

Laconia Public Library

Board of Trustees

Minutes of Meeting

Volpe Room

April 23, 2020

I. Call to Order

Laconia Public Library Board of Trustees held their meeting in the Volpe Room with most participating remotely via Zoom. Chairman John Moriarty called the meeting to order at 5:30 pm.

Present: John Moriarty and Director Randy Brough in the Volpe Room.

Participating via Zoom App: James Anderson; Marie Bradley; Kimberly Danosi; John Perley; and alternate Bruce Kneuer

Not present: Aaron Bassett; and Liz Rosenfeld

Chairman seated alternate Kneuer.

II. Current Library Staffing

Three full-time staff are not reporting to work either because they are furloughed or covered by the Families First Coronavirus Response Act.

The Administrative Assistant position has been vacant since February and the search for a replacement is suspended.

The Page is a high school student and in accordance with executive orders relating to schools is following their "stay home" advisory.

III. Budget

The Salary line is impacted by staff reductions.

Consensus of trustees is that frugality should be exercised during this uncertain fiscal environment with the exception that the director should expend 100% of Print and Nonprint lines, and also not defer any necessary building maintenance during the conclusion of this fiscal year.

IV. Building Maintenance

Projects Completed Include:

- a) Replacement of hot water heater servicing children's area
- b) Periodical Room painting
- c) Parking lot light pole replacement
- d) Public restrooms deep clean
- e) Public restrooms counter formica replacement

Projects Planned Include:

- a) Seal parking lot cracks; stripe parking lot
- b) Replace formica on Main Circulation Desk
- c) Repair Main Street entrance roof; Local History Room roof

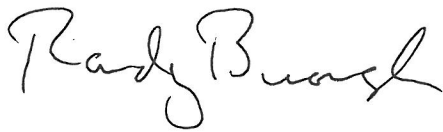
V. New Business

- a) Inventory is nearly complete.
- b) Libby Museum exhibit has been extended. The Library was recently sent an invoice (\$207) for travel costs incurred in setting up (and dismantling) the exhibit. Perley made a motion, seconded by Anderson, to pay up to an additional \$200 to defray costs involved with the Libby Museum exhibit. The motion passed unanimously.
- c) Anderson mad a motion, seconded by Danosi, to expend \$700 to purchase lunch for library staff once a week while the library is closed to the public. Funds to come from the Chertok Fund of Laconia Public Library Trust Fund. The motion passed unanimously.

VI. Adjourn

Meeting adjourned at 7:30 pm. Motion by Perley, seconded by Danosi. Motion passed unanimously.

Respectfully submitted,



Randy Brough