

CITY OF LACONIA - CITY COUNCIL SUBCOMMITTEE MEETING
Public Works Committee

February 2, 2026 - 3:00 pm
City Hall - Armand A. Bolduc City Council Chamber

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **RECORDING SECRETARY**
4. **ROLL CALL**
5. **STAFF IN ATTENDANCE**
6. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

6.A. **Public Works Subcommittee - Minutes of August 14, 2025**

Documents:

[08.14.2025 PUBLIC WORKS SUBCOMMITTEE DRAFT MTG MIN.PDF](#)

6.B. **Public Works Subcommittee - Minutes of September 3, 2025**

Documents:

[09.03.25 PUBLIC WORKS SUBCOMM DRAFT MEETING MIN.PDF](#)

7. **PUBLIC WORKS (Haynes, Soucy, Bogert)**

7.A. **Review of the Winter Emergency Parking Plan**

Documents:

[STAFF REPORT - REVIEW OF WINTER EMERGENCY PARKING PLAN.PDF](#)
[CITY OF LACONIA, CODE SECTION 139-3 - DECLARATION OF AN EMERGENCY.PDF](#)
[CITY OF LACONIA, NH WINTER PARKING CODE SECTION 221-36.PDF](#)

7.B. **Discussion regarding speeding on Shore Drive, Holman Street and Linwood Road**

7.C. **Vehicle strikes at 247 Lexington Drive**

Documents:

[STAFF REPORT - VEHICLE STRIKES AT 247 LEXINGTON DRIVE.PDF](#)
[EMAILS RE VEHICLE STRIKES AT 247 LEXINGTON DRIVE.PDF](#)

7.D. **Discussion regarding the intersection of Old Prescott Hill Road and Belmont Road**

Documents:

[MAP - OLD PRESCOTT HILL RD AND BELMONT RD..PDF](#)

7.E. Discussion regarding making Clay Street a one-way street

Documents:

[MAP - CLAY STREET.PDF](#)

7.F. Discussion regarding the crosswalk at Court Street and Academy Street

Documents:

[STAFF REPORT - DISCUSSION REGARDING THE CROSSWALK AT COURT AND ACADEMY ST..PDF](#)

[PHOTO - INTERSECTION OF COURT AND ACADEMY STREETS.PDF](#)

7.G. Review of list of items referred to the Public Works Subcommittee

Documents:

[STAFF REPORT - REVIEW OF ITEMS REFERRED TO THE PUBLIC WORKS SUBCOMMITTEE.PDF](#)

8. Any other business that may come before the Committee

9. ADJOURNMENT

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the City Clerk's Office in City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.

CITY OF LACONIA - CITY COUNCIL SUBCOMMITTEE MEETING
Public Works Committee
City Hall - Armand A. Bolduc Council Chamber
2:00 P.M.

8/14/2025 - Minutes

1. CALL TO ORDER

Chairman Haynes called the meeting to order at 2:06 PM

2. SALUTE TO THE FLAG

Councilor Hoffman led the salute to the flag.

3. RECORDING SECRETARY

Hilary Young, Administrative Assistant to the City Clerk

4. ROLL CALL

Ms. Young called the roll of the following committee members: Councilor Haynes, Councilor Hoffman, and Councilor Soucy.

Chairman Haynes confirmed that all members were in attendance, and a quorum was established.

5. STAFF IN ATTENDANCE

Wes Anderson, Public Works Director

6. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

6.A. Public Works Subcommittee meeting minutes of December 18, 2024

Councilor Soucy made a motion to accept the public works subcommittee minutes of December 18, 2024, the motion was seconded by Councilor Hoffman. Discussion: None.

The *minutes were approved 3-0*.

7. PUBLIC WORKS (Haynes, Soucy and Hoffman)

7.A. Request to improve the Do Not Enter controls at the intersection of Pleasant Street and North Main Street

Due to southbound rush hour traffic using Pleasant Street as a route around the Downtown, the City Council approved a do not enter restriction on Pleasant Street at the intersection of N. Main Street. Pleasant Street from Havenwood to approximately 40 feet away from its intersection with N. Main Street remained two-way traffic. The last 40 feet were striped as one way traffic.

