

CITY OF LACONIA - CITY COUNCIL SUBCOMMITTEE MEETING
Appointments Committee

May 5, 2022
4:30 pm

City Hall - Room 200B

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **RECORDING SECRETARY**
4. **ROLL CALL**
5. **STAFF IN ATTENDANCE**
6. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**
 - 6.A. **Appointments Committee Meeting Minutes of March 31, 2022**

Documents:

[STAFF REPORT - REGULAR MEETING MINUTES OF MARCH 31, 2022.PDF](#)
[03.31.2022 APPOINTMENTS SUBCOMMITTEE MEETING MINUTES.PDF](#)

7. **Interviews of individuals interested in being reappointed or appointed to the City's Boards and Commissions**

Documents:

[RUTH O HARA - REQUESTING APPOINTMENT TO THE CONSERVATION COMMISSION.PDF](#)
[TARA SHORE - REQUESTING APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION.PDF](#)

8. **Any other business that may come before the Committee**
9. **ADJOURNMENT**

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the City Clerk's Office in City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.

STAFF REPORT

05/05/2022

Topic: Regular Meeting Minutes of March 31, 2022

Discussion: Minutes of the meeting of March 31, 2022 were distributed to the members of the City Council Appointments Committee on April 4, 2022.

Fiscal Impact: Not applicable

Staff Recommendation: Not applicable

This report submitted by: Nancy Brown

Proposed motion:

“With no corrections or changes submitted to the Clerk, the minutes will be accepted as distributed.”

**CITY OF LACONIA
CITY COUNCIL APPOINTMENTS SUBCOMMITTEE MEETING
MARCH 31, 2022, 7:00 P.M.
LACONIA CITY HALL, ROOM 200B**

3/31/2022 - Minutes

1. CALL TO ORDER

Chair Soucy called the meeting to order at 4:10 pm.

2. SALUTE TO THE FLAG

Chair Soucy led the Salute to the Flag.

3. RECORDING SECRETARY

Nancy Brown, Recording Secretary

4. ROLL CALL

Roll call was taken with the following Committee members in attendance: Chair Robert Soucy, Councilor Bruce Cheney and Councilor Mark Haynes. Chair Soucy noted that all members were in attendance and a quorum was established.

5. STAFF IN ATTENDANCE

6. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

6.A. Appointments Committee Meeting Minutes of February 23, 2022

Minutes of the meeting of February 23, 2022 were accepted with no changes.

6.B. Appointments Committee Meeting Minutes of March 21, 2022

Minutes of the meeting of March 21, 2022 were accepted with no changes.

7. APPOINTMENTS (Councilors Soucy (Chair), Cheney and Haynes)

7.A. Review of applications included in the March 21, 2022 Appointments Committee agenda, and recommendation of applicants for appointment or reappointment

The Committee reviewed the applications for individuals who were interviewed at the March 21, 2022 Appointments Committee meeting and will recommend individuals to be appointed or reappointed to the full City Council at their April 11, 2022 meeting.

8. Any other business that may come before the Committee

The next Appointments Committee meeting is scheduled for Thursday, April 28, 2022 at 4:00 pm in City Hall, Room 200B.

9. ADJOURNMENT

The meeting was adjourned at 4:40 pm.

DRAFT

5/5/2022 APPOINTMENTS COMMITTEE MEETING

Ruth O'Hara – 4:30 pm – Appointment to the Conservation Commission

Ruth O'Hara is requesting appointment as a regular member of the Conservation Commission. Currently, there are no regular member positions available. However, one of the alternate members has just resigned creating a vacant alternate member term.

If appointed, Ms. O'Hara would serve the remainder of the vacant alternate member term which expires at the end of August, 2024, at which time she could request reappointment.

Ms. O'Hara's application for reappointment is attached.

Board and Commission Application Form

Select the Board,
Commission, or Committee
applying for Conservation Commission

I am seeking appointment
or reappointment as a: Full member

Personal Information

First Name Ruth

Last Name O'Hara

Address 38 Opal Lane

City Laconia

State NH

Zip Code 03246

Home Phone Number *Field not completed.*

Cell Phone Number 606-630-4897

Work Phone Number *Field not completed.*

Email Address rrohara@icloud.com

Please indicate below which
items of personal
information (if any) you DO
NOT want released to the
public *Field not completed.*

Residency Information

I reside in Ward 5

Length of Residency in City *Field not completed.*

Are you a registered voter Yes

Are you currently serving on
other City Boards, No

Commissions, or
Committees?

