

CITY OF LACONIA - CITY COUNCIL MEETING
August 24, 2020
7:00 pm
City Hall - Armand A. Bolduc City Council Chamber (Via Zoom)

Due to the COVID-19 crisis and in accordance with Governor Sununu's Emergency Order #12 and Executive Order 2020-04 this meeting is to be conducted electronically.

The public has access to listen to and participate in this meeting by using the following link:
[Zoom Meeting](#) and entering **password 417025**

Listen only: Call 1-312-626-6799 and enter **Webinar ID 853 2086 7359**

To **view** this meeting: YouTube under the City of Laconia website: <https://www.laconianh.gov/laconianh>

For problems, please call (603) 524-3877 ext 249 or email cityclerk@laconianh.gov

Due to technical difficulties, we are temporarily suspending live transmission of City meetings on Channel 26. There are incompatibilities between the Zoom virtual meeting platform and the Atlantic Broadband platform. Live transmissions of City meetings on Channel 26 will resume as soon as COVID-19 restrictions are lifted and in-person meetings resume.

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **RECORDING SECRETARY**
4. **ROLL CALL**
5. **STAFF IN ATTENDANCE**
6. **COUNCIL PROCLAMATION**
7. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

7.A. **Regular meeting minutes of August 10, 2020**

Documents:

[STAFF REPORT - REGULAR MEETING MINUTES OF AUGUST 10, 2020.PDF](#)
[8_10_2020 - MINUTES - DRAFT.PDF](#)

8. **CONSENT & ACTION ITEMS**

8.A. **Request for fundraising on City Park property - The Lance Reason Basketball Tournament, Wyatt Park, September 19, 2020 (rain date September 26, 2020)**

Documents:

[STAFF REPORT - REQUEST FOR FUNDRAISING ON CITY PROPERTY - LANCE REASON BASKETBALL TOURNAMENT.PDF](#)
[LANCE REASON TOURNAMENT REQUEST-PARKS AND REC](#)

8.B. Request from Belknap Mill Society - Riverside Duck Derby, Rotary Riverside Park, October 17, 2020, 10 am to 6 pm

Documents:

[STAFF REPORT - REQUEST FROM BELKNAP MILL SOCIETY - RIVERSIDE DUCK DERBY, ROTARY RIVERSIDE PARK, OCTOBER 17, 2020, 10 AM TO 6 PM.PDF](#)

9. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA

10. INTERVIEWS

11. NOMINATIONS, APPOINTMENTS & ELECTIONS

11.A. Jim Rogato - Seeking reappointment as a regular member of the Putnam Fund to a five-year term expiring at the end of March, 2025

Documents:

[STAFF REPORT - PUTNAM FUND REAPPOINTMENT - JIM ROGATO.PDF](#)

11.B. David Keets - Seeking appointment to a regular public member position on the Building Code Board of Appeals to a five-year term expiring at the end of March, 2025

Documents:

[STAFF REPORT - BUILDING CODE BOARD OF APPEALS - DAVE KEETS.PDF](#)

11.C. Mitch Hamel - Seeking reappointment as a regular member of the Parks and Recreation Commission to a three-year term expiring at the end of March, 2023

Documents:

[STAFF REPORT - PARKS AND REC COMMISSION - MITCH HAMEL.PDF](#)

11.D. Jane Whitehead - Seeking reappointment as a regular member of the Heritage Commission to a three-year term expiring at the end of March, 2023

Documents:

[STAFF REPORT - HERITAGE COMMISSION REAPPOINTMENT - JANE WHITEHEAD.PDF](#)

11.E. Jane Whitehead - Seeking appointment as a regular member of the Historic District Commission

Documents:

[STAFF REPORT - HISTORIC DISTRICT COMMISSION - JANE WHITEHEAD.PDF](#)

11.F. Tara Shore - Seeking appointment as a regular member of the Historic District Commission

Documents:

[STAFF REPORT - HISTORIC DISTRICT COMMISSION - TARA SHORE.PDF](#)

11.G. Karl Reitz - Seeking appointment as a regular member of the Historic District Commission

Documents:

[STAFF REPORT - HISTORIC DISTRICT COMMISSION - KARL REITZ.PDF](#)

11.H. Laurel Briere - Seeking appointment as a regular member of the Historic District Commission

Documents:

[STAFF REPORT - HISTORIC DISTRICT COMMISSION - LAUREL BRIERE.PDF](#)

11.I. Hillary Martin - Seeking appointment as a regular member of the Historic District Commission

Documents:

[STAFF REPORT - HISTORIC DISTRICT COMMISSION - HILLARY MARTIN.PDF](#)

11.J. Sonya Misiaszek - Seeking appointment as a regular member of the Historic District Commission

Documents:

[STAFF REPORT - HISTORIC DISTRICT COMMISSION - SONYA MISIASZEK.PDF](#)

11.K. Pamela Clark - Seeking appointment as a regular member of the Historic District Commission

Documents:

[STAFF REPORT - HISTORIC DISTRICT COMMISSION - PAMELA CLARK.PDF](#)

11.L. Highway Safety Commission Appointment - Wes Anderson

Documents:

[STAFF REPORT - HIGHWAY SAFETY COMMISSION - WES ANDERSON.PDF](#)

12. COMMUNICATIONS

13. PUBLIC HEARINGS

14. PRESENTATIONS

15. **MAYOR'S REPORT**

16. **COMMITTEE REPORTS**

Items will be discussed as needed. Not all items will be brought before the full Council at this evening's meeting.

16.A. **FINANCE (Lipman (Chair), Hamel, Cheney)**

16.A.i. **WOW Trail Funding**

16.A.ii. **Downtown TIF Financing**

16.B. **PUBLIC SAFETY (Cheney (Chair), Soucy, Lipman)**

16.C. **GOVERNMENT OPERATIONS & ORDINANCES (Soucy (Chair), Felch, Cheney)**

16.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

16.C.ii. **Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns**

16.C.iii. **Procedural review of grant applications**

16.C.iv. **Regulation of Short Term Residential Rental Businesses**

16.C.v. **Proposed Historic Overlay District**

16.C.vi. **Scenic Road Motorcycle Noise Petition**

16.D. **LANDS & BUILDINGS (Hamel (Chair), Haynes, Felch)**

16.D.i. **Downtown parking garage**

16.D.ii. **Repair & maintenance of City buildings**

16.D.iii. **Perley Pond Maintenance**

16.D.iv. **Plan for the DPW Compound**

16.D.v. **Continuation of the discussion regarding parking in the Lakeport area**

16.E. **PUBLIC WORKS (Haynes (Chair), Felch, Soucy)**

16.E.i. **Retaining Wall Policy**

17. **LIAISON REPORTS**

18. **CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

19. **CITY MANAGER'S REPORT**

19.A. **Financial and Operational Trends Report**

Documents:

19.B. Project Updates Report

Documents:

[LACONIA PROJECT UPDATES 08.20.PDF](#)

19.C. Monthly Economic Development Report

Documents:

[MONTHLY ECONOMIC DEVELOPMENT REPORT AUGUST 2020.PDF](#)

20. NEW BUSINESS

20.A. Colonial Theatre Management Company Recommendation

Documents:

[STAFF REPORT - COLONIAL THEATRE MANAGEMENT.PDF](#)
[COLONIAL THEATRE MANAGEMENT COMPANY PROPOSAL.PDF](#)

20.B. Conversion of three of the two-hour parking spaces on Union Ave in front of 781 Union Ave to 15-minute parking spaces

Documents:

[STAFF REPORT - CONVERSION OF THREE OF THE TWO HOUR PARKING SPACES ON UNION AVE IN FRONT OF 781 UNION AVE TO 15 MINUTE PARKING SPACES.PDF](#)
[ORDINANCE 2020-221-37.PDF](#)

20.C. Proposed changes to Chapter 201-15, Streets and Sidewalks, Article II. Protection of Streets and § 201-16 Excavation, Driveway, paving and digging permits.