The number of drivers ignoring the do not enter signs has increased. This has resulted in Pleasant Street residents requesting improvements to traffic control at the intersection. There are four engineering options.

Option 1: Mill off the double yellow line striping between Havenwood and N. Main Street to its current transition to one-way traffic. Retain Pleasant Street as a two-way road up until its current transition to one-way traffic:

Analysis: Since most of the commuters live in the region, once they determine that it is still a two-way road the number of drivers who ignore the signs will return to their current levels.

Option 2: Make Pleasant Street one-way (northbound) from Havenwood to N. Main Street.

Required modifications:

- Mill off the double yellow lines on the pavement in this area.
- Add a one-way traffic sign to the posts with the Do Not Enter signs
- Add one-way signs at the intersection of Pleasant and Havenwood.

Impact:

- Residents of 10 houses would have to go north to Main Street to go south to another location in the City.
- Solid waste collection. All the containers will have to be placed on the odd side of the street as Casella will only be able to drive north in this area.

Analysis: This option will most likely have the desired effect on reducing the number of drivers ignoring the do not enter signs.

Option 3. Put a large concrete structure in what is the southbound lane at the intersection of Pleasant and N. Main Street

Required modifications:

- Remove the double yellow lines on Pleasant Street from Havenwood to North Main
- Place a series of contract structures such that the length of the structures in the lane is sufficient to convince drivers to not take the chance of being caught or getting into an accident.

Analysis: May reduce the number of drivers who are ignoring the do not enter signs. However, locals who know what we have done may just go around the structure. This increases the likelihood of an accident. The City could be found at fault.

Option 4: Remove one lane of pavement between the driveway of 456 Pleasant Street and the intersection of N. Main Street

Required modifications:

- Remove pavement and turn the area into grass. City would have to mow this area unless the property owner of 456 Pleasant Street agrees to mow the additional grass area adjacent to his property.
- May have to add curbing to the area where the pavement was removed.
- Add a one-way traffic sign to the posts with the Do Not Enter signs.

Analysis: This option will most likely have the desired effect on reducing the number of drivers ignoring the do not enter signs.

Analysis of options:

Option 2, one-way from Havenwood to N. Main and Option 4. removing one lane of road from the driveway of 456 Pleasant to N. Main are most likely to have the desired effect. Option 4 will cost more than option 2.

Public Works recommends that we have a meeting with the abutting property owners to obtain feedback on the options before proceeding further.

Discussion: The committee discussed the 4 options presented by Director Anderson. Councilor Hoffman stated that he knows that one property owner wants something changed as they have almost been hit multiple times leaving their driveway. Councilor Haynes is concerned of sign pollution. Councilor Soucy suggested a police detail at that intersection. The committee ultimately agreed that they would like input from the abutting property owners before any decisions were made.

Councilor Soucy made a motion to have a public hearing onsite with the abutting property owners, the motion was seconded by Councilor Hoffman. Discussion: Director Anderson stated that he will notify the abutting property owners and will plan for the first week of September in the early evening hours.

The ***motion passed with all in favor.*** 3-0

8. **Any other business that may come before the Committee**

9. **ADJOURNMENT**

Chairman Haynes adjourned the meeting at 2:32 PM.

Respectfully Submitted,

Hilary Young, Administrative Assistant to the City Clerk

CITY OF LACONIA - CITY COUNCIL SUBCOMMITTEE MEETING
Public Works Committee
On-site: Intersection of Havenwood Drive and Pleasant St.
6:00 P.M.

9/3/2025 - Minutes

1. CALL TO ORDER

Chairman Haynes called the meeting to order at 6:01 PM

2. SALUTE TO THE FLAG

Not completed, Subcommittee meeting was out in the field.

