

CITY OF LACONIA - CITY COUNCIL MEETING
May 29, 2018
7:00 PM
City Hall - Armand A. Bolduc Chamber

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **RECORDING SECRETARY**
4. **ROLL CALL**
5. **STAFF IN ATTENDANCE**
6. **COUNCIL PROCLAMATION**
7. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

7.A. **Special budget meeting minutes of May 14, 2018**

Documents:

[STAFF REPORT - SPECIAL BUDGET MEETING MINUTES OF MAY 14 2018.PDF](#)
[5-14-2018 - SPECIAL BUDGET MEETING - DRAFT.PDF](#)

7.B. **Regular meeting minutes of May 14, 2018**

Documents:

[STAFF REPORT - REGULAR MEETING MINUTES OF MAY 14 2018.PDF](#)
[5-14-2018 - MINUTES - DRAFT.PDF](#)

7.C. **Special Budget Meeting Minutes of May 21, 2018**

Documents:

[STAFF REPORT - SPECIAL BUDGET MEETING MINUTES OF MAY 21 2018.PDF](#)
[5-21-2018 -SPECIAL BUDGET MEETING MINUTES - DRAFT.PDF](#)

8. **CONSENT & ACTION ITEMS**

8.A. **Request to approve the use of property located at 18 Endicott St East as a temporary parking lot during Motorcycle Week 2018**

Documents:

[STAFF REPORT - REQUEST TO APPROVE THE USE OF PROPERTY LOCATED AT 18 ENDICOTT ST NORTH AS A TEMPORARY PARKING LOT DURING MOTORCYCLE WEEK 2018.PDF](#)
[18 ENDICOTT ST NORTH MC WEEK 2018.PDF](#)

8.B. **Request to approve the use of property located at 292 Lakeside**

Avenue as a temporary parking lot during Motorcycle Week 2018

Documents:

[STAFF REPORT - REQUEST TO APPROVE THE USE OF PROPERTY LOCATED AT 292 LAKESIDE AVENUE AS A TEMPORARY PARKING LOT DURING MOTORCYCLE WEEK 2018.PDF](#)
[292 LAKESIDE AVE MC WEEK 2018.PDF](#)
[292 LAKESIDE AVE.PDF](#)

8.C. Request to approve the use of property located at 51 Endicott St East as a temporary parking lot during Motorcycle Week 2018

Documents:

[STAFF REPORT - REQUEST TO APPROVE THE USE OF PROPERTY LOCATED AT 51 ENDICOTT ST EAST AS A TEMPORARY PARKING LOT DURING MOTORCYCLE WEEK 2018.PDF](#)
[51 ENDICOTT ST EAST MC WEEK 2018.PDF](#)

8.D. Request to approve the use of property located at Watson Road for the use of temporary parking for Motorcycle Week 2018

Documents:

[STAFF REPORT - REQUEST TO APPROVE THE USE OF PROPERTY LOCATED AT WATSON ROAD AS A TEMPORARY PARKING LOT DURING MOTORCYCLE WEEK 2018.PDF](#)
[WATSON ROAD MC WEEK 2018.PDF](#)

8.E. Request to approve the use of property located at 1072 Watson Road to vend during Motorcycle Week 2018

Documents:

[STAFF REPORT - REQUEST TO APPROVE THE USE OF PROPERTY LOCATED AT 1072 WATSON ROAD TO VEND DURING MOTORCYCLE WEEK 2018.PDF](#)
[1072 WATSON ROAD MC WEEK 2018.PDF](#)

8.F. Temporary Traffic Order 2018-9, Laconia Motorcycle Week

Documents:

[STAFF REPORT - TTO 2018-9, LACONIA MOTORCYCLE WEEK.PDF](#)
[TTO 2018-9, LACONIA MOTORCYCLE WEEK 2018.PDF](#)

9. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA

10. INTERVIEWS

11. NOMINATIONS, APPOINTMENTS & ELECTIONS

11.A. Jay Forester - Seeking appointment to an alternate member position on the Planning Board for a three year term expiring at the end of June, 2021

Documents:

[STAFF REPORT - PLANNING BOARD - JAY FORESTER.PDF](#)

- 11.B. **Sarah Jenna - Seeking appointment to an alternate member position on the Planning Board for a three year term expiring at the end of June, 2021**

Documents:

[STAFF REPORT - PLANNING BOARD - SARAH JENNA.PDF](#)

- 11.C. **Brett Beliveau - Seeking appointment to an alternate member position on the Planning Board for a three year term expiring at the end of June, 2021**

Documents:

[STAFF REPORT - PLANNING BOARD - BRETT BELIVEAU.PDF](#)

- 11.D. **Edwin Bones - Seeking reappointment to a regular member position on the Planning Board for a three year term expiring at the end of June, 2021**