Conflicts of Interest

Per RSA 673:7 and Chapter 5, Section 5-20 of the City Ordinances, a potential conflict of interest may exist if serving on more than one Board or Commission, as follows: Only one Planning Board member may be a member of the Zoning Board of Adjustment; either one appointed member or one ex-officio member of the Planning Board may be a member of the Conservation Commission; either one appointed member or one ex officio member may be a member of the Heritage Commission; a member of the Putnam Fund may not serve on the Trustee of the Trust Funds, and a member of the Trustee of the Trust Funds may not serve as a member of the Putnam Fund. For questions regarding conflicts of interest please contact the City Manager's Office at 527-1270, or email to NBrown@laconianh.gov

Please list below any experiences, skills and/or qualifications which you feel would especially suit you for this position, and your reasons for applying

Though I have no education or experience directly related to conservation I am both interested and very concerned about the future of our local and our global environment. I am a member of the NH Lakes Association and NH Healthcare Providers for Climate Action. As a lover of kayaking and an appreciator of the beauty of NH lakes I want to see that every effort is made to preserve these precious resources for those who will follow us. I am a 'casual' gardener and support utilizing native species and non-damaging processing and products around our homes and in our public spaces. As a retired RN I am quite aware of the negative impact on human and animal health of climate changes and toxic chemicals in our environment.

In your family or professional life, would you have frequent conflicts of interest on cases before the Board/Commission that would require you to recuse yourself?

No

Can you commit to attending the scheduled meeting(s) every month and possibly occasional extra meetings?

Yes

Do you feel you can wait to weigh all of the information pertaining to an application before making a decision? Yes

Do you realize there are rules, regulations and laws to follow when making a decision on an application, and that it is not a decision based on your personal feelings? Yes

What is the reason you have applied for this particular Board/Commission? As stated about I am concerned and care deeply about conserving and remediating our local environment. I hope to see best practices adhered to in projects going forward.

What technical expertise or personal skill or interest would you bring to the Board/Commission? My interest is in the environment. As a nurse I learned very good observation and listening skills and to make haste slowly.

Electronic Signature Agreement I agree.

Electronic Signature Ruth R. O'Hara

Date 4/20/2022

Oath of Office

Please note that upon being appointed to any Board or Commission, applicants are required to be sworn in at the City Clerk's Office and sign an oath.

Questions?

For general questions regarding this form please contact Nancy Brown in the City Manager's Office, 527-1270, or email NBrown@laconianh.gov

Email not displaying correctly? [View it in your browser.](#)

5/5/2022 APPOINTMENTS COMMITTEE MEETING

Tara Shore – 5:00 pm – Reappointment to the Historic District Commission

Tara Shore is requesting reappointment as a regular member of the Historic District Commission to a three-year term expiring at the end of March, 2025.

Currently there are no vacant regular member or alternate member positions on the Board.

Ms. Shore's application for reappointment is attached.

Board and Commission Application Form

Select the Board,
Commission, or Committee
applying for

Historic District Commission

I am seeking appointment
or reappointment as a:

Full member

Personal Information

First Name

Tara

Last Name

Shore

Address

363 Elm Street #1

City

Laconia

State

NH

Zip Code

03246

Home Phone Number

Field not completed.

Cell Phone Number

603-524-1367

Work Phone Number

Field not completed.

Email Address

tshore0211@gmail.com

Please indicate below which
items of personal
information (if any) you DO
NOT want released to the
public

Field not completed.

Residency Information

I reside in Ward

6

Length of Residency in City

25

Are you a registered voter

Yes

Are you currently serving on
other City Boards,

No

Commissions, or
Committees?

Conflicts of Interest

Per RSA 673:7 and Chapter 5, Section 5-20 of the City Ordinances, a potential conflict of interest may exist if serving on more than one Board or Commission, as follows: Only one Planning Board member may be a member of the Zoning Board of Adjustment; either one appointed member or one ex-officio member of the Planning Board may be a member of the Conservation Commission; either one appointed member or one ex officio member may be a member of the Heritage Commission; a member of the Putnam Fund may not serve on the Trustee of the Trust Funds, and a member of the Trustee of the Trust Funds may not serve as a member of the Putnam Fund. For questions regarding conflicts of interest please contact the City Manager's Office at 527-1270, or email to NBrown@laconianh.gov

Please list below any experiences, skills and/or qualifications which you feel would especially suit you for this position, and your reasons for applying

I have strong knowledge and understanding of appropriate preservation guidelines. I have done extensive, personal research on historic districts and have spoken with a number of chair people of those commissions and municipal leaders in those communities regarding their experiences with their historic district. I have relationships with state and local organizations that focus on historic preservation. I am intensely supportive of the forward and positive growth Laconia is making at this time and understand a historic district will strengthen and further this growth. I enjoy working collaboratively to achieve a common goal and to find alternative methods for finding answers to problems.

Electronic Signature
Agreement

I agree.

Electronic Signature

Tara S. Shore

Date

2/17/2022

Oath of Office

Please note that upon being appointed to any Board or Commission, applicants are required to be sworn in at the City Clerk's Office and sign an oath.

Questions?

For general questions regarding this form please contact Nancy Brown in the City Manager's Office, 527-1270, or email NBrown@laconianh.gov