3. RECORDING SECRETARY

Katie Gargano, City Clerk

4. ROLL CALL

All Committee members were present: Councilor Haynes, Councilor Hoffman and Councilor Soucy.

5. STAFF IN ATTENDANCE

Kirk Beattie, City Manager; Wes Anderson, DPW Director

6. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

7. PUBLIC WORKS (Haynes, Soucy and Hoffman)

7.A. Request to improve the Do Not Enter controls at the intersection of Pleasant Street and North Main Street

The number of drivers ignoring the Do Not Enter signs has increased. This has resulted in Pleasant Street residents requesting improvements to traffic control at the intersection.

The Public Works Subcommittee at their August 14, 2025, meeting requested Public Works to coordinate an onsite meeting with the property owners that abut Pleasant Street between Havenwood Drive and North Main Street to obtain feedback on the four options to improve Do Not Enter controls at the intersection. The following are the four engineering options.

Option 1: Mill off the double yellow line striping between Havenwood Drive and North Main Street to its current transition to one-way traffic. Retain Pleasant Street as a two-way road up until its current transition to one-way traffic:

Analysis: Since most of the commuters live in the region, once they determine that it is still a two-way road the number of drivers who ignore the signs will return to their current levels.

Option 2: Make Pleasant Street one-way (northbound) from Havenwood Drive to North Main Street.

· Required modifications:

o Mill off the double yellow lines on the pavement in this area. o Add a one-way traffic sign to the posts with the Do Not Enter signs o Add one-way signs at the intersection of Pleasant and Havenwood Drive

· Impact:

o Residents of 10 houses will have to go north to Main Street to go south to another location in the City.

o Solid waste collection: All the containers will have to be placed on the odd side of the street as Casella will only be able to drive north in this area.

Analysis: This option will most likely have the desired effect on reducing the number of drivers ignoring the Do Not Enter signs.

Option 3. Put a large concrete structure in what is the southbound lane at the intersection of Pleasant and North Main Street

· Required modification

o Remove the double yellow lines on Pleasant Street from Havenwood Drive to North Main o Place a series of contract structures such that the length of the structures in the lane is sufficient to convince drivers to not take the chance of being caught or getting into an accident.

Analysis: May reduce the number of drivers who are ignoring the Do Not Enter signs. However, locals who know what we have done may just go around the structure. This increases the likelihood of an accident. The City could be found at fault.

Option 4: Remove one lane of pavement between the driveway of 456 Pleasant Street and the intersection of North Main Street

· Required modifications:

o Remove pavement and turn the area into grass. City would have to mow this area unless the property owner of 456 Pleasant Street agrees to mow the additional grass area adjacent to his property.

o May have to add curbing to the area where the pavement was removed.

o Add a one-way traffic sign to the posts with the Do Not Enter signs.

· Impact:

o Solid waste collection. All the containers will have to be placed on the odd side of the street as the collection contractor will only be able to drive north in this area.

o The one lane section of the road would become a no parking area.

Analysis: This option will most likely have the desired effect on reducing the number of drivers ignoring the Do Not Enter signs.

Analysis of options:

Option 2, one-way from Havenwood Drive to North Main Street and Option 4, removing one lane of road from the driveway of 456 Pleasant to North Main are most likely to have the desired effect. Option 4 will cost more than Option 2.

Discussion: Director Anderson reviewed the options listed above with the subcommittee and the subcommittee had conversations with the following neighbors: Dave Price and wife, Robert Daniels, Justin Barkley and John Berlied.

Mr. Price wanted the intersection modified so it only allowed Pleasant Street traffic to turn south at the intersections. Other attendees did not agree with that option.

None of the attendees wanted to change Pleasant Street between Havenwood and North Main to one way traffic going north.

The worst period when drivers violate the do not enter signs is at the start of Pleasant Street School pickup time through the period when the industrial plant workers on Lexington Drive are going home after the 3:00 pm shift change. The attendees stated that traffic is speeding.