Documents:

[STAFF REPORT - PLANNING BOARD - EDWIN BONES.PDF](#)

- 11.E. **Peter Brunette - Seeking appointment to a regular member position on the Lakeport TIF Advisory Board for a three year term expiring at the end of June, 2021**

Documents:

[STAFF REPORT - LAKEPORT TIF ADVISORY BOARD - PETER BRUNETTE.PDF](#)

- 11.F. **Russell Poirier - Seeking reappointment to a regular member position on the Weirs TIF Advisory Board for a three-year term expiring at the end of June, 2021**

Documents:

[STAFF REPORT - WEIRS TIF ADVISORY BOARD - RUSSELL POIRIER.PDF](#)

- 11.G. **Joe Driscoll, III - Seeking reappointment to a regular member position on the Water Commission for a three year term expiring at the end of June, 2021**

Documents:

[STAFF REPORT - WATER COMMISSION - JOE DRISCOLL, III.PDF](#)

12. **COMMUNICATIONS**

13. **PUBLIC HEARINGS**

- 13.A. **Public Hearing for Resolution RES-2018-26 relative to the Supplemental Appropriation for Sanitary Sewer Fund**

Documents:

[STAFF REPORT - PUBLIC HEARING RELATIVE TO RESOLUTION RES-2018-26.PDF](#)

14. PRESENTATIONS

15. MAYOR'S REPORT

16. COMMITTEE REPORTS

Items will be discussed as needed. Not all items will be brought before the full Council at this evenings meeting.

16.A. FINANCE (Lipman, Hamel, Cheney)

16.A.i. **WOW Trail Funding**

16.A.ii. **Downtown TIF Financing**

16.B. PUBLIC SAFETY (Bownes, Hosmer, Lipman)

16.B.i. **Fair St/Court St traffic problems and accidents**

16.C. GOVERNMENT OPERATIONS & ORDINANCES (Bownes, Hosmer, Cheney)

16.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

16.C.ii. **Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns**

16.C.iii. **Procedural review of grant applications**

16.D. LANDS & BUILDINGS (Hamel, Lipman, Haynes)

16.D.i. **Downtown parking garage**

16.D.ii. **Repair & maintenance of City buildings**

16.E. PUBLIC WORKS (Bownes, Hosmer, Haynes)

16.E.i. **Retaining Wall Policy**

16.E.ii. **Proposal to implement City Policies for designating emergency lanes**

17. LIAISON REPORTS

18. CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS

19. CITY MANAGER'S REPORT

19.A. Project Updates Report

Documents:

[LACONIA PROJECT UPDATES 05.18.PDF](#)

19.B. **Monthly Economic Development Report**

Documents:

[MONTHLY ECONOMIC DEVELOPMENT REPORT MAY, 2018.PDF](#)

20. **NEW BUSINESS**

20.A. **Parking on Paugus Park Road**

Documents:

[STAFF REPORT - PAUGUS PARK ROAD.PDF](#)

20.B. **Recommendation from the Downtown TIF Advisory Board to utilize TIF funds to install a set of over the road banner poles**

Documents:

[STAFF REPORT - RECOMMENDATION BY DOWNTOWN TIF FOR BANNER POLES.PDF](#)
[BANNER POLE LOCATION MAIN STREET.PDF](#)

20.C. **Request for a beer tent at Opechee Point during Celebrate Laconia 125th Event on July 7th, 2018**

Documents:

[STAFF REPORT - REQUEST FOR A BEER TENT AT OPECHEE POINT DURING THE CELEBRATE LACONIA 125TH ANNIVERSARY ON JULY 7TH.PDF](#)

20.D. **Resolution 2018-15, a resolution relative to making itemized appropriations for the General Fund for the Fiscal Year Beginning July 1, 2018 and Terminating June 30, 2019**

Documents:

[STAFF REPORT - RES-2018-15, GENERAL FUND.PDF](#)
[RES-2018-15 GF BUDGET.PDF](#)

20.E. **Resolution 2018-16, a resolution relative to making itemized appropriations for anticipated Grants for the Fiscal Year beginning July 2, 2018 and terminating June 30, 2019**

Documents:

[STAFF REPORT - RES-2018-16, ANTICIPATED GRANTS.PDF](#)
[RES-2018-16 GRANTS BUDGET.PDF](#)

20.F. **Resolution 2018-17, a resolution relative to making itemized appropriations for the Sewer Fund for the Fiscal Year beginning July 1, 2018 and terminating June 30, 2019**

Documents:

[STAFF REPORT - RES-2018-17, SEWER FUND.PDF](#)
[RES-2018-17 SANITARY SEWER.PDF](#)

- 20.G. **Resolution 2018-18, a resolution relative to making itemized appropriations for the Water Fund for the Fiscal Year beginning July 1, 2018 and terminating June 30, 2019**

