

CITY OF LACONIA - CITY COUNCIL MEETING  
January 12, 2026 - 7:00 pm  
City Hall - Armand A. Bolduc City Council Chamber

- 1. CALL TO ORDER**
- 2. SALUTE TO THE FLAG**
- 3. RECORDING SECRETARY**
- 4. ROLL CALL**
- 5. STAFF IN ATTENDANCE**
- 6. COUNCIL PROCLAMATION**
- 7. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

**7.A. City Council regular meeting minutes of December 22, 2025**

Documents:

[STAFF REPORT - CITY COUNCIL MEETING MINUTES OF DECEMBER 22, 2025.PDF](#)  
[12.22.25 CITY COUNCIL DRAFT MEETING MINUTES.PDF](#)

**7.B. City Council special meeting minutes of January 5, 2026**

Documents:

[STAFF REPORT - CITY COUNCIL MEETING MINUTES OF JANUARY 5, 2026.PDF](#)  
[1.5.26 INAUGURATION DRAFT MEETING MINUTES.PDF](#)

- 8. CONSENT & ACTION ITEMS**
- 9. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA**
- 10. INTERVIEWS**
- 11. NOMINATIONS, APPOINTMENTS & ELECTIONS**
- 12. COMMUNICATIONS**
- 13. PUBLIC HEARINGS**

**13.A. Public Hearing - Proposed application to the Community Development Finance Authority for up to \$100,000 in Community Development Block Grant Emergency Funds for Belknap House Emergency Repairs/Replacement of the sewer line servicing the building**

Documents:

[STAFF REPORT - PUBLIC HEARING - PROPOSED CDBG APPLICATION -](#)

**13.B. Public Hearing - The Anti-Displacement and Relocation Assistance Plan for the Belknap House Emergency Repairs/Replacement Project for the sewer line servicing the building**

Documents:

STAFF REPORT - PUBLIC HEARING - ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN - BELKNAP HOUSE SEWER REPAIR - REPLACEMENT.PDF

**14. PRESENTATIONS**

**15. MAYOR'S REPORT**

**16. COUNCIL COMMENTS**

**17. COMMITTEE REPORTS**

Items will be discussed as needed. Not all items will be brought before the full Council at this evening's meeting.

**17.A. FINANCE (Councilors Soucy, Bogert and Hoffman)**

**17.A.i. WOW Trail Funding**

**17.A.ii. Downtown TIF Financing**

**17.B. PUBLIC SAFETY (Councilors Soucy, Haynes and Conant)**

**17.C. GOVERNMENT OPERATIONS & ORDINANCES (Councilors Hoffman, Bogert and Conant)**

**17.C.i. Regulation of Short Term Residential Rental Businesses**

**17.C.ii. Proposed Historic Overlay District**

**17.C.iii. Performance Zoning**

**17.C.iv. Time frame for demolition permits**

**17.D. LAND & BUILDINGS (Councilors Bogert, Hildreth and Conant)**

**17.D.i. Downtown parking garage**

**17.D.ii. Repair & maintenance of City buildings**

**17.D.iii. Plan for the DPW Compound**

**17.E. PUBLIC WORKS (Haynes, Soucy, Bogert)**

**17.E.i. Retaining Wall Policy**

**17.E.ii. Discussion for converting from a manual to an automated solid waste curbside collection service**

**17.F. APPOINTMENTS (Councilors Soucy, Hildreth and Conant)**

**18. LIAISON REPORTS**

**19. CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

**20. CITY MANAGER'S REPORT**

**20.A. Financial and Operational Trends Report**

Documents:

[JANUARY 2026 FINANCIAL AND OPERATIONAL TRENDS REPORT.PDF](#)

**21. NEW BUSINESS**

**21.A. Resolution 2026-01 - Relative to acceptance of an award in the amount of \$26,405.00 from the Department of Safety Homeland Security Grant Program for the purchase of SWAT/SOU equipment for the Laconia Police Department**

Documents:

[STAFF REPORT - RES 2026-01, HOMELAND SECURITY GRANT - PURCHASE OF SWAT SOU EQUIPMENT.PDF](#)  
[RES-2026-01 - HOMELAND SECURITY - EQUIPMENT FOR SWAT SOU TEAMS.PDF](#)

**21.B. Termination of the Inter-Municipal Agreement between the City of Laconia and the Town of Gilford governing the development of the Lakes Business Park**

Documents:

[STAFF REPORT - LAKES BUSINESS PARK SUCCESSION AGREEMENT.PDF](#)  
[LAKES BUSINESS PARK INTER-MUNICIPAL AGREEMENT.PDF](#)  
[LAKES BUSINESS PARK SUCCESSION AGREEMENT.PDF](#)

**22. UNFINISHED BUSINESS**

**22.A. Proposed application to the Community Development Finance Authority for up to \$100,000 in Community Development Block Grant Emergency Funds for Belknap House emergency repairs/replacement of the sewer line servicing the building**

Documents:

[STAFF REPORT - PROPOSED CDBG APPLICATION - BELKNAP HOUSE SEWER REPAIR-REPLACEMENT.PDF](#)

**22.B. The Anti-Displacement and Relocation Assistance Plan for the Belknap House Emergency Repairs/Replacement Project for the sewer line servicing the building**

Documents:

[STAFF REPORT - ADOPTION OF THE RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN -BELKNAP HOUSE SEWER REPAIR-REPLACEMENT.PDF](#)

**23. FUTURE AGENDA ITEMS**

**23.A. Master Plan**

**23.B. Milfoil Treatment funding requests**

**23.C. Sewer & Water Master Plan**

**23.D. Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**

**23.E. Strategic Planning/Goal Setting**

**23.F. WOW Trail**

**23.G. Weirs Beach Restoration Project**

**23.H. Fair St/Court St traffic problems and accidents**

**24. Any other business that may come before the Council**

**25. NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

(a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

(i) Consideration of matters relating to the preparation for and the carrying out of emergency

functions including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

**26. ADJOURNMENT**

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact City Clerk Katie Gargano, Meeting ADA Coordinator, at City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.

**LACONIA CITY COUNCIL AGENDA  
JANUARY 12, 2026**

**STAFF REPORT  
AGENDA ITEM 7.A.  
CITY COUNCIL REGULAR MEETING MINUTES OF DECEMBER 22, 2025**

**Discussion:** Minutes of the Laconia City Council meeting of December 22, 2025 were distributed to members of the City Council on December 30, 2025.

**Fiscal Impact:** Not applicable

**Staff Recommendation:** Not applicable

**This report submitted by:** Katie Gargano, City Clerk

**Proposed motion:**

*“With no corrections or changes submitted to the Clerk, the minutes will be accepted as distributed.”*

**CITY OF LACONIA - CITY COUNCIL MEETING**  
**City Hall - Armand A. Bolduc City Council Chamber**  
**7:00 P.M.**

12/22/2025 - Minutes

**1. CALL TO ORDER**

Mayor St. Clair called the meeting to order at 7:00 PM

**2. SALUTE TO THE FLAG**

Councilor Felch led the salute to the flag.

**3. RECORDING SECRETARY**

Katie Gargano, City Clerk

**4. ROLL CALL**

Clerk Gargano called the roll of the following city councilors: Councilor Cheney, Councilor Soucy, Councilor Hoffman, Councilor Haynes, Councilor Bogert and Councilor Felch.

Mayor St. Clair noted that all 6 councilors were in attendance and a quorum was established.

**5. STAFF IN ATTENDANCE**

Kirk Beattie, City Manager; Glenn Smith, Finance Director

**6. COUNCIL PROCLAMATION**

**7. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

**7.A. City Council regular meeting minutes of December 8, 2025**

Minutes of the Laconia City Council meeting of December 8, 2025, were distributed to members of the City Council on December 15, 2025.

With no corrections or changes submitted to the Clerk, the minutes were accepted as distributed.

**8. CONSENT & ACTION ITEMS**

**9. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA**

Patrick Wood, Ward 1 wanted to say thank you to the city for the Christmas luncheon on Friday. He also noted that we had one employee who works at the Water Department and he received a 40-year longevity award.

Greg Hough, Ward 2 wanted to say thank you to the city council. For the dedication to all the city council, wishing the outgoing councilors luck in their future endeavors.

Dough Lambert, Gilford wanted to say thank you to the mayor for filling in and doing a good job. He also wanted to remind the council that the number one issue that people are buzzing about is the homeless

issue. The homeless forum notated a police officer who gets invited all around the state and he'd like to see how it is affecting the police work he should be doing for the taxpayers. Manager Beattie stated that the city gets reimbursed his salary from the State of NH and they are able to back fill his position with another officer.

Matt Soza, Ward 4 wanted to say thank you to the council and hope they have a great holiday season.

## 10. INTERVIEWS

## 11. NOMINATIONS, APPOINTMENTS & ELECTIONS

## 12. COMMUNICATIONS

## 13. PUBLIC HEARINGS

### 13.A. **Public Hearing - Ordinance 2025-5-20, 5-32, 5-33 - Amending Chapter 5, Administration of Government, Article III - Boards and Commissions - Human Relations Committee - establishing the Human Relations Committee as a City committee**

Notice of this Public Hearing was made available in the December 17 and December 20, 2025 editions of the Laconia Daily Sun and posted at Laconia City Hall, Laconia Community Center, Laconia Public Library and the offices of the SAU.