Councilor Soucy suggested using temp barriers to close the south bound lane on Pleasant to traffic. Some of the attendees did not agree with that concept.

None of the attendees wanted any modification that would require the residents to put their solid waste containers on only one side of the street.

Manager Beattie stated based on the lack of consensus on the available engineer options stated that he would talk to the Police Chief to increase enforcement to determine what impact that would have on reducing drivers violating the do not enter signs.

8. **Any other business that may come before the Committee**

9. **ADJOURNMENT**

Chairman Haynes adjourned the meeting at 6:19 PM.

Respectfully Submitted,

Katie Gargano, City Clerk

**LACONIA CITY COUNCIL – PUBLIC WORKS SUBCOMMITTEE MEETING
FEBRUARY 2, 2026**

**STAFF REPORT
AGENDA ITEM 7.A.
REVIEW OF WINTER EMERGENCY PARKING PLAN**

Discussion: A review of the Winter Emergency Parking Plan has been requested. Attached is City Code section 139-3 – Declaration of emergency (as it relates to parking of vehicles during a declared emergency), and City Code section 221-36 relating to winter parking.

Fiscal Impact: Not applicable.

Staff Recommendation: Not applicable.

This report submitted by: Kirk Beattie, City Manager

Proposed motion:

*City of Laconia, NH
Tuesday, January 27, 2026*

Chapter 139. Emergencies

§ 139-3. Declaration of emergency.

In the event of an emergency or potential emergency situation, such as any natural disaster or man-made calamity, including fire, flooding, windstorm, hurricane, heavy snowfall or civil disorders, such as riots or unlawful assembly characterized by the use of actual or potential force or violence, the Manager shall have the authority to order that vehicles be removed from any and all public streets, ways and parking lots situated in the City and shall direct the Police Department to cause to be removed any vehicle left upon any public street, way or parking lot which shall constitute a hazard or impediment to the passage of fire equipment, ambulances and other emergency vehicles. Every owner of a motor vehicle left on any public street, way or parking lot within the City of Laconia by so leaving said vehicle consents to such removal and assumes thereby the cost of such removal and storage charges resulting therefrom and waives thereby any claim against the City of Laconia or any corporation, firm or individual for any damages arising from such removal. Also, in the event of such an emergency, the Manager may order:

- A. A general curfew applicable to such geographical areas of the City or to the City as a whole as he deems advisable, and such curfew to be applicable during such hours of day or night as he deems necessary in the interest of public safety and welfare.
- B. The closing of all beer taverns, private clubs or portions thereof wherein consumption of intoxicating liquor or beer is permitted.
- C. The discontinuance of the sale of any intoxicating beverage.
- D. The discontinuance of selling, distributing or giving away gasoline or other liquid flammable or combustible products in any container other than in a gasoline tank properly affixed to a motor vehicle.
- E. The closing of gasoline stations and other establishments, the chief activity of which is the sale, distribution or dispensing of liquid flammable or combustible products.
- F. The discontinuance of selling, distributing, dispensing or giving away of any firearms or ammunition of any character.
- G. The closing of all establishment's or portions thereof which sell, distribute, dispense or give away firearms or ammunition of any character.
- H. The issuance of such orders as are imminently necessary for the protection of life and property and peace and welfare of the City's inhabitants.

*City of Laconia, NH
Tuesday, January 27, 2026*

Chapter 221. Vehicles and Traffic

Article III. Parking, Standing and Stopping

§ 221-36. Winter parking.

