

CITY OF LACONIA - CITY COUNCIL MEETING  
February 28, 2022  
City Hall - Armand A. Bolduc City Council Chamber

This meeting will be held in person in the noticed meeting room. In conformance to NH RSA 91-A, a quorum of the board's members must be physically present in the meeting room for the meeting to start and/or continue. The public can choose to attend and participate in person or by Zoom. If something occurs that disables access to Zoom, the meeting will continue regardless, and members of the public or board members using Zoom will have no recourse. Choosing to use Zoom is done at the individual's risk. Using Zoom requires the use of an enabled device.

To participate on Zoom, use the following link:

[Zoom Link](#)

Webinar ID: 894 5131 3960 Password: 894875

To Listen only: Call 1-301-715-8592. Using this option ONLY allows you to listen to the meeting with NO opportunity to participate.

To view this meeting: YouTube under the City of Laconia <https://www.youtube.com/laconianh>

If any board member is using Zoom, they must identify their location and who else is in the room with them. If at least one board member is on Zoom all votes taken will be by roll call vote. The meeting will continue even if the member's Zoom connection is lost.

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **RECORDING SECRETARY**
4. **ROLL CALL**
5. **STAFF IN ATTENDANCE**
6. **COUNCIL PROCLAMATION**
7. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

7.A. **Regular meeting minutes of February 14, 2022**

Documents:

[STAFF REPORT - REGULAR MEETING MINUTES OF FEBRUARY 14, 2022.PDF](#)  
[2\\_14\\_2022 - DRAFT MINUTES.PDF](#)

8. **CONSENT & ACTION ITEMS**
9. **CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA**

10. **INTERVIEWS**

11. **NOMINATIONS, APPOINTMENTS & ELECTIONS**

11.A. **Reappointment of City Councilor Mark Haynes as a regular member of the Historic District Commission to a term expiring at the end of December, 2023**

Documents:

[STAFF REPORT - REAPPOINTMENT OF CITY COUNCILOR MARK HAYNES AS A REGULAR MEMBER OF THE HISTORIC DISTRICT COMMISSION.PDF](#)

11.B. **Reappointment of Dean Trefethen, Planning, Zoning and Code Enforcement Director, as a member of the Highway Safety Commission, to a three-year term expiring at the end of March, 2025**

Documents:

[STAFF REPORT - REAPPOINTMENT OF DEAN TREFETHEN AS A MEMBER OF THE HIGHWAY SAFETY COMMISSION.PDF](#)

11.C. **Reappointment of Lt. Christopher Noyes from the Laconia Police Department as a member of the Highway Safety Commission to a three-year term expiring at the end of March, 2025**

Documents:

[STAFF REPORT - REAPPOINTMENT OF LT. CHRISTOPHER NOYES AS A MEMBER OF THE HIGHWAY SAFETY COMMISSION.PDF](#)

11.D. **Reappointment of Stacy Soucy as the Planning Board's representative to the Lakes Region Planning Commission to a four-year term expiring at the end of June, 2025**

Documents:

[STAFF REPORT - REAPPOINTMENT OF STACY SOUCY AS THE PLANNING BOARD REPRESENTATIVE TO LAKES REGION PLANNING COMMISSION.PDF](#)

12. **COMMUNICATIONS**

13. **PUBLIC HEARINGS**

13.A. **Public hearing on Ordinance 2022-161-11, 19 to amend City Code Chapter 161, Licensing, to update Sections 161.A and 161-19**

Documents:

[STAFF REPORT - PUBLIC HEARING ON ORDINANCE 2022-161-11, 19.PDF](#)

14. **PRESENTATIONS**

15. **MAYOR'S REPORT**

**16. COUNCIL COMMENTS**

**17. COMMITTEE REPORTS**

Items will be discussed as needed. Not all items will be brought before the full Council at this evening's meeting.

