II - Seeking reappointment as a regular member of the Conservation Commission to a three-year term expiring at the end of August, 2023**

Documents:

[STAFF REPORT - CONSERVATION COMMISSION - DEAN ANSON II.PDF](#)
[BOARD AND COMMISSION APPLICATION FORM - DEAN ANSON II -
CONSERVATION COMMISSION.PDF](#)

10.I. **Dean Anson, II - Seeking reappointment as a regular member of the Lakes Region Planning Commission to a four-year term expiring at the end of June, 2023**

Documents:

[STAFF REPORT - LAKES REGION PLANNING COMMISSION - DEAN
ANSON, II.PDF](#)
[BOARD AND COMMISSION APPLICATION FORM - DEAN ANSON, II -
LAKES REGION PLANNING COMMISSION.PDF](#)

11. **NOMINATIONS, APPOINTMENTS & ELECTIONS**

12. **COMMUNICATIONS**

13. **PUBLIC HEARINGS**

13.A. **Public hearing for Ordinance 221-37 relative to the conversion of three of the two-hour parking spaces on Union Ave in front of 781 Union Ave to 15-minute parking spaces**

Documents:

[STAFF REPORT - PUBLIC HEARING FOR ORDINANCE 221-37.PDF](#)

13.B. **Public Hearing for Resolution 2020-14 relative to authorizing bonds and notes of the City to refund the outstanding balance of a 2015 bond in the amount of \$6,077,093**

Documents:

13.C. Public Hearing for Resolution 2020-15 relative to authorizing bonds and notes of the city to refund the outstanding balance of a 2018 bond in the amount of \$630,000

Documents:

[STAFF REPORT - PUBLIC HEARING FOR RESOLUTION 2020-15
RELATIVE TO 2018 BONDS AND NOTES.PDF](#)

13.D. Public Hearing for Resolution 2020-16 relative to authorizing bonds and notes of the City to refund the outstanding balance of a 2018 bond in the amount of \$2,000,000

Documents:

[STAFF REPORT - PUBLIC HEARING FOR RESOLUTION 2020-16
RELATIVE TO 2018 BONDS AND NOTES.PDF](#)

13.E. Public Hearing regarding a proposed application to the Community Development Finance Authority for up to \$420,363 in Community Development Block Grant COVID19 monies to fund requests from seven public service providers

Documents:

[STAFF REPORT - PUBLIC HEARING FOR CDBG GRANT.PDF](#)
[LACONIA CDBG-CV PH INFORMATIONAL DOCUMENT.PDF](#)

14. PRESENTATIONS

15. MAYOR'S REPORT

16. COMMITTEE REPORTS

Items will be discussed as needed. Not all items will be brought before the full Council at this evenings meeting.

16.A. FINANCE (Lipman (Chair), Hamel, Cheney)

16.A.i. **WOW Trail Funding**

16.A.ii. **Downtown TIF Financing**

16.B. PUBLIC SAFETY (Cheney (Chair), Soucy, Lipman)

16.C. GOVERNMENT OPERATIONS & ORDINANCES (Soucy (Chair), Felch, Cheney)

16.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

16.C.ii. **Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns**

16.C.iii. **Procedural review of grant applications**

16.C.iv. **Regulation of Short Term Residential Rental Businesses**

- 16.C.v. **Proposed Historic Overlay District**
- 16.C.vi. **Scenic Road Motorcycle Noise Petition**
- 16.D. **LANDS & BUILDINGS (Hamel (Chair), Haynes, Felch)**
 - 16.D.i. **Downtown parking garage**
 - 16.D.ii. **Repair & maintenance of City buildings**
 - 16.D.iii. **Perley Pond Maintenance**
 - 16.D.iv. **Plan for the DPW Compound**
 - 16.D.v. **Continuation of the discussion regarding parking in the Lakeport area**
- 16.E. **PUBLIC WORKS (Haynes (Chair), Felch, Soucy)**
 - 16.E.i. **Retaining Wall Policy**
 - 16.E.ii. **Proposed changes to Chapter 2015-15, Streets and Sidewalks, Article II. Protection of Streets and 201-16 Excavation, Driveway, paving and digging permits**

17. **LIAISON REPORTS**

18. **CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

19. **CITY MANAGER'S REPORT**

19.A. **Financial and Operational Trends Report**

Documents:

[FINANCIAL AND OPERATIONAL TRENDS - SEPTEMBER 2020.PDF](#)