Action on this item may be taken up under unfinished business.

Comments are limited to 3 minutes, try not to duplicate comments.

Mayor St. Clair opened the Public Hearing at 7:13 PM.

Doug Robertson, Ward 5 Cotton Hill Rd. spoke in opposition to the committee, he feels the process is being done backwards. He'd like to see a mission and values done ahead of the vote to make it. There is no foundation for this committee. He'd like to see the council postpone the vote.

Patrick Wood, Chairman of the Human Relations Committee. Stated that the HRC has been working all year on the Martin Luther King Jr. Day, the event. This year it is being held at the Congregational Church downtown, but it is not sponsored by the church. It is run by volunteers of the committee.

David Osmond, member of the HRC. Stated that it has been a privilege to serve on the committee over the years. He had some suggestions for the council: he doesn't feel they have been a burden to the taxpayers; they have received some grant money. He'd like to see the council add the ability to call for an emergency meeting. One question he had is if a member of the council will be a member of the committee. He wondered if the councilor couldn't make it, will there be an alternate council member appointed as well to fill their seat. What level of detail is required if the HRC wants to do something, like having the homeless forum. Say if they wanted to have more forums, to hold multiple forums by ward.

Ronnie Abbott, Gilford. He has had the pleasure of meeting the human relations committee and he has a really good rapport with a lot of them. He wants to make sure his comments are not seen as bagging on any of them, but he feels that making this a permanent committee based off of a retaliatory act is not something we should be doing. It has been spoken about on social media about this being a retaliatory act towards our next mayor, and he doesn't feel like this should be the group making that decision.

Mike Conant, Ward 6- Stated that he wanted to acknowledge all of the work the Human Relations Committee has done to this point, they volunteer their time and efforts and it is appreciated. The

reality is that the Human Relations Committee as it is currently comprised is broken and inefficient. There is no definitive purpose. He'd like to know why we would make a permanent committee, when there is no clear purpose, no policies, no values, no mission statement, it just doesn't make sense to him. There are many complex issues that need to be defined and resolved before this becomes a permanent committee. He feels that the people who spoke before him, made that clear. He respectfully asked the City Council to keep this on the table as it is and lets fix what is broken before we make something permanent. He feels that the residents of Laconia deserve that and he appreciates the Council listening and being given the chance to speak.

Mike Bordes, Ward 6- stated to the City Council that he has a few concerns about the Martin Luther King Jr. Day celebration that the Human Relations Committee is putting on. He'd like to know why is it being held at a Church, he asked if we are saying that Jewish people cannot attend this event? Is the human relations committee apart of local government? Should we be holding local city events in a church? He stated that he knows that Chairman Pat Wood had reached out to our City Manager Kirk Beattie, and he was told it was OK to move ahead with the Martin Luther King celebration for January 18, 2026. Another issue he has is in their meeting minutes it is stating a subcommittee would like to coordinate a service project as part of their volunteer week, perhaps baking or making food for the homeless. He'd like to know what that has to do with Martin Luther King Day? This is showing how the committee goes off on its own path, with no guidance. He really feels this matter needs to be tabled, so the new mayor and the new city council can take a further look at this and decide where they want to go with it.

Archie Keltz, Ward 3 wanted to bring up the point that the nature of the committee's work in its best light is the subtlety giving voice to the marginalized, touchy feely issues, that he feels that the next iteration which is very similar by the way on the city council is going to feel about wanting to approve every statement that comes out of the mouths of the Human Relations Committee, because the nature of their speech is going to be somewhat controversial, no matter what they say because they are subtle issues, they are complex issues. He thinks the City Council should consider them very carefully because making them a permanent committee.

Patrick Wood, Chair of the Human Relations Committee. He stated he wanted to correct a few things that had been said this evening. He is not sure what this bake sale is that was spoken of? He doesn't believe this was spoken of at the Human Relations Committee meeting. The Martin Luther King Celebration is being held in the church hall which is in the basement of the congregational church, in the past they have been held at the Belknap mill, at the Laconia Middle School, and other various places. They are going to have food apart of this event. The church has a kitchen, the church is accessible, there is an elevator available and it is convenient, centrally located and appropriately sized. It was a decision that was made by the committee that this was a good place to try this. In regard to sharing the space with people of different religions, the Yom HaShoah event that is a holocaust remembrance event which they have held for 3 years, they have all been held at the Congregational church because it is accessible, convenient and its appropriately sized. It is a community event; it is not limited to anyone because of their religious beliefs.

Sue Higgins, Ward 2 started by thanking Pat Wood for meeting with her for over 2 hours yesterday. The main message that she tried to give to Pat, that as Chair to the committee that would be best served, was to ask the City Council to table it and to wait until the issues that people talked about are resolved. He felt that how this moves forward was the City Council's decision, and he didn't feel he should make a position statement. During their meeting Mr. Wood stated that one of the reasons why he couldn't make a statement tonight was because he had no time to speak to the committee and get the committee to approve the statement. She asked him if he did that at the last meeting when he made a statement, he stated that he did not but at the last meeting he was speaking as Patrick Wood, a resident and not on behalf of the committee. But she went back and listened to the video of the meeting and right at the beginning he introduced himself as Patrick Wood, Ward 1, Chair of the Human Relations Committee. He then spoke to him about the event, she grew up on Strafford Street and that was one of the potential locations for the God Pods were spoken of and somebody who she is close with called her and told her about the homelessness subcommittee went out to that location and searched around the area that he got in a verbal argument with the subcommittee where members of the committee did not act professional and used bad language. Mr. Wood said

that it had nothing to do with the Human Relations Committee, that it was the homeless subcommittee. She asked him about at the last Human Relations Committee meeting he mentioned being urged not to write some stuff down, so she asked him if what he was trying to do was to subvert 91-A requests and he said that was not what he was talking about in the committee, he said that he didn't remember saying that but what he was talk about that he remembers is that they were making a position statement on the Brown shooting and they wanted to go to a subcommittee and he did not want to go to a subcommittee and then have to go back to the committee as a whole before the position statement was written. He wanted them to write it there at the meeting so that is why it was being done at that time. The public had raised questions at the meeting about meeting minutes and agendas being properly posted in the past. There was a lady at a meeting who identified herself as Carol Pierce, she talked about since they were a mayor's committee they have not had to follow guidance along the lines of regular committee work. And if things didn't work, they would just keep trying different things until it did work. She has asked the city for the list of the members of this committee, most of the members of this committee have been on there since 2017, which is indicated on the records she received from the city. In closing she stated there are a lot of things that this committee has done inappropriately, and she thinks that they need to be addressed, they need to have some committee training. If the City Council approved this committee as a city committee tonight, is the city council prepared to take the heat for all the things that are going on that are wrong, while they try to correct this committee and make it work properly. Wouldn't the best thing to do would be to correct the committee, then make it a city committee.

Doug Lambert, Belknap County, Gilford NH. He read some remarks from Neil Young, a former City Councilor. Mr. Young was concerned about the committee since its inception. He did some research and it seemed to look like there was a different mission statement depending on who was chair of the committee. For a while they focused on film screenings and educational events, to educate on social issues. Mr. Lambert recalls at the last City Council Meeting Councilor Bogert expressed concern about this committee being in the job of educating people. They got involved in flag and banner policies, collaborated with the City Council. To him he feels that should be the City Council's job. The committee also organizes vigils, signage campaigns and subcommittees for specific efforts such as anti-discrimination awareness, which certainly isn't a bad thing. In 2013 the Human Relations Committee stated they support the expansion of Medicaid. They wrote a letter to our state senators and state representatives asking them to vote for Medicaid expansion. Through many claims and documents, they have claimed they are nonpartisan and they are not political. He asked how could you not be more political than to ask as a committee to state senators and representatives to take a stand on a topic that is a very political matter. They had their community aspirations petition that goes back to 2012 which did cause some controversy, they have held world aids events, and more recently getting involved with the homeless events, as stated earlier by other speakers there is no mission stated and to create a committee then create the mission after the fact. He'd like to see it stay on the table.

Fran Caroselli, Ward 6 stated the Human Relations Committee has been very welcoming. Over the past 13 years she has been a part of a small group that has helped children in other countries attend school. She attended the November 12<sup>th</sup> meeting at the High School; she stated there wasn't one person on the stage that could state one thing that had been done to help with the situation. She doesn't want to see this committee made a permanent committee. She would like to see the community work in small groups.

Doug Robinson, Ward 5 read the minutes from the Human Relations Committee to prove that comment about the Martin Luther King Celebration and providing baked goods for the homeless was mentioned as part of the official record.

Mayor St. Clair closed the Public Hearing at 7:43 PM.

## 14. PRESENTATIONS

### 14.A. City Council presentation

The Mayor and City Council presented the Debra Bieniarz award to: Jennifer Conley, a 1<sup>st</sup> grade teacher at Woodland Heights Elementary School.