**17.A. FINANCE (Lipman (Chair), Hamel, Cheney)**

17.A.i. **WOW Trail Funding**

17.A.ii. **Downtown TIF Financing**

**17.B. PUBLIC SAFETY (Cheney (Chair), Soucy, Lipman)**

**17.C. GOVERNMENT OPERATIONS & ORDINANCES (Soucy (Chair), Felch, Cheney)**

17.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

17.C.ii. **Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns**

17.C.iii. **Procedural review of grant applications**

17.C.iv. **Regulation of Short Term Residential Rental Businesses**

17.C.v. **Proposed Historic Overlay District**

17.C.vi. **Scenic Road Motorcycle Noise Petition**

17.C.vii. **Use of public property by for-profit entities**

17.C.viii. **Short Term Rentals**

17.C.ix. **Naming privilege's to public areas**

**17.D. LAND & BUILDINGS (Hamel (Chair), Haynes, Felch)**

17.D.i. **Downtown parking garage**

17.D.ii. **Repair & maintenance of City buildings**

17.D.iii. **Plan for the DPW Compound**

**17.E. PUBLIC WORKS (Haynes (Chair), Felch, Soucy)**

17.E.i. **Retaining Wall Policy**

17.E.ii. **Discussion for converting from a manual to an automated solid waste curbside collection service**

**18. LIAISON REPORTS**

**19. CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

**20. CITY MANAGER'S REPORT**

20.A. **Project Updates Report**

Documents:

[LACONIA PROJECT UPDATES 02.22.PDF](#)

**20.B. Monthly Economic Development Report**

Documents:

[MONTHLY ECONOMIC DEVELOPMENT REPORT FEBRUARY 2022.PDF](#)

**21. NEW BUSINESS**

**21.A. Amendments to the City's Wage and Compensation Plan**

Documents:

[STAFF REPORT - AMENDMENTS TO THE WAGE AND COMPENSATION PLAN.PDF](#)  
[PROPOSED AMENDMENTS TO THE WAGE AND COMPENSATION PLAN.PDF](#)

**21.B. Municipal Resources Inc. City Manager recruitment proposal**

Documents:

[STAFF REPORT - MUNICIPAL RESOURCES INC. CITY MANAGER RECRUITMENT PROPOSAL.PDF](#)  
[MRI - LACONIA COMPREHENSIVE RECRUITMENT OVERVIEW.PDF](#)

**21.C. First reading of Ordinance 2022-189 to amend City Code Chapter 189, Sewers**

Documents:

[STAFF REPORT - FIRST READING OF ORDINANCE 2022-189 TO AMEND CITY CODE CHAPTER 189, SEWERS.PDF](#)  
[ORD-2022-189 SEWERS.PDF](#)  
[EXAMPLE OF ORDINANCE 2022-189 SEWERS WITH TRACKED CHANGES.PDF](#)

**22. UNFINISHED BUSINESS**

**22.A. Second reading of Ordinance 2022-161-11, 19 to amend City Code Chapter 161, Licensing, to update Sections 161.A and 161-19**

Documents:

[STAFF REPORT - SECOND READING OF ORDINANCE 2022-161-11, 19.PDF](#)  
[ORD-2022-161-11, 19.PDF](#)

**22.B. Converting to an automated solid waste curbside collection system upon completion of the current manual collection contract**

Documents:

[STAFF REPORT - SOLID WASTE COLLECTION SYSTEM.PDF](#)

**22.C. RFQ for Urban Planning Services for downtown Laconia parking study**

Documents:

STAFF REPORT - RFQ FOR URBAN PLANNING SERVICES FOR  
DOWNTOWN LACONIA PARKING STUDY.PDF  
RFQ NO. 22-03-01 URBAN PLANNING - DOWNTOWN STUDY - 2-22-22  
REVISED DRAFT.PDF

**23. FUTURE AGENDA ITEMS**

23.A. **Master Plan**

23.B. **Milfoil Treatment funding requests**

23.C. **Sewer & Water Master Plan**

23.D. **Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**

23.E. **Strategic Planning/Goal Setting**

23.F. **WOW Trail**

23.G. **Weirs Beach Restoration Project**

23.H. **Fair St/Court St traffic problems and accidents**

**24. Any other business that may come before the Council**

**25. NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

(a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

**26. ADJOURNMENT**

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the City Clerk's Office in City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.