Documents:

[STAFF REPORT - RES-2018-18, WATER FUND.PDF](#)
[RES-2018-18 LWW BUDGET.PDF](#)

- 20.H. **Resolution 2018-19, a resolution relative to making itemized appropriations for the Internal Services Fund for the Fiscal Year beginning July 1, 2018 and terminating June 30, 2019**

Documents:

[STAFF REPORT - RES-2018-19, INTERNAL SERVICES FUND.PDF](#)
[RES-2018-19 ISF BUDGET.PDF](#)

- 20.I. **Resolution 2018-20, a resolution relative to making itemized appropriations for the Special Revenue Fund - Motorcycle Week for the Fiscal Year beginning July 1, 2018 and terminating June 30, 2019**

Documents:

[STAFF REPORT - RES-2018-20, MOTORCYCLE FUND.PDF](#)
[RES-2018-20 MC WEEK BUDGET.PDF](#)

- 20.J. **Resolution 2018-21, a resolution relative to making itemized appropriations for the Special Revenue Fund Ambulance Emergency Medical Services for the Fiscal Year beginning July 1, 2018 and terminating June 30, 2019**

Documents:

[STAFF REPORT - RES-2018-21, AMBULANCE EMS.PDF](#)
[RES-2018-21 AMBULANCE EMS.PDF](#)

- 20.K. **Resolution 2018-22, a resolution relative to making itemized appropriations for the Tax Increment Finance District - Downtown for the Fiscal Year beginning July 1, 2018 and terminating June 30, 2019**

Documents:

[STAFF REPORT - RES-2018-22, DOWNTOWN TIF DISTRICT.PDF](#)
[RES-2018-22 TIF DOWNTOWN BUDGET.PDF](#)

- 20.L. **Resolution 2018-23, a resolution relative to making itemized appropriations for the Tax Increment Finance District - Lakeport for the Fiscal Year beginning July 1, 2018 and terminating June 30, 2019**

Documents:

[STAFF REPORT - RES-2018-23, LAKEPORT TIF DISTRICT.PDF](#)
[RES-2018-23 TIF LAKEPORT.PDF](#)

- 20.M. **Resolution 2018-24, a resolution relative to making itemized appropriations for the Tax Increment Finance District - Weirs for the**

Fiscal Year beginning July 1, 2018 and terminating June 30, 2019

Documents:

[STAFF REPORT - RES-2018-24, WEIRS TIF DISTRICT.PDF](#)
[RES-2018-24 WEIRS TIF.PDF](#)

21. UNFINISHED BUSINESS

21.A. Resolution RES-2018-26, a resolution relative to the Supplemental appropriation for the Sanitary Sewer Fund

Documents:

[STAFF REPORT - RESOLUTION RES-2018-26.PDF](#)
[RES-2018-26 SANITARY SEWER SUPPLEMENTAL APP 2018.PDF](#)

21.B. Request to authorize the City Manager to enter into an agreement with New England Solar Garden, in partnership with Nobis Engineering & New England Commercial Solar Services

This item was tabled at the May 14, 2018 meeting.

Documents:

[STAFF REPORT - SOLAR GARDEN.PDF](#)
[NE SOLAR GARDEN.PDF](#)
[PROPOSED SOLAR ARRAY - TAX MAP.PDF](#)

22. COUNCIL COMMENTS

23. FUTURE AGENDA ITEMS

23.A. Improvement of Union Ave/Elm Street intersection

This item was tabled at the March 12, 2018 meeting.

23.B. Ordinance amendment relative to Chapter 167, Noise and Chapter 161, Licensing as it pertains to outdoor sound equipment and loudspeakers

This item was tabled at the meeting of 9/28/2015

23.C. Second reading of a resolution relative to the adoption of RSA 31:95-b, Appropriation of funds made available during the year

This item was tabled at the meeting of 11/23/2015 pending the outcome of legal matters

23.D. Master Plan

23.E. Milfoil Treatment funding requests

23.F. Sewer & Water Master Plan

23.G. Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions

23.H. Strategic Planning/Goal Setting

23.I. WOW Trail

23.J. Proposal to implement City Policies for designating emergency lanes

23.K. **Resolution 2017-30 relative to authorizing the City Manager to apply to the State of NH DOT for a temporary use agreement in the City's name that will allow for the completion of a study concerning the different options and benefits of how to build Phase 3 of the WOW Trail and to sign all necessary documents**

This item was tabled at the 11/13/17 Council Meeting

24. **Any other business that may come before the Council**

25. **NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

- (a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The hiring of any person as a public employee.
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.
- (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

26. **ADJOURNMENT**

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact Cheryl Hebert, Meeting ADA Coordinator, at City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.