[Amended 2-22-2010 by Ord. No. 02.2010.02; 4-9-2012 by Ord. No. 06.2012.06]

- A. No vehicle shall be parked on a public street between the hours of 12:00 midnight and 6:30 a.m. from November 1 to May 1, unless parking is otherwise prohibited during all other hours due to the declaration of a snow emergency. In addition to the penalties provided by this chapter, any vehicle found parked contrary to the provisions of this section shall, at the discretion of the Police Department or the Public Works Department, be towed away at the expense of the owner of said vehicle. At such time as the Chief of Police may deem it reasonable to dismiss the parking restriction before May 1, he shall have the authority to do so after consultation with the City Manager and Public Works Department.
- B. The Chief of Police or the Public Works Director shall have the authority to declare a snow emergency parking restriction after consultation with the City Manager. No vehicle shall be parked on a public street at any time during which such snow emergency parking restriction is in force. The Chief of Police, or his designee, shall be responsible for notifying the public of said emergency by means of mass communication.

**LACONIA CITY COUNCIL – PUBLIC WORKS SUBCOMMITTEE MEETING
FEBRUARY 2, 2026**

**STAFF REPORT
AGENDA ITEM 7.C.
VEHICLE STRIKES AT 247 LEXINGTON DRIVE**

Discussion: The attached document contains emails that were sent to the Mayor, the Council and the City Manager from Vincent and Dianna Ferrara regarding their property at 247 Lexington Drive. They report repeated vehicle strikes at their property and are requesting that the City evaluate the situation and implement appropriate measures to protect the safety of residents, motorists and the general public.

Fiscal Impact: Not applicable.

Staff Recommendation: Not applicable.

This report submitted by: Kirk Beattie, City Manager

Proposed motion:

Nancy Brown

From: DLF <diannaferrara@gmail.com>
Sent: Tuesday, January 20, 2026 8:54 AM
To: City Manager; City Council
Subject: Re: Immediate Safety Action Requested – Repeated Vehicle Strikes at Our Home (Ward 1)

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Members of the Laconia City Council and City Manager,

We are writing on behalf of our household, Vincent Ferrara and Dianna Ferrara, regarding the ongoing public safety concern at our home located at 247 Lexington Drive, where vehicles have repeatedly left the roadway and struck our property. This email serves as our second written request for follow-up and a clear timeline regarding mitigation review and next steps.

We would also like to note that we greatly appreciated Councilor Jon Hildreth stopping by to confirm that the City had received our initial letter and request.

In addition, we previously reached out to the Department of Public Works to request the installation of a temporary stop sign, as the existing stop sign is not visible to approaching vehicles until they are already at the intersection. While this could be a helpful immediate measure, we do not believe it would be sufficient on its own, and we respectfully request that the City also evaluate additional mitigation options to support public safety.

As background, this is not an isolated incident. In addition to the most recent impact and the associated damage, we have learned that this same property was struck on at least two prior occasions while owned by the previous longtime resident, Joyce Robinson, who lived here for approximately 20 years before passing. Her daughter provided the following approximate timeframes:

- Late 1990s: A vehicle left the roadway and entered the property
- Around 2010: A second vehicle strike impacted the property

While these dates are approximate, they reflect a clear pattern of recurring roadway departure incidents at this location. If helpful, we can also provide the names of contractors who previously performed repairs following those earlier impacts.

At this time, we respectfully request the following from the City:

1. A written response acknowledging receipt of this concern and outlining the City's assessment of the issue
2. A timeline for next steps, including any review by Public Works, Traffic Safety, or Engineering

3. An opportunity to meet on-site or discuss feasible mitigation measures to improve safety and reduce the likelihood of future incidents

We want to be clear that our request is not only about property damage, but about the ongoing risk of a serious injury or worse should another vehicle leave the roadway. We strongly believe this location warrants proactive review and practical mitigation to protect residents, motorists, and the broader public.

Thank you for your time and attention to this matter. We appreciate the City's consideration and look forward to receiving a written response and proposed timeline for a mitigation discussion.

Sincerely,

Vincent Ferrara & Dianna Ferrara

247 Lexington Drive

Laconia, NH 03246

(603) 937-4950 | (603) 582-0579

diannaferrara@gmail.com | vinneyferrara@gmail.com

On Tue, Jan 6, 2026 at 9:22 AM DLF <diannaferrara@gmail.com> wrote:

Dear Members of the Laconia City Council and City Manager,

As Ward 1 residents, we are reaching out to our ward councilor, the City Manager, and the full City Council to request coordinated and immediate assistance with a serious and ongoing public safety concern affecting our home and this roadway.

