

Laconia Public Library
Board of Trustees
Minutes of Meeting
Reference Room, Library
July 30, 2020

I. Call to Order

Laconia Public Library Board of Trustees held their meeting in the Reference Room of the library with most Trustees participating remotely via Zoom. Chairman John Moriarty called the meeting to order at 5:30 pm.

Due to the COVID-19/Coronavirus Crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

In accordance with the Emergency Order, this is to confirm that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means; We are utilizing the Zoom platform for this electronic meeting.
- b) Providing public notice of the necessary information for accessing the meeting; We previously gave notice to the public of how to access the meeting using Zoom.
- c) Providing a mechanism to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 524-4775 or email at: info@laconialibrary.org.
- d) Adjourning the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Present in the library: Chairman John Moriarty and Director Randy Brough.

Participating via Zoom App: James Anderson; Marie Bradley; Kimberly Danosi; John Perley; Liz Rosenfeld and alternate Bruce Kneuer.

Not present: Aaron Bassett.

Chairman seated alternate Kneuer.

II. Reports

1. Secretary's Report
Emergency Order #12 language will be added to the June 25 meeting minutes. June 25 minutes (with amendment) and July 13 minutes were accepted as written. Motion made by Danosi, seconded by Anderson. Roll call vote was taken; all voted in favor.
2. Treasurer's Report
June 30 financial reports were reviewed.
3. Endowment

John Perley provided an update on Trust Fund status.

4. Personnel

One furloughed staff member will be returning to work Monday, August 3. The other furloughed staff member is waiting for medical clearance. The page returned to work a couple of weeks ago.

5. Buildings and Grounds

- a. New England Chimneys has examined the leaky chimney and will be repairing it and flashing in August. Director will inquire about possible need for a chimney cap.
- b. Tradesman Builders will be consulted about repairing water damage in the Main Street foyer.

6. Technology

Committee meeting will be scheduled to discuss website recommendations and revisions.

7. Director's Report

Since reopening to the public on July 14, library operations have been without significant issues. Business is slower than expected, especially computer usage. Staff are adapting well.

III. Old Business

1. Chart of Accounts

On hold in Finance Dept. at City Hall.

2. Added to next agenda under Old Business will be the following:

- a. Children's Room Plan
- b. Archivist Report
- c. LHMS Exhibit
- d. Staff information (Children's, YA, Adult)

IV. New Business

Non-resident card fee. Anderson made a motion to raise the non-resident library card fee from \$50 to \$55 effective August 1, 2020. Kneuer seconded the motion. Discussion ensued. Roll call vote: Anderson-yes; Bradley-no; Danosi-no; Kneuer-no; Perley-no; Rosenfeld-no; Moriarty-no. Board will revisit the non-resident card fee at the June, 2021 meeting.

V. Adjourn

Motion made by Bradley to adjourn the meeting, seconded by Danosi. Roll call vote taken; all voted in favor. Meeting adjourned at 7:00 pm.

Future meetings, all at 5:30 pm: August 27, September 24, October 29.

Respectfully Submitted,



Randy Brough