20. **NEW BUSINESS**

20.A. **Request to unseal non-public meeting minutes for July 22, 2019, November 12, 2019, and November 25, 2019 ahead of their scheduled time**

Documents:

[STAFF REPORT - REQUEST TO UNSEAL NON-PUBLIC MINUTES FROM JULY 22, 2019, NOVEMBER 12, 2019, AND NOVEMBER 25, 2019.PDF](#)

20.B. **Update on the City's purchase of the Diocese parcels**

20.C. **Temporary Traffic Order 2020-07 - Belknap Mill Society - Riverside Duck Derby, October 17, 2020 - Request to reserve parking and to waive fees associated with the event**

Documents:

[STAFF REPORT - TTO 2020-07 - BELKNAPMILL SOCIETY - RIVERSIDE DUCK DERBY.PDF](#)
[TTO 2020-07 BELKNAP MILL - DUCK DERBY REQUEST TO RESERVE](#)

20.D. **Update from Laconia Parks & Recreation regarding the Skate Park Meeting that was held September 1, 2020 at the Laconia Community Center, as well as options that were discussed for the park**

Documents:

[STAFF REPORT - UPDATE FROM LACONIA PARKS AND RECREATION REGARDING THE SKATE PARK MEETING.PDF](#)

20.E. **Transfer of \$160,000 from the Non-Capital Reserve Fund Account**

Documents:

[STAFF REPORT - TRANSFER OF 160,000 FROM THE NON-CAPITAL RESERVE ACCOUNT.PDF](#)

20.F. **New Hampshire Municipal Association Legislative Policies**

Documents:

[STAFF REPORT - NHMA LEGISLATIVE POLICY.PDF](#)
[NHMA LEGISLATIVE POLICY PROCESS QUESTIONS AND ANSWERS.PDF](#)
[FINAL POLICY RECOMMENDATIONS.PDF](#)
[LEGISLATIVE PRINCIPLES.PDF](#)

21. **UNFINISHED BUSINESS**

21.A. **Second reading of Ordinance 221-37 pertaining to the conversion of three of the two-hour parking spaces on Union Ave in front of 781 Union Ave to 15-minute parking spaces**

Documents:

[STAFF REPORT - SECOND READING OF ORDINANCE 221-37.PDF](#)
[ORDINANCE 2020-221-37.PDF](#)

21.B. **Second reading and approval of Resolution 2020-14 relative to authorizing bonds and notes of the City to refund the outstanding balance of a 2015 bond in the amount of \$6,077,093**

Documents:

[STAFF REPORT - RESOLUTION 2020-14 RELATIVE TO 2015 BONDS AND NOTES.PDF](#)
[RES-2020-14 2015 BONDS AND NOTES.PDF](#)

21.C. **Second reading and approval of Resolution 2020-15 relative to authorizing bonds and notes of the city to refund the outstanding balance of a 2018 bond in the amount of \$630,000**

Documents:

[STAFF REPORT - RESOLUTION 2020-15 RELATIVE TO 2018 BONDS AND NOTES.PDF](#)
[RES-2020-15 2018 BONDS AND NOTES.PDF](#)

21.D. **Second reading and approval of Resolution 2020-16 relative to authorizing bonds and notes of the City to refund the outstanding balance of a 2018 bond in the amount of \$2,000,000**

Documents:

[STAFF REPORT - RESOLUTION 2020-16 RELATIVE TO 2018 BONDS AND NOTES.PDF](#)
[RES-2020-16 BONDS AND NOTES.PDF](#)

21.E. **A proposed application to the Community Development Finance Authority for up to \$420,363 in Community Development Block Grant**

Documents:

[STAFF REPORT - A PROPOSED APPLICATION TO THE COMMUNITY DEVELOPMENT FINANCE AUTHORITY FOR UP TO 420,363 IN COMMUNITY DEVELOPMENT BLOCK GRANT.PDF](#)

22. **COUNCIL COMMENTS**

23. **FUTURE AGENDA ITEMS**

23.A. **Master Plan**

23.B. **Milfoil Treatment funding requests**

23.C. **Sewer & Water Master Plan**

23.D. **Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**

23.E. **Strategic Planning/Goal Setting**

23.F. **WOW Trail**

23.G. **Weirs Beach Restoration Project**

23.H. **Fair St/Court St traffic problems and accidents**

24. **Any other business that may come before the Council**

25. **NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

(a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

(i) Consideration of matters relating to the preparation for and the carrying out of

emergency

functions including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

26. **ADJOURNMENT**

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact Cheryl Hebert, Meeting ADA Coordinator, at City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.