Given the repeated nature of these incidents and the known pedestrian use of this area, we believe this matter warrants citywide attention and prompt action.

We are writing to request immediate City intervention regarding a documented and dangerous traffic hazard affecting our home.

Our home sustained a third known vehicle strike last week, causing property damage and underscoring an ongoing safety failure at this location. Since the home was built in 1985, it has reportedly been struck by vehicles on at least two prior occasions. This history demonstrates an ongoing and foreseeable safety risk, not an isolated accident.

The current roadway configuration directs vehicles straight toward our home, creating a serious hazard for residents, visitors, and the public. Each incident reinforces the reality that drivers have no physical deterrent preventing them from leaving the roadway and striking our property. This concern is heightened by the high number of pedestrians who use this route daily as a connector between Shore Drive, Lynnewood, and the nearby industrial park, making this a shared access corridor rather than an isolated residential street.

This is no longer simply a matter of property damage. It is a public safety issue. Without intervention, it is only a matter of time before someone is seriously injured or killed.

We respectfully request that the City promptly evaluate this location and implement appropriate mitigation measures, such as a traffic or safety study, roadway modifications, protective barriers, signage, or other safety solutions deemed appropriate by City staff.

We further request a site visit by appropriate City staff and the opportunity to meet to discuss this matter in person, review potential solutions, and determine next steps to prevent future incidents.

Given the documented history of repeated vehicle strikes and the known pedestrian use of this roadway, we believe it is important that this hazard be addressed proactively to prevent a foreseeable and potentially catastrophic outcome.

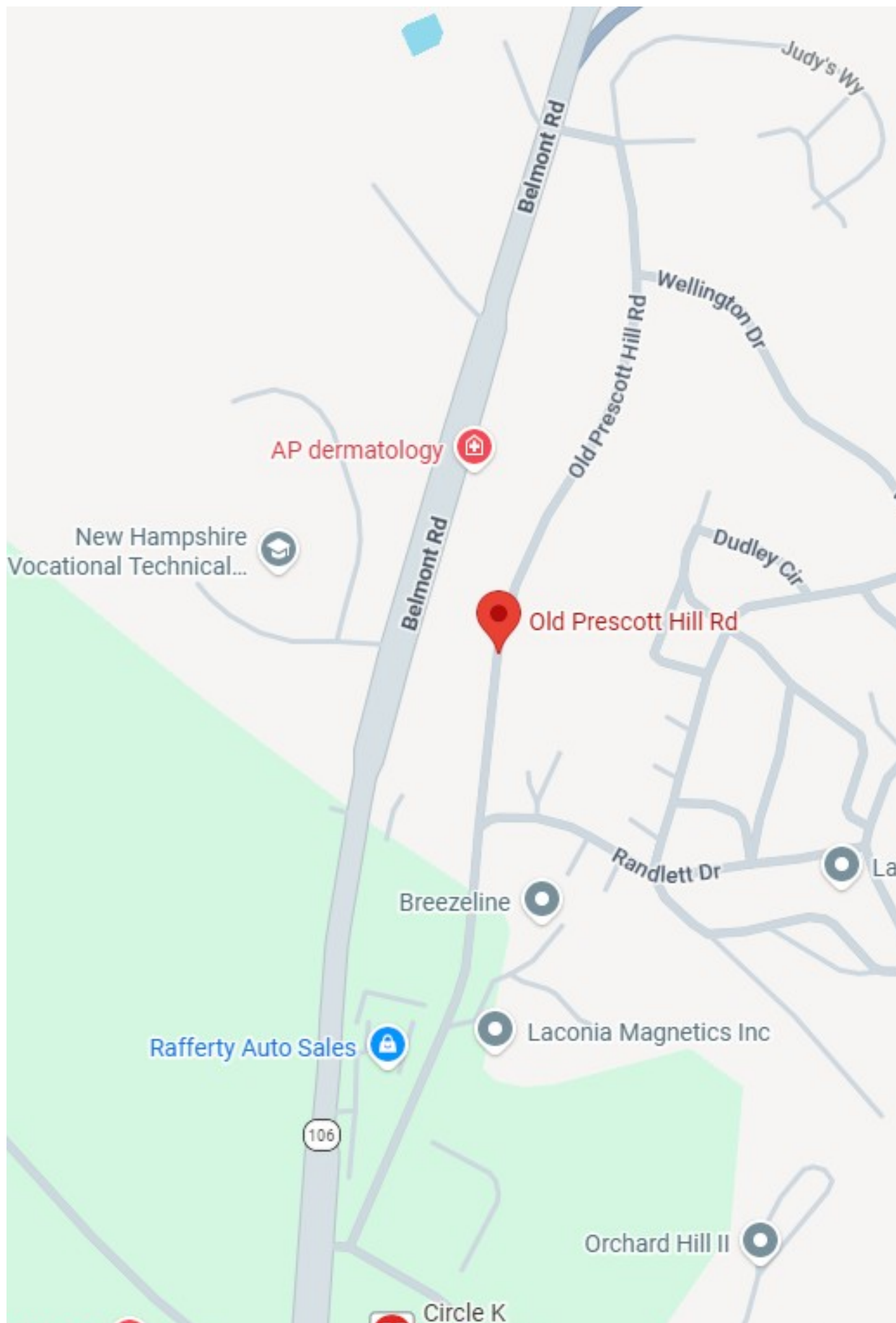
We are prepared to provide photographs, incident details, and any reports necessary to assist with this review.