Documents:

[STAFF REPORT - PROPOSED CHANGES TO CHAPTER 201 15, STREETS AND SIDEWALKS AND 201 16 EXCAVATION.PDF](#)
[ORDINANCE 2020-201-15.PDF](#)
[ORDINANCE 2020-201-16.PDF](#)

20.D. Estimated savings by converting curbside solid waste collection from a manual to an automated system

Documents:

[STAFF REPORT - ESTIMATED SAVINGS BY CONVERTING CURBSIDE SOLID WASTE COLLECTION FROM A MANUAL TO AN AUTOMATED SYSTEM.PDF](#)

20.E. Ratify and approve the refinancing of several bonds as approved by the Laconia City Council Finance Committee

Documents:

[STAFF REPORT - RATIFY AND APPROVE THE REFINANCING OF SEVERAL BONDS AS APPROVED BY THE LACONIA CITY COUNCIL FINANCE COMMITTEE.PDF](#)

20.F. First reading of Resolution 2020-14 relative to authorizing bonds and notes of the City to refund the outstanding balance of a 2015 bond in the amount of \$6,077,093

Documents:

[STAFF REPORT - RESOLUTION 2020-14 RELATIVE TO 2015 BONDS AND NOTES.PDF](#)
[RES-2020-14 2015 BONDS AND NOTES.PDF](#)

20.G. First reading of Resolution 2020-15, relative to authorizing bonds and notes of the City to refund existing debt in the amount of \$630,000

Documents:

[STAFF REPORT - RESOLUTION 2020-15 RELATIVE TO 2018 BONDS AND NOTES.PDF](#)
[RES-2020-15 2018 BONDS AND NOTES.PDF](#)

20.H. First reading of Resolution 2020-16, relative to authorizing bonds and notes of the City to refund the outstanding balance of a 2018 bond in the amount of \$2,000,000

Documents:

[STAFF REPORT - RESOLUTION 2020-16 RELATIVE TO 2018 BONDS AND NOTES.PDF](#)
[RES-2020-16 BONDS AND NOTES.PDF](#)

20.I. Request to schedule a public hearing on September 14, 2020 during the regular City Council meeting regarding a proposed application to the Community Development Finance Authority

Documents:

[STAFF REPORT - SCHEDULE A PUBLIC HEARING ON SEPTEMBER 14 2020 FOR A PROPOSED APPLICATION TO THE COMMUNITY DEVELOPMENT FINANCE AUTHORITY.PDF](#)

20.J. Request to accept funds provided by the State and Federal Governments for election related expenses

Documents:

[STAFF REPORT - REQUEST TO ACCEPT FUNDS PROVIDED BY THE STATE AND FEDERAL GOVERNMENTS FOR ELECTION RELATED EXPENSES.PDF](#)
[CHAPTER 21-P.PDF](#)

21. UNFINISHED BUSINESS

22. COUNCIL COMMENTS

23. FUTURE AGENDA ITEMS

23.A. Master Plan

- 23.B. **Milfoil Treatment funding requests**
- 23.C. **Sewer & Water Master Plan**
- 23.D. **Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**
- 23.E. **Strategic Planning/Goal Setting**
- 23.F. **WOW Trail**
- 23.G. **Weirs Beach Restoration Project**
- 23.H. **Fair St/Court St traffic problems and accidents**
- 24. **Any other business that may come before the Council**
- 25. **NON-PUBLIC SESSION (According to RSA 91-A:3, II)**
 - (a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
 - (b) The hiring of any person as a public employee.
 - (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.
 - (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
 - (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.
 - (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

26. **ADJOURNMENT**

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact Cheryl Hebert, Meeting ADA Coordinator, at City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.