## 15. MAYOR'S REPORT

Charlie St. Clair wanted to cover a few things because this is going to be his last City Council meeting as the mayor. Over the past 4 months since he's been appointed the mayor, he wanted to go over some things that have been in the news, and what has happened at public hearings in his time as Mayor. There have been a lot of questions about people not doing anything, about our present city council not making decisions because there is a new council and mayor coming in. He wanted to remind everybody if they are not aware of it, the council and the mayor are elected to a two-year position, it starts on one day and ends two years later. So he doesn't think that it is right to expect any councilor that are here now, or a previous council to expect that in their last few months, they should not act on items or do the job they were elected to do. The new mayor and council will start in January, and they will be here for a full two years, that is how it is written and that is how it is supposed to be.

He also wanted to say how great it is to not have a partisan type of council. When he looks at his fellow councilors or when he is sitting in the audience, he looks at the councilors as the people who represent the people of their wards and the city, not a democratic party, not a republican party or whatever type of party you want to associate with and he thinks that is a great thing. When people start throwing that around, he knows they are doing a disservice to the citizens of Laconia and to the members who sit at the council table. He urges people to keep that in mind over the next couple of years and for the next 10 years.

He also addressed protocol at the meetings, he knows that there is a citizen who likes to come in a wear his hat while addressing the council but there has to be rules, they have to draw the line somewhere and the rules need to be followed, the council has a right to set rules for this chamber, just like any business who puts a sign on the door that states no shirt, no shoes, no service. That is the right of this council, he doesn't know what the new council is going to do, maybe nothing. But he doesn't think it is unreasonable to have protocol.

He'd also like to encourage our local newspaper, the editors or whoever is in charge of what goes into the paper, especially in the letters to the editor. They should have some verification by the editors, to verify some of the information that people write about like stuff that this council has done, or they say has been done. Buzz works like the midnight meeting, the 2am meetings, secret meetings, etc. He thinks when letters like that get submitted, the paper should say upon further investigation, we can find that nothing like that has happened. He feels they would be providing a service to the readers.

He also wanted to talk about the committees that they do have like the planning board, the historic district committee. He hopes that the incoming council and mayor pay attention to what some of the developers want to do in our city. Laconia is known for what we have here, it's a great tourist destination, it's a great water destination, we have so much to offer, so he encourages our incoming council and mayor to pay attention. We have some big plans coming forward for the state school, but he does not want to see the waterfront of our area turn into Salisbury Beach, not that it's bad but you can barely see the ocean. He does not want to lose what we have. He loves Laconia and he knows that most of our citizens do too.

He gave a shoutout to the city departments, the police department, the fire department, the public works department, all the departments that keep the city function and move along. They do a great job, we all have our gripes, He gripes about traffic lights not working as they should. There is gripe about the condition of the roads, but those are things that will come along in time. If people are not happy about it, they should come to the city council meetings and voice their complaints or go to the city manager's office or reach out to your ward councilor. He hopes that a lot of the members who are here tonight will continue to come to the meetings and not just watch on youtube and write letters to the editor.

It has been an honor and a pleasure as he's sat in this seat. He hopes he's done a good job, he hopes he hasn't irritated too many people. He isn't going anywhere and he will still be involved with the council and city government.

He wanted to encourage our council and new mayor to look hard at forming an independent events department created in the city. To take on the events like the pumpkin festival, the sled dog races, 4<sup>th</sup> of July and Motorcycle Week because as much as he hates to admit, he will not be here forever. We've lost events of the years like the coffee festival.

Thank you to everyone and to his fellow councilors, and the city clerk for putting up with him.

## 16. COUNCIL COMMENTS

Councilor Cheney thanked the residents of Ward 1 for allowing him the privilege to serve as their ward councilor for the past 8 years. He thanked this council and previous councils he served with for their nonpartisan willingness to work through issues to arrive at what we felt was the best for our constituents. Over 8 years he has never once seen any councilor vote for anything for their own personal gain, out of autonomous, or to allow a petty criticism to affect their decision on any matter. He'd like to thank our city manager Kirk Beattie for everything he has done to ensure this council did things right. He's told the story many times about how he hesitated to vote for Fire Chief Beattie to be our next City Manager, probably because as a former police chief, he wasn't sure a fireman could do much beyond being able to make good spaghetti dinners. It was the single biggest mistake of his professional career and since then he has learned that fire fighters are a hard-working first-class group of men and women. As it turns out, out of all the city managers he has worked with throughout his career here in Laconia and the managers across the state he worked with while he was the director of 911, Kirk Beattie is one of the best managers in the state of NH. The people of Laconia are lucky and should rest easier knowing that Kirk has their back. He has a few more comments about the suggestions of non-transparency, poor road maintenance, budget handling and questions about the human relations committee and of course homelessness. He assures every resident of the city that the councils he has worked with have been more transparent than most public bodies he has worked with in his 50 plus year career in public service. Every council meeting he attended was open to the public. Televised on YouTube during the meeting, and available at any later date on YouTube, written minutes are kept and copied and are available to the public. Meetings closed to the public are held under state statute because a state statute requires it, minutes are kept and those minutes will be available to the public based off the time set they are to be sealed for which is usually until the privacy of the matter can no longer hurt someone or give them an unfair economic advantage on any issue. Poor road conditions: the roads in Laconia are made to be passable, within the budget constraints that we have. It helps if you notify Public Works of problems so they can be fixed as soon as possible, keeping in mind that the total repairs can be very costly. Budget handling and taxes: Laconia has maintained its budget within the tax cap constraints. Laconia has done that every year that he has been on the council. He has had several folks contact him about their tax bills going up substantially, but that has to do with their properties being reassessed to the current market value which must be done every 5 years by state statute. The level of service that our departments are able to give by staying within the tax cap is superb compared to other cities in this state. As it pertains to voting for the human relations committee by city ordinance, he suggests that the folks who have expressed concern about how the mayor appointed in the past, that a committee created by ordinance has all the controls they want to see, including council appointment of the committee members and council approval of the mission statement and specific areas of activity. If for any reason the new council doesn't like the committee that may be created, they can remove it. Finally, homelessness: if any of the folks who have expressed such significant concern over the homelessness problem, he'd be forced to ask them where have they been over these past 8 years? And what are their suggestions on how to fix the problem. Downtown has substantially reduced issues related to the homeless. Rotary Park is now a park for all of us. Every report of camping on private property has been dealt with by the police department. Encampments on public property are addressed as soon as possible and he'd like to note there is a difference between camping on public property and state property in terms of enforcement. The city cannot address homelessness issues on state land. He'd like to remind people that he was elected for 2 years, not 1 year and 11 months. Tonight, he will review issues, and vote on them in the manner he believes the majority of his constituents would prefer. He wishes the next council and especially the incoming mayor his very best and he hopes that they can improve all the things they see needing improvement. Good Luck!

Councilor Bogert commented that when he was first appointed 2.5 years ago Bruce Cheney took him under his wing. He taught him things about the city. He has shown his public service, he is a marine, he has served the city and the council forever in his terms, been a police officer, a police chief and in Laconia for 13

years. He helped created and gave personal direction on what the city has taken for granted for NH. Which is the creation of the 911 system, he feels he has done nothing but been honorable in all the decisions he has made to make this the best city and he personally wanted to thank him for the work he has done. He also had a few words for Councilor Felch, they may not have always seen eye to eye, but he feels he has served this city with the best, most honorable intentions. They have always been able to count on Tony for parades, the children's auction, anything that had to do with the social aspects of our city, he has given his time and has been an honorable person to fulfil the needs of the city. He is honored to have served with him. He also thanked Mayor St. Clair in the 2.5 years he has been on the Council; he is the first mayor who has addressed him appropriately and has allowed him freely to have a conversation even if they didn't agree on every point being made. He has treated him fairly as a member of the council. Thank you for making him feel equal, it has been an honor to serve with him.

Councilor Felch stated it has been his honor to serve the citizens of ward 6 and the rest of the city, it has been an honor to work with the members of the council, to work with the City Manager, he couldn't ask for a better city manager. He's enjoyed working with the Finance Director, the City Clerk and the entire city staff in the city. We have a great group of city employees. He agrees with everything Councilor Cheney stated 100%.

## 17. COMMITTEE REPORTS

### 17.A. FINANCE (Soucy, Cheney and Hoffman)

#### 17.A.i. WOW Trail Funding

#### 17.A.ii. Downtown TIF Financing

### 17.B. PUBLIC SAFETY (Cheney (Chair), Soucy and Felch)

### 17.C. GOVERNMENT OPERATIONS & ORDINANCES (Haynes, Felch, Cheney)

Chairman Haynes stated they had a meeting last Thursday about the human relations committee, they did meet with legal counsel and they did take advisement, what legal counsel had to say and that will be presented this evening.

#### 17.C.i. Regulation of Short Term Residential Rental Businesses

#### 17.C.ii. Proposed Historic Overlay District

#### 17.C.iii. Performance Zoning

#### 17.C.iv. Time frame for demolition permits

### 17.D. LAND & BUILDINGS (Bogert, Haynes, Felch)

#### 17.D.i. Downtown parking garage

#### 17.D.ii. Repair & maintenance of City buildings

#### 17.D.iii. Plan for the DPW Compound

### 17.E. PUBLIC WORKS (Haynes (Chair), Hoffman, Soucy)

#### 17.E.i. Retaining Wall Policy

#### 17.E.ii. Discussion for converting from a manual to an automated solid waste

## curbside collection service

### 17.F. APPOINTMENTS (Councilors Soucy (Chair), Cheney and Haynes)

### 18. LIAISON REPORTS

None.

### 19. CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS

None.

### 20. CITY MANAGER'S REPORT

Manager Beattie thanked Councilor Cheney and Councilor Felch for all the work they have done together in the last 3 years, the council has always taken advantage of his open-door policy, and they talk about concerns, questions and suggestions. And he has enjoyed working with the mayor over these past few months, he also hasn't been afraid to come in and ask questions.

Mayor St. Clair noted a special thank you to the City Manager's secretary Nancy Brown, she is a huge help in making the office run smoothly and making the city manager look good. Manager Beattie couldn't agree more.

#### 20.A. Project Updates Report

Manager Beattie presented the projects updates report to the City Council.

Manager Beattie mentioned on the 3<sup>rd</sup> page of the report, under the Winnipesaukee River Basin Project. Under the advisement the city signed a letter with 9 other communities. The LSR has now become a House Bill. That letter has gotten the attention of the DES Director, he is looking to hold a meeting with our representative Director Anderson. They are looking for it to be sometime in mid-January.

### 21. NEW BUSINESS

#### 21.A. Authorization for boat dealers to act as agents for the City of Laconia

Discussion: The boat dealers listed below have been operating as agents for the City in the collection of boat fees. For the last several years, the State has required these dealers to show evidence of a surety bond in order to authorize them to collect fees for the City and State. The City can cover these dealers under our current bonding insurance, at no additional cost, provided they are authorized annually by the City Council to act as agents.

Fiscal Impact: In Fiscal Year 2025 the City received approximately \$101,000.00 in boat registration fees collected between these dealers and the City Clerk's Office.

Staff Recommendation: I am asking the Council to authorize the following boat dealers to act as agents for the City: Flightcraft General North Water Marine Watermark Marine Paugus Bay Marine Lakeport Landing Irwin Marine Winnisquam Marine

Councilor Felch made a motion to approve the renewal of the Boat Agent Agreement between the State of NH – DMV, the City of Laconia and boat dealers, as presented. Seconded by Councilor Cheney. **Discussion:** None.

The motion **passed with all in favor.** 6-0

Councilor Hoffman made a motion to authorize the City Clerk to sign the Boat Agent Agreement on behalf of the City of Laconia. Seconded by Councilor Bogert. **Discussion:** None.

The motion **passed with all in favor.** 6-0

## **21.B. Request to schedule two public hearings for the Community Development Block Grant - Belknap House Emergency Sewer Project**

Request to schedule two (2) public hearings on January 12, 2026, during the regular City Council Meeting regarding:

1. A proposed application to the Community Development Finance Authority for up to \$100,000 in CDBG Emergency Funds. Of the grant funds, up to \$15,000 will be retained by the City for administrative/labor compliance costs associated with the project, up to \$85,000 of the funds will be subgranted to Belknap House, a family shelter located at 200 Court Street for emergency repairs/replacement of the sewer line servicing the building. The shelter serves low and moderate income persons.
2. The Anti-displacement and Relocation Assistance Plan for the Belknap House Emergency Sewer Project.

**Discussion:** Community Development Block Grant (CDBG) funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available for Economic Development Projects, up \$500,000 for Housing Projects, up to \$500,000 for Public Facility Projects, up to \$350,000 in Emergency Funds, and up to \$25,000 per Planning Study grant. All projects must directly benefit a majority of low- and moderate-income persons.

Councilor Soucy made a motion to schedule a Public Hearing on January 12, 2026, during the regular City Council meeting regarding a proposed application to the Community Development Finance Authority for up to \$100,000 in CDBG Public Facility Funds. Of the grant funds, up to \$15,000 will be retained by the City for administrative/labor compliance costs associated with the project, up to \$100,000 of the funds will be subgranted to Belknap House, a family shelter located at 200 Court Street for emergency repairs/replacement of the sewer line servicing the building. The shelter serves low and moderate income persons. Seconded by Councilor Felch. **Discussion:** None.

The motion **passed with all in favor.** 6-0

Councilor Felch made a motion to schedule a Public Hearing on January 12, 2026, during the regular City Council meeting regarding the Anti-displacement and Relocation Assistance Plan for the Belknap House Emergency Sewer Project. Seconded by Councilor Hoffman. **Discussion:** None.

The motion **passed with all in favor.** 6-0

## **22. UNFINISHED BUSINESS**

### **22.A. Ordinance 2025-20, 5-32, 5-33 - Amending Chapter 5, Administration of Government, Article III - Boards and Commissions - Human Relations Committee**

This proposed amendment to Chapter 5, Article III – Boards and Commissions will add a section for establishing the Human Relations Committee as a city committee and outline the procedures for appointment of its members.

A Notice of Public Hearing was included in the Laconia Daily Sun on December 17 and December 20, 2025, and at Laconia City Hall, the Community Center, Laconia Public Library and the offices of the SAU. A Public Hearing was held earlier this evening.

Discussion on this agenda item will include questions raised during the December 18, 2025 Government Operations and Ordinances Subcommittee meeting.

Councilor Felch made a motion to take this agenda item off the table. Seconded by Councilor Haynes. **Discussion:** None.

The motion **passed with 5 in favor. Councilor Bogert was opposed.**

**Discussion:** Councilor Soucy has a number of items to discuss concerning this agenda item. Some of the comments that have come before the council tonight have been made by people who are not even from the city and they are talking about how this vote or the direction the Council is going to take is retaliatory, and he finds that comment off the wall. He listens to the people who are citizens of Laconia, and the taxpayers of Laconia. He feels that if everyone wants to believe the garbage being put on social media, or the letters that are being published in The Sun that have no truth to them whatsoever, but that is not how he bases his facts. He feels if the Council does not move ahead with something like this, he feels they will go off on their own, create their own 501C-3 and do whatever they want with the city having no say in their actions at all. This group was put together by Mayor Lahey in 2000, there is a today in history section in the Daily Sun that hopefully is correct about the Human Relations Committee being formed. The committee was created because of a request from our Police Chief Baker at the time to help assist with a group of people who came here from a foreign country. He understands why they created the committee. He thinks that we should have a Human Relations Committee, but he also thinks it should go through the government operations subcommittee to set the mission statement and all the guidelines for the committee. In the proposed ordinance it states the committee will be made up of 1 member appointed by the City Manager, 2 members appointed by the Mayor, 9 members by the City Council, but it also says members can be people who own property or reside in Laconia or they own, manage or represent a business in the city. He does not agree that members should be from other towns, they should be Laconia residents. He is tired of hearing from people who are not taxpayers or residents of the city. He gave an example of Belknap County has a number of properties in this city that the City supports as taxpayers, all the taxpayers in the City of Laconia pay the taxes for those buildings, and those buildings support all the other communities that are apart of Belknap County and we do not get compensated for it. Mayor St. Clair asked a clarifying question about a person who owns a business here in Laconia, pays property taxes in Laconia, but do not reside here. Councilor Soucy stated since they don't reside here they should not be able to be a member of the committee, they may reside in Massachusetts or North Carolina or anywhere in the world. The last thing he'd like to mention is when the Government Operations and Ordinances committee reviews this and works on the mission statement, this could take months, we don't even know who is going to make up that committee. Councilor Soucy didn't think there were any taxpayer funds going to this committee, but Manager Beattie corrected him that they have \$2,000 in their budget annually. Manager Beattie is unsure at this moment what those funds are spent on or if they have been spent in previous years.

Councilor Haynes commented he is in favor with the comments made by Councilor Soucy, but they were advised by our City Attorney and there are some adjustments that need to be made under our rules and regulations as how the Council is conducted, as far as people from outside the city being a part of the committee. He agrees with Councilor Soucy that nonresidents have no place here.

Manager Beattie referenced what Councilor Haynes was talking about with the conversation with the City Attorney, he handed out a summary from the subcommittee meeting to the City Council, and the City Clerk has one for the record. That brings up the questions that were asked. Following along from the proposed ordinance, section A had no changes. Section B there was a question about who appoints members, asking if the City Manager should be allowed to appoint someone. And then it was mentioned but not really discussed upon whether or not the school board should have a member on the committee. Under Section C, comprise of members this in conjunction with what Councilor Soucy was saying, there was a question about if we were going to leave business in there, how we were going to define it, if it was a business for profit or not for profit or if the committee should have any members from outside Laconia. Nothing was finalized at the subcommittee meeting, it was just to continue the conversation and bring it back to the City Council. The last thing he'd like to mention

and he'd like to read it into the record is under Section D it states the Human Relations Committee will create Policies and procedures and paraphrased the Council will approve that. He knows that had a lot of concern at the beginning, that it should go the other way around. It should be the Council driving the bus and still bringing it back here. He drafted some language, legal added some to it and made some adjustments, this is under section D if the council decides to go with this ordinance he is going to read it into the record: "The City Council's Government Operations and Ordinances Subcommittee shall create a Human Relations Committee Purpose Statement to identify the purpose of the subcommittee as well as to delineate its manner of operations, which shall be approved by the City Council prior to adoption. The Purpose Statement will be reviewed by legal counsel prior to approval by the full City Council. As the Human Relations Subcommittee operates at the behest of the City Council with no independent authority, the Purpose Statement shall be reviewed and ratified by the City Council every three years after adoption."

Councilor Soucy asked Manager Beattie a question, he is looking for the definition of what the council can allow and not allow the committee to do, for example can the Council say, the committee is approved to hold the Martin Luter King celebration, and participate in the Multicultural Festival, but any other activities or events must be approved by the City Council. Manager Beattie confirmed that yes, the council will be able to define all of those terms and conditions when they create the committee and determine its functions.

Councilor Hoffman feels that the change under letter D. He feels it addresses the concern and what is before them tonight addresses all the legitimate concerns that people have about the Human Relations Committee. He understands people's hesitation with doing this in December, but the approval of the mission statement and the appointments to the committee are being put on the next council. So, he thinks it's a good idea.

Councilor Bogert over the past few months these are some of the thoughts he came up with: the formation of a committee is one of the most important decisions the city council can make. The committee shall serve under a defined purpose. If we look at each of our current boards, we would see they all serve a distinct defined purpose. They all fulfill a statutory need for the City, by reviewing applications for requests of various actions by the residents of the city of Laconia. As citizens have first amendment rights to speak their minds, government voice is based off current law and city councilors interpretation of the laws based off the advice of the City Attorney. Each committee that is formed must abide by the rule of law and its voice is the reflection of government speech, not their interpretation. As the City of Laconia and all of its departments and boards and commissions operate under federal, state and local laws, RSA's and Ordinances. Where every citizen is already treated equally and with respect. The formation of a Human Relations Committee would indicate that the City of Laconia does not operate within the federal, state and local laws or treats its citizens equally. As stated each current committee or board has a purpose that fulfills particular statutory needs for the citizens it serves. To form a new committee that has no purpose, which he hasn't heard; is a committee in search of a problem. Remember this famous quote that Nancy Pelosi said about the affordable care act "lets pass this so we can see what its purpose is." Therefore, this item should be tabled until the city council has a chance to define its purpose and then set up how it will operate.

Councilor Bogert made a motion to table item 22 A., there was no second.

The motion **failed**.

Councilor Soucy stated that he understands what Councilor Bogert went through. He'd like to send it to the committee, have the committee come up with the mission, he doesn't know who is going to be on that committee, it's going to come back through the next council and probably be rewritten 10 times. But here is a way that it gets acted upon, instead of dying and never being acted upon and giving the group the opportunity to bypass the city. This way here we are going to bring it under city review, and under city ordinance. He thinks this is the right way to go so that the city maintains control.

Mayor St. Clair stated if he recalls correctly when this came up 2 or 3 meetings ago, there was a

complaint about this committee, not following rules, minutes, and other things. The suggestion was to make it a city committee, so that the oversight would be there. He believes it was Councilor Soucy who suggested it become an official committee and Councilor Bogert stated that was a good idea.

Councilor Bogert stated that the question was raised because in the City Council Rules and procedures did not support reappointing members on a mayoral committee. The question was discussed and it was Councilor Hoffman who suggested making it a city committee may help solve some of these problems, and he agreed with the fact that it could help solve some problems. But the question was posed to the City Manager to come back with all options available to deal with the situation and this was the only option that was offered. He still hasn't seen or heard a purpose for this committee. No one on the council has told him what the purpose is for starting this committee.

Councilor Soucy stated that one of the comments that were made about the committee being too far left. The committee was created 25 years ago by Mayor Lahey, it was formed as what it was and is this a continuing thing, is the committee as it is now, is it dissolved? Manager Beattie stated that if they are not reappointed it doesn't mean that the committee died. Councilor Soucy would like to know what keeps this committee moving forward. Manager Beattie stated it was 25 years of not being monitored properly.

Councilor Hoffman stated people keep saying that this committee doesn't have a mission statement, and the city council asked them for a mission statement and they did provide one. another point he'd like to make is he thinks that a lot of people are upset with the Human Relations Committee because they are trying to tackle the issue of homelessness. He thinks the city's strategy in how to tackle homelessness should come from the City Council and not from a subcommittee of a subcommittee or a mayor's committee. This should be something that the City Council should be working on and not delegating it to someone else.

Councilor Cheney wanted to point out to Councilor Bogert or ask him what the purpose statement was for the appointments committee. He's trying to show an example, it was approved and there was nothing provided, the council all knew what was going to happen. but he could come up with all sorts of crazy things. This is not the first committee that was created and built afterwards.

Councilor Bogert stated in response those committees are served by city councilors, not general public. He referred to Rule 24 B in city council rules and procedures. Then section K. subset he doesn't recall any mayor saying they are going to continue this committee.

Councilor Felch wanted to comment about a few things brought up by the City Manager, he is in full support of the City Manager appointing. He doesn't feel the school needs an appointee, if a school board member wants to apply they certainly can. He agrees if someone is a business owner and pays taxes here in Laconia, they could be apart of the committee. He agrees with letter D. that the manager created and read into the record earlier.

Councilor Hoffman agrees for the City Manager to be able to make an appointment, he doesn't agree on the schoolboard member, he agrees on the business owner being allowed on the committee but possibly be a nonvoting member, he'd also like to see staggered 3-year terms.

The council agreed on the following:

1. Staggered terms every 3 years as determined by the appointments committee.
2. To keep the language the same, for how many people on the committee and who is appointing them, they will not be taking the recommendation to have someone from the school board on the committee. If someone from the school board wanted to apply to be a regular member, they could do that.
3. the committee members shall be comprised of Laconia residents only. Business owners can

come to the meeting and voice their opinions during public comment.

4. d. adopt language as written from legal.

Councilor Haynes called the question.

Councilor Haynes made a motion to approve Ordinance 2025-5-20, 5-32, 5-33 – Amending Chapter 5, Administration of Government, Article III – Boards and Commissions – Human Relations Committee, as presented and amended, and to refer appointment of membership to the Appointments Subcommittee, as well as referring this matter to the Government Operations and Ordinances Subcommittee to prepare a proposed draft of the Human Relations Committee's Purpose Statement. These referrals shall be sent after January 1, 2026. Seconded by Councilor Felch.

**Discussion:** None.

The motion **passed with 5-1 in favor**. Councilor Bogert is opposed.

## **23. FUTURE AGENDA ITEMS**

- 23.A. Master Plan**
- 23.B. Milfoil Treatment funding requests**
- 23.C. Sewer & Water Master Plan**
- 23.D. Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**
- 23.E. Strategic Planning/Goal Setting**
- 23.F. WOW Trail**
- 23.G. Weirs Beach Restoration Project**
- 23.H. Fair St/Court St traffic problems and accidents**
- 24. Any other business that may come before the Council**
- 25. NON-PUBLIC SESSION (According to RSA 91-A:3, II)**
- 26. ADJOURNMENT**

Mayor St. Clair adjourned the meeting at 8:58 PM

Respectfully submitted,

Katie Gargano, City Clerk

**LACONIA CITY COUNCIL AGENDA  
JANUARY 12, 2026**

**STAFF REPORT  
AGENDA ITEM 7.B.  
CITY COUNCIL SPECIAL MEETING MINUTES OF JANUARY 5, 2026**

**Discussion:** Minutes of the Laconia City Council special Inauguration meeting of January 5, 2026 were distributed to members of the City Council on January 7, 2026.

**Fiscal Impact:** Not applicable

**Staff Recommendation:** Not applicable

**This report submitted by:** Katie Gargano, City Clerk

**Proposed motion:**

*“With no corrections or changes submitted to the Clerk, the minutes will be accepted as distributed.”*

**LACONIA CITY COUNCIL  
2026 INAUGURAL CEREMONIES  
Belknap Mill - Third Floor January 5, 2026, 6:00 pm  
MINUTES**

- I. New Mayor and City Councilors are seated, accompanied by the Laconia Police Department Color Guard.
- II. Welcome: Comments from the Master of Ceremonies: Belknap County Sheriff William Wright
- III. Salute to the Flag
- IV. Invocation: Reverend Andy Akers
- V. Comments: Guest Speaker - Governor Kelly Ayotte
- VI. Introduction of 2026-2027 Mayor and City Council Members:
  - Mike Bordes, Mayor
  - Ward 1: Jon A. Hildreth Ward 2: Robert Soucy Ward 3: Eric Hoffman
  - Ward 4: Mark Haynes Ward 5: Steven Bogert Ward 6: Mike Conant
- VII. Presentation to Mayor Charlie St. Clair
- VIII. Comments: Mayor Charlie St. Clair
- IX. Presentations to Councilor Bruce Cheney and Councilor Tony Felch
- X. Comments: Councilor Tony Felch
- XI. Ceremonial Swearing in of 2026/2027 City Councilors: City Clerk Katie Gargano
- XII. Ceremonial Swearing in of Mayor Mike Bordes: City Clerk Katie Gargano
- XIII. Inaugural Address by Mayor Mike Bordes
- XIV. Mayor Mike Bordes opens Regular Meeting: at 6:28 PM

a. Roll call

City Clerk Gargano called the roll of the following city councilors: Councilor Hildreth, Councilor Soucy, Councilor Hoffman, Councilor Haynes, Councilor Bogert and Councilor Conant.

All 6 councilors were present and a quorum was established.

b. Meeting called to order

c. Nomination and vote on Mayor Pro Tem

Councilor Hildreth made a motion to nominate Councilor Haynes to serve as the Mayor Pro Tem, the motion was seconded by Councilor Soucy. **Discussion:** None.

The motion **passed with all in favor.** 6-0

d. Announcement of Committee/Liaison Assignments Finance Committee

Mayor Bordes announced the names of the City Councilors to sit on the following subcommittees and to serve as City Council liaisons:

Finance Committee: Councilors Soucy, Bogert and Hoffman

Government Operations and Ordinances Committee: Councilors Hoffman, Bogert and Conant

Land & Buildings Committee: Councilors Hildreth, Bogert and Conant

Public Safety Committee: Councilors Soucy, Haynes and Conant

Public Works Committee: Councilors Soucy, Haynes and Bogert

Appointments Committee: Councilors Soucy, Hildreth and Conant

**Liaisons:**

Belknap EDC - Councilor Bogert

Capital Improvement Projects: Councilor Hoffman

Heritage Commission: Councilor Haynes

Human Relations Committee: Councilor Conant

Lakes Region Public Access: Councilor Hildreth

Library: Councilor Bogert

Parks & Rec: Councilor Hildreth

Planning Board: Councilor Conant

Police Commission: Councilor Soucy

Laconia Motorcycle Week Association - Councilor Hildreth

Water Commission: Councilor Conant

Pumpkin Festival: Councilor Soucy

XV. Adjournment

Councilor Soucy made a motion to adjourn, seconded by Councilor Conant. **Discussion:** None.

The motion **passed with all in favor** . 6-0

The meeting was adjourned at 6:33 PM.

XVI. Benediction: Reverend Andy Akers

XVII. Reception

Respectfully Submitted,

Katie Gargano, City Clerk

DRAFT

**LACONIA CITY COUNCIL AGENDA  
JANUARY 12, 2026**

**STAFF REPORT  
AGENDA ITEM 13.A.**

**PUBLIC HEARING – PROPOSED APPLICATION TO THE COMMUNITY  
DEVELOPMENT FINANCE AUTHORITY FOR UP TO \$100,000 IN  
COMMUNITY DEVELOPMENT BLOCK GRANT EMERGENCY FUNDS FOR  
BELKNAP HOUSE EMERGENCY REPAIRS/REPLACEMENT OF THE  
SEWER LINE SERVICING THE BUILDING**

**Discussion:** Notice of this Public Hearing was made available in the December 26, 2025 edition of the Laconia Daily Sun and posted at Laconia City Hall, Laconia Community Center, Laconia Public Library and the offices of the SAU.

**Fiscal Impact:** Not applicable.

**Staff Recommendation:**

**This report submitted by:** Kirk Beattie, City Manager

**Proposed motions:**

*“Open the Public Hearing.”*

*“Close the Public Hearing.”*

**LACONIA CITY COUNCIL AGENDA  
JANUARY 12, 2026**

**STAFF REPORT  
AGENDA ITEM 13.B.**

**PUBLIC HEARING – THE ANTI-DISPLACEMENT AND RELOCATION  
ASSISTANCE PLAN FOR THE BELKNAP HOUSE EMERGENCY  
REPAIRS/REPLACEMENT PROJECT FOR THE SEWER LINE SERVICING  
THE BUILDING**

**Discussion:** Notice of this Public Hearing was made available in the December 26, 2025 edition of the Laconia Daily Sun and posted at Laconia City Hall, Laconia Community Center, Laconia Public Library and the offices of the SAU.

**Fiscal Impact:** Not applicable.

**Staff Recommendation:**

**This report submitted by:** Kirk Beattie, City Manager

**Proposed motions:**

*“Open the Public Hearing.”*

*“Close the Public Hearing.”*



## Financial & Operational Trends – January, 2026

### Net gain in construction value from Building Permit Reports:

	Current year:	One year ago:	Two years ago:
April 1 – December 31	\$91,903,403	\$46,255,465	\$62,642,967

### Fire & Rescue Call Data:

Month	December 2025	2024	2023	2022
Total number of incidents	446	379	366	446
Percent fire calls	34	29%	29%	28%
Percent calls downtown area*	74%	76%	72%	74%
Busiest time period by hour	9AM, 1PM,	12PM, 2PM	11AM, 12PM	10 AM, 11AM
Percent of all calls 11pm to 7am	18%	20%	22%	23%
Number of critical care patients	22	18	18	23
Number multiple/back-to-back calls	224	215	105	84
Percent of multiple calls EMS	76%	80%	78%	83%
% of emergency responses within 6 min. response time (year-to-date)	83%	78%	76%	74%
Dates with more than 20 incidents	12/5(22),12/8(26),12/16 (20),12/28(20), 12/29(23),12/31(25)	12/27(23), 12/31(20)	12/18(23), 12/21(20)	12/14(22), 12/24(41)
# of times working 3 or more calls	28	22	12	11
Total incidents year to date	4,782	4,342	4,560	4,663

\*Downtown area covers N.Main St. to Elm St. to Union to Mechanic, and to the By-Pass

\*\*Does not include multiple calls related to gas leaks

### MIH Community Paramedic Data:

Month	July	Aug.	Se pt.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	Totals
Patient Contacts	64	30	55	43	26	32							250
New Patients	14	2	12	5	3	7							43
New Patient Referrals	32	5	11	30	13	6							97
Estimated reduced transports	10	3	11	8	3	4							39
Transports requested by Community Paramedic	1	0	3	1	0	0							5

### General Assistance Data

Vouchers	July	August	Sept.	October	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Shelter	12	12	2	14	13	13						
Rent	9	3	8	12	15	6						
Utilities	2	0	0	0	0	1						
Burial	0	0	0	0	0	0						
Transportation	0	8	0	7	0	0						
Other	1	0	0	0	0	0						
<b>TOTAL</b>	<b>24</b>	<b>23</b>	<b>10</b>	<b>33</b>	<b>28</b>	<b>20</b>						
Expense	\$17,927	\$15,975	\$8,096	\$ 22,928	\$23,110	\$19,262						
Exp./Voucher	\$747	\$695	\$810	\$695	\$825	\$963						

### Voucher Expense Summary

	2026YTD	2025	2024	2023	2022	2021	2020
Gross Relief	\$107,299	\$224,564	\$141,944	\$64,392	\$40,139	\$24,061	\$33,378
Reimb./Liens/Refunds	-\$5,641	-\$5,863	-\$2,062	-\$21,731	-\$42,815	-\$1,802	\$6,190
Net Assistance Cost	\$101,658	\$218,701	\$139,882	\$42,661	-\$2,676	\$22,259	\$39,568

## Laconia Police Department – Monthly Activity Highlights:

ACTIVITY	(December) THIS MONTH	CORRESPONDING MONTH LAST YEAR	TOTAL THIS YEAR TO DATE	TOTAL LAST YEAR TO DATE	TOTAL 2024	10 YEAR AVERAGE	% (+/-)
Calls for service (total)	2,257	2,204	30,774	25,485	25,485	23,187	9.91%
- Park, Walk, Talk	155	135	2,267	1,484	1484	N/A	N/A
- Extra Patrol	545	523	6,522	5,136	5,136	2,020	154.32%
- Community Policing	16	13	150	135	135	164	-17.88%
Criminal offenses investigated	261	243	4,283	3,752	3,752	3,732	0.14%
Criminal off. cleared by arrest	165	160	2,556	2,301	2,301	2,266	1.33%
Total # of physical arrests	72	90	1,342	1,219	1,219	1,334	-9.90%
M/V – Stops	1,393	1,500	19,286	14,552	14,552	6,481	124.52%
M/V – Summons	21	19	556	431	431	382	12.77%
M/V – Written warnings	434	464	6,425	4,383	4,383	4,864	-10.12%
Accidents – Fatal	0	0	3	1	1	2	-38.89%
Accidents – Total	62	45	555	451	451	561	-19.63%
Accidents w/injury	6	5	100	94	94	128	-26.56%
Parking tags issued	64	195	1,012	1,573	1,573	1,504	4.07%
DWI	5	6	66	38	38	64	-40.71%
Intoxication	10	15	269	224	224	333	-32.64%

December 2025: TYPE OF INCIDENT	# OF CALLS
Domestic disturbance	20
All other disturbances	50
Suicidal subjects	2
Attempted suicide	0
Suicide	0
Violation of restraining order	17
Barricaded subject	0

	# VOLUNTEER HRS
Volunteer Hours (LPD)	0
Volunteer Hours (VSU)	8
Victims Served	0

## Property Tax Collection:

	July Warrant Amt.	Dec. Warrant Amt.	Collected thru	Percentage Collected
2016	\$ 20,785,170	\$ 21,260,229	\$ 39,589,046	12/31/2016
2017	\$ 21,075,701	\$ 21,895,151	\$ 40,372,767	12/31/2017
2018	\$ 21,442,154	\$ 23,765,321	\$ 39,770,659	12/31/2018
2019	\$ 22,563,270	\$ 23,935,265	\$ 44,643,171	12/31/2019
2020	\$ 23,203,364	\$ 23,612,210	\$ 44,664,909	12/31/2020
2021	\$ 23,395,524	\$ 24,958,361	\$ 46,493,198	12/31/2021
2022	\$ 24,369,326	\$ 26,785,934	\$ 49,001,063	12/31/2022
2023	\$ 25,820,772	\$ 29,177,322	\$ 51,822,774	12/31/2023
2024	\$ 27,640,341	\$ 32,129,326	\$ 48,082,266	12/31/2024
2025	\$ 29,975,925	\$ 31,627,127	\$ 52,183,060	12/31/2025

## OVERTIME BY DEPARTMENT FY26

As of :

12/31/2025

		Budget	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	% Used	PRIOR YR YTD EXP	PRIOR YR TOTAL EXP
0118001	513010	ADMINISTRATION	2,000	58	443	354	2,436	30	413	-	-	-	-	-	3,734.65	186.73%		
0118001	513010	FINANCE	1,000	418	47	95	69	122	149	-	-	-	-	-	900	89.98%	750	1,293
0118001	513010	LICENSE	100	-	-	-	-	-	-	-	-	-	-	-	0.00%		122	
0118001	513010	PLANNING	6,000	181	550	259	1,029	734	469	-	-	-	-	-	3,221	53.68%	1,268	2,627
0118001	513010	CODE	800	117	19	-	-	30	31	-	-	-	-	-	197	24.64%	27	118
0118001	513010	ASSESSING	-	-	-	-	-	50	-	-	-	-	-	-	50	0.00%	83	111
0120030	513010	CITY CLERK	3,000	51	63	851	65	1,105	75	-	-	-	-	-	2,210	73.66%	3,088	3,747
		POLICE																
0118001	513010	Misc. Overtime	170,000	1,913	2,255	5,169	1,222	3,950	3,783	-	-	-	-	-	18,292		16,362	27,018
0118001	513011	Holiday OT	-	11,511	-	9,635	9,661	9,816	22,194	-	-	-	-	-	62,817		44,709	87,048
0118001	513012	Incident OT	-	826	7,879	463	2,374	793	1,749	-	-	-	-	-	14,083		8,864	13,855
0118001	513013	Court OT	-	2,338	3,702	2,454	3,589	1,948	3,289	-	-	-	-	-	17,319		13,017	29,648
0118001	513014	Shift Coverage OT	-	5,937	9,913	4,924	6,386	7,242	4,414	-	-	-	-	-	38,817		49,162	81,769
		TOTAL	170,000	22,525	23,748	22,645	23,231	23,749	35,430	-	-	-	-	-	151,328	89.02%	132,113	239,338
		FIRE																
0115001	513015	Extra Duty Coverage	100,000	27,003	34,377	15,910	25,589	13,390	20,658	-	-	-	-	-	136,927	136.93%	186,398	254,321
0115001	512010	Sick Hurt Coverage	110,000	1,813	10,919	10,818	20,710	10,610	14,771	-	-	-	-	-	69,641	63.31%	90,642	122,453
0115001	512013	Personal Time Coverage	76,000	8,127	14,092	11,093	5,006	4,894	3,458	-	-	-	-	-	46,671	61.41%	46,648	76,040
0115001	512011	Holiday Pay	145,760	17,488	-	16,654	17,975	16,585	50,256	-	-	-	-	-	118,957	81.61%	93,979	168,566
0115001	512012	Vacation Coverage	142,630	24,495	24,474	16,047	11,444	11,501	10,778	-	-	-	-	-	98,740	69.23%	87,790	161,804
		TOTALS	574,390	78,926	83,862	70,522	80,724	56,980	99,921	-	-	-	-	-	470,936	81.99%	505,457	783,184
0122001	513010	WELFARE	1,000	-	533	-	105	-	-	-	-	-	-	-	638	63.77%	30	62
0121033	513010	PARKS & RECREATION	10,000	2,717	305	1,174	1,040	391	1,263	-	-	-	-	-	6,892	68.92%	2,521	7,304
		PUBLIC WORKS																
		Striping	-	-	-	-	-	-	-	-	-	-	-	-	-	270	270	
0119050	513010	Office	7,800	3,536	5,528	4,494	5,618	4,494	4,494	-	-	-	-	-	28,164		4,266	9,246
0119052	513010	Road Maintenance	26,000	3,659	2,280	2,190	10,526	1,189	3,304	-	-	-	-	-	23,148		12,695	25,951
0119053	513010	Winter Maintenance	94,500	-	-	-	-	49,135	-	-	-	-	-	-	49,135		30,118	124,609
0119051	513010	City Engineering	11,700	364	150	12	530	19	558	-	-	-	-	-	1,632		609	968
0119064	513010	Solid Waste	26,000	1,565	2,707	4,834	2,641	2,013	2,537	-	-	-	-	-	16,297	62.68%	11,365	24,668
		TOTALS	166,000	9,124	10,665	11,530	19,314	7,716	60,027	-	-	-	-	-	118,376	71.31%	59,324	161,295
		SANITARY SEWER																
2623071	513010	WRBP	7500	2,063	4,322	2,924	4,163	2,903	4,792	-	-	-	-	-	21,167		6,860	11,610
2623072	513010	Sewer Maintenance	7500	-	-	-	136	-	-	-	-	-	-	-	136		224	236
		TOTALS	15,000	2,063	4,322	2,924	4,298	2,903	4,792	-	-	-	-	-	21,302	142.02%	7,084	11,846
		EMS - AMBULANCE																
1525220	513015	FD Extra Duty Coverage OT	90,000	5,460	10,536	3,109	12,276	13,735	3,716.17	-	-	-	-	-	48,832	54.26%	78,542	116,104
1525220	513017	FD Sick Hurt Coverage OT	46,000	-	-	-	655	6,206	13,098.69	-	-	-	-	-	19,960	43.39%	6,528	7,903
1525220	513018	FD Personal Time Coverage OT	24,500	-	-	-	-	1,374	0.00	-	-	-	-	-	1,374	5.61%	6,678	6,678
1525220	513019	FD Holiday Coverage OT	23,000	2,271	-	1,911	1,749	3,273	5,899.35	-	-	-	-	-	15,104	65.67%	10,664	20,431
1525220	513020	FD Vacation Coverage OT	-	848	-	636	2,178	-	829	-	-	-	-	-	4,492	0.00%	23,280	23,694
		TOTALS	183,500	8,580	10,536	5,656	16,858	24,588	23,543	-	-	-	-	-	89,762	48.92%	125,692	174,810
92-401-105-0001		INTERNAL SERVICE	5,500	2,433	3,318	3,268	3,696	2,666	4,834	-	-	-	-	-	20,215	367.54%	4,335	9,879
		GRAND TOTAL	1,164,290	128,759	141,119	124,112	155,507	123,027	233,534	-	-	-	-	-	906,057	77.82%	841,770	1,420,404

### **Motor Vehicle Registration:**

Report as of Date: FISCAL YEAR	Through 12/31/2025 BUDGET	Year to date Revenue	Municipal Transportation Revenue	Total Motor Vehicle Revenue	% of Budget
2020	\$3,085,000	\$1,490,265	\$47,285	\$1,537,550	49.8%
2021	\$3,150,000	\$1,576,197	\$48,445	\$1,624,642	51.6%
2022	\$3,270,000	\$1,677,242	\$50,315	\$1,727,557	52.8%
2023	\$3,500,000	\$1,686,586	\$49,795	\$1,736,381	49.6%
2024	\$3,600,000	\$1,746,867	\$50,880	\$1,797,747	49.9%
2025	\$3,700,000	\$1,920,072	\$51,705	\$1,971,777	53.4%
2026	\$3,900,000	\$1,932,372	\$51,095	\$1,983,467	50.9%

### **Parks & Recreation Facility Use Requests:**

	2025-26	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
July	17	17	2	9	8	5	10	24	18
August	15	10	4	7	8	9	10	10	15
September	8	5	14	2	4	7	7	4	3
October	6	8	4	3	8	7	10	6	4
November	8	3	2	6	3	7	3	3	4
December	0	0	0	0	0	0	0	0	0
January		6	7	6	4	0	11	11	6
February		0	8	15	11	9	10	6	6
March		27	11	9	15	6	4	8	11
April		9	11	10	14	19	8	5	8
May		15	19	16	8	13	3	9	12
June		17	14	10	9	13	8	1	3
<b>Total</b>	<b>54</b>	<b>117</b>	<b>96</b>	<b>93</b>	<b>92</b>	<b>95</b>	<b>84</b>	<b>87</b>	<b>90</b>

### **Pending Grievances Summary:**

Date of Grievance	Union	Subject	Status	Cost thru 12/31/2025
		None		

### **Impact Fee Revenues:**

Impact Fees					
	Available	YTD Revenue	Transfer Out		Available
	7/1/2025		Encumbered	Expended	Balance
<b>School</b>	\$222,931.92	\$102,490.38	\$ 33,784.63	\$58,090.00	\$233,547.67
<b>Police</b>	\$27,610.45	\$7,881.58	\$ 12,309.29	\$929.90	\$22,252.84
<b>Fire</b>	\$42,369.87	\$17,510.90	\$ 2,838.33	\$12,995.00	\$44,047.44
<b>Parks</b>	\$91,348.32	\$26,981.69	\$ 72,663.33	\$0.00	\$45,666.68
<b>Roads</b>	\$58,816.80	\$24,241.11	\$15,833.33	\$0.00	\$67,224.58
<b>Library</b>	\$46,044.80	\$14,441.47	\$ 3,413.33	\$11,920.00	\$45,152.94
<b>Total</b>	\$489,122.16	\$193,547.13	\$140,842.26	\$83,934.90	\$457,892.13

## Reserve Fund Balances:

	Balance as of 12/31/25
<b>CITY</b>	
Non-Capital Reserve Account	\$ 257,307.32
Accrued Leave Reserve Account	\$ 340,124.45
Health Insurance Stabilization Account	\$ 199,644.24
Winter Maintenance Reserve Account	\$ 118,412.92
Welfare Reserve	\$ 26,608.98
Parking Kiosk Reserve	\$ 50,245.31
LED Light Replacement Reserve	\$ 13,090.88
Street and Highway Project Reserve	\$ 57,895.43
Bridge Repair and Reconstruction Reserve	\$ 1,090.35
Motorcycle Week Account	\$ 8,423.99
<b>SCHOOL</b>	
Special Education Reserve	\$ 1,185,402.77
School Construction	\$ 106,604.88
School Health Insurance Stabilization	\$ 702,128.39
Education Stabilization	\$ 1,416,800.50
LHS BNH Stadium Repair and Upgrade	\$ 216,612.70

<b>TIF FINANCE SUMMARY</b>							
	<b>7/1/2025</b>	<b>REVENUE</b>		<b>EXPENSES</b>		<b>Balance</b>	
	<b>Balance</b>	<b>Budgeted</b>	<b>YTD</b>	<b>Budgeted</b>	<b>YTD</b>	<b>Year-end Budgeted</b>	<b>12/31/2025</b>
Downtown	\$ 644,144	\$ 325,000	\$325,000	\$512,117	\$270,880	\$457,027	\$698,263
Lakeport	\$ 154,018	\$0	\$0	\$25,000	\$0	\$129,018	\$154,018
Weirs	\$ 110,804	\$ 230,000	\$230,000	\$208,800	\$80,777	\$132,004	\$260,027

## Codes Office Statistics:

	Building permits issued	Building/Code inspections	Demo permits issued	Property maintenance action
December 2025	55	101	3	2
December 2024	33	69	1	9

**YTD Building Permits (7/1/25 – 12/31/2025): 356      December 2025 Short Term Rental Inspections: 2**

**YTD Building Permits (7/1/24 – 12/31/2024): 276      December 2024 Short Term Rental Inspections: 4**

## Boat Taxes:

Report as of Date:	Through 12/31/2025		
FISCAL YEAR	BUDGET	Year to date Revenue	% of Budget
2021	\$100,000	\$33,502	33.5%
2022	\$110,000	\$28,928	28.9%
2023	\$120,000	\$27,456	22.9%
2024	\$120,000	\$29,407	24.5%
2025	\$120,000	\$24,688	20.6%
2026	\$105,000	\$25,633	24.4%

	General Fund Revenues*			General Fund Expenditures		
			Realized as of 12/31/2025			Realized as of 12/31/2025
	Budgeted	Amount		Budgeted	Amount	
2022	\$ 9,026,499	\$4,154,621	46.03%	\$32,502,933	\$17,401,741	53.35%
2023	\$ 10,991,625	\$4,623,507	42.06%	\$32,527,790	\$16,123,569	49.57%
2024	\$ 10,821,135	\$6,946,639	64.20%	\$34,991,538	\$18,565,127	53.06%
2025	\$ 12,347,700	\$7,148,733	57.89%	\$36,950,979	\$18,337,771	49.63%
2026	\$ 14,367,450	\$8,781,001	61.11%	\$40,380,892	\$21,060,846	52.16%

\* Does not include property tax collections noted elsewhere in this report

### EMS Billing History:

Laconia Fire Department EMS Billing Report					
Month 2025	# of Trips 2023-24 Billable	Gross Charge	Net Charge	Payments	Balance Due
Jan	142	\$243,854.07	\$106,090.90	\$70,321.38	\$9,822.70
Feb	220	\$390,277.13	\$167,218.88	\$107,491.72	\$33,953.16
Mar	196	\$335,484.59	\$135,266.06	\$95,420.23	\$15,575.55
Apr	169	\$295,487.29	\$121,665.16	\$82,750.76	\$17,071.69
May	184	\$332,821.95	\$140,186.60	\$90,231.01	\$33,510.70
June	195	\$351,099.79	\$187,376.88	\$94,648.21	\$59,564.75
July	221	\$406,983.42	\$190,055.36	\$117,836.80	\$39,243.92
Aug	210	\$363,795.55	\$175,443.99	\$100,231.31	\$53,674.27
Sept	203	\$359,033.49	\$162,562.36	\$86,119.91	\$73,359.09
Oct	249	\$423,022.48	\$207,552.29	\$81,714.34	\$122,967.13
Nov	229	\$368,722.62	\$166,104.54	\$52,198.90	\$111,675.02
Dec	156	\$268,817.80	\$139,691.26	\$6,309.81	\$132,101.61
<b>Totals</b>	<b>2374</b>	<b>\$4,139,400.18</b>	<b>\$1,899,214.28</b>	<b>\$985,274.38</b>	<b>\$702,519.59</b>

Estimated Annual Billable Trip Volume = 2,374

Estimated Annual Revenue = \$ 1,300,000.00

December - Over 170 Incidents still in process

Laconia Fire Department EMS Billing Report											
Month 2022-23	Total # Ambulance Responses 2021-22 EMS & Fire	# of Trips 2021-22 Billable	Total # Ambulance Responses 2022-23 EMS & Fire	# of Trips 2022-23 Billable	Gross Charge	Net Charge	% Billable	Write Offs	Payments	% of Payments to Net Charge	Balance Due
Jul	377	285	365	254	\$275,735.00	\$132,193.67	47%	\$23,015.41	\$75,251.71	56%	\$32,187.23
Aug	411	295	318	224	\$267,787.00	\$137,629.90	51%	\$32,011.40	\$74,946.94	56%	\$27,539.77
Sep	334	249	311	224	\$249,489.00	\$124,057.28	49%	\$31,834.54	\$63,355.31	49%	\$26,592.92
Oct	374	276	316	237	\$270,037.00	\$134,821.76	50%	\$27,501.15	\$73,196.45	58%	\$30,835.92
Nov	355	266	297	218	\$227,478.00	\$113,914.92	49%	\$27,317.91	\$55,092.72	47%	\$23,627.74
Dec	325	247	329	238	\$276,909.00	\$135,067.02	48%	\$23,008.79	\$77,639.62	60%	\$31,668.75
Jan	333	220	354	253	\$295,585.00	\$156,091.16	53%	\$3,000.00	\$85,939.66	50%	\$58,438.78
Feb	280	215	285	189	\$219,803.00	\$107,359.01	47%	\$3,420.00	\$62,065.95	56%	\$36,038.19
Mar	272	196	301	217	\$240,620.00	\$127,469.73	55%	\$2,980.78	\$63,861.52	47%	\$57,722.18
Apr	295	211	292	196	\$224,444.00	\$125,292.47	56%	\$350.00	\$42,510.35	30%	\$80,433.51
May	319	232	354	232	\$253,178.00	\$141,931.23	55%	\$1,700.00	\$47,408.77	30%	\$90,602.10
June	335	260	357	163	\$177,327.00	\$117,824.31	66%	\$1,500.00	\$6,411.41	4%	\$109,728.85
<b>Totals</b>	<b>4010</b>	<b>2952</b>	<b>3879</b>	<b>2645</b>	<b>\$2,978,392.00</b>	<b>\$1,553,652.46</b>	<b>52%</b>	<b>\$177,639.98</b>	<b>\$727,680.41</b>	<b>47%</b>	<b>\$605,415.94</b>

Department of Public Works – Storm Cost Summary:

Storm Cost Summary - Per Storm Event										
Date	Condition	OT Hrs.	Double OT Hrs.	OT Cost	OS Contractors	Tons Salt	Cost Salt	Tons Sand	Cost Sand	Total Storm Cost
12/1	Snow	30		\$1,200	\$2,818					\$4,018
12/2	Snow	160	147	\$18,160	\$2,818	269	\$21,520	62	\$1,060	\$43,558
12/10	Snow	157	36	\$6,400	\$2,818	215	\$17,200	35	\$599	\$27,017
12/12	Ice	2		\$80		7	\$560			\$640
12/14	Snow	158		\$6,320	\$2,818	237	\$18,960	21	\$359	\$28,457
12/17-19	Removal	60		\$2,400		16	\$1,280			\$3,680
12/23	Snow	160	155	\$6,400	\$2,818	214	\$17,120	160	\$2,736	\$26,256
12/27	Snow	104		\$4,160						\$4,160
12/28	Freezing Rain	94		\$3,760		175	\$14,000	47	\$804	\$18,564
12/29	Freezing Rain	52