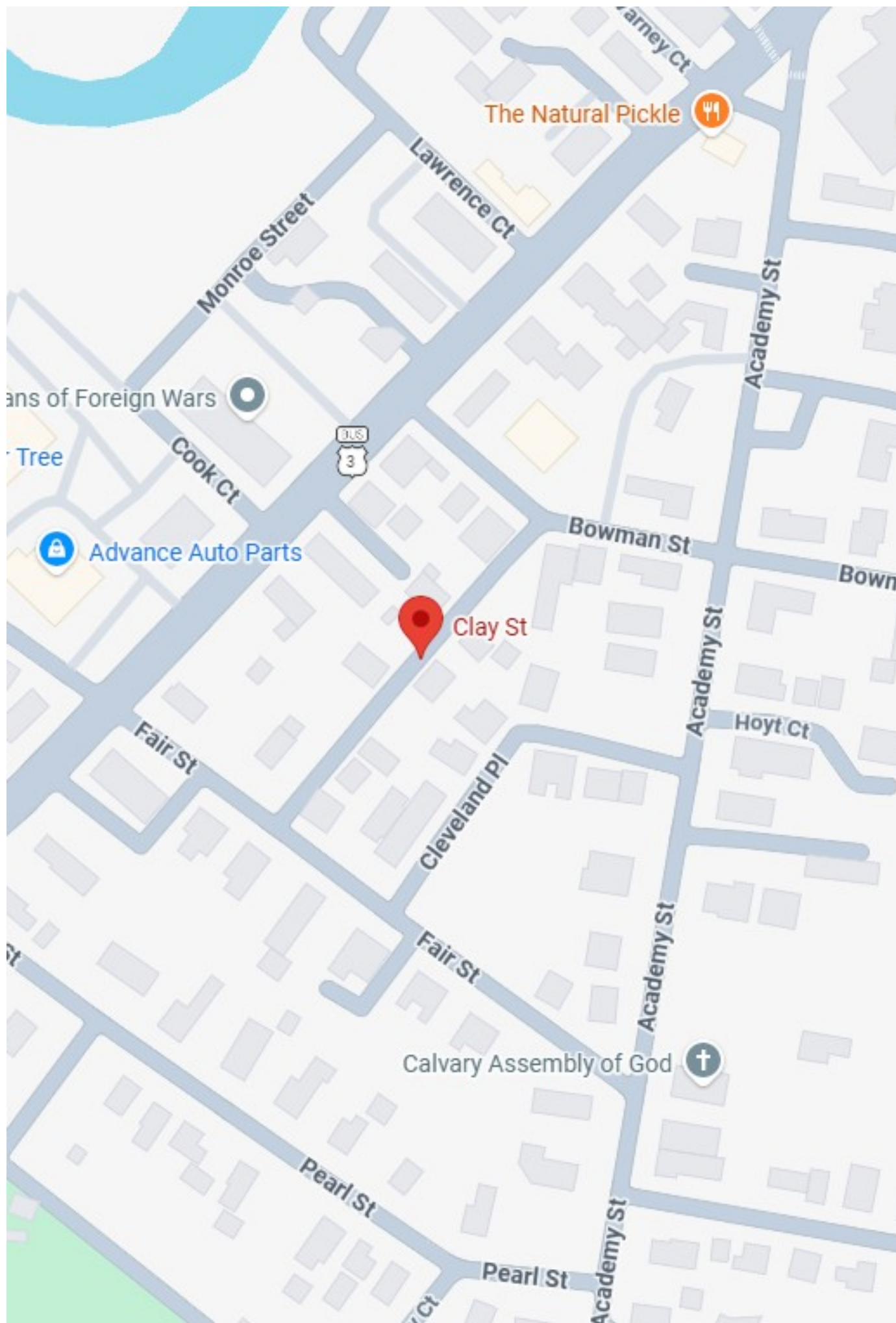
Thank you for your immediate attention to this urgent matter. We look forward to your response.

Sincerely,

Vincent Ferrara
Dianna Ferrara
247 Lexington Drive
Laconia, NH 03246

Phone: 603-937-4950 (Vincent)
603-582-0579 (Dianna)
Email: diannaferrara@gmail.com | vinneyferrara@gmail.com





**LACONIA CITY COUNCIL – PUBLIC WORKS SUBCOMMITTEE MEETING
FEBRUARY 2, 2026**

**STAFF REPORT
AGENDA ITEM 7.F.
DISCUSSION REGARDING THE CROSSWALK AT COURT STREET AND
ACADEMY STREET**

Discussion: Please refer to the attached email that was sent to the Mayor, the Council and the City Manager from Laconia resident Lisa Morin. The email describes many near-miss accidents that have occurred at the crosswalk at the intersections of Court Street and Academy Street, in front of the Belknap County Superior Courthouse.

Ms. Morin is requesting that the City consider doing a study regarding installation of a blinking indicator light at that crosswalk, similar to others in the City, to alert drivers.

Fiscal Impact: Not applicable.

Staff Recommendation: Not applicable.

This report submitted by: Kirk Beattie, City Manager

Proposed motion:



**LACONIA CITY COUNCIL – PUBLIC WORKS SUBCOMMITTEE MEETING
FEBRUARY 2, 2026**

**STAFF REPORT
AGENDA ITEM 7.G.
REVIEW OF LIST OF ITEMS REFERRED TO THE
PUBLIC WORKS SUBCOMMITTEE**

Discussion: As included on City Council agendas under “Committee Reports”, following is a list of items that have previously been referred to the Public Works Subcommittee for further review:

- Retaining Wall Policy
- Discussion for converting from a manual to an automated solid waste curbside collection service

Please note that removal of any of these items listed on the Council agenda under the “Committee Reports” section requires a vote of the full Council at a future meeting.

Fiscal Impact: Not applicable.

Staff Recommendation: Not applicable.

This report submitted by: Kirk Beattie, City Manager

Proposed motion: If the Public Works Subcommittee members wish to remove one or both of the items listed above, the following motion is provided:

“I move to recommend to the City Council that the following items be removed from the Committee Reports section of the City Council agenda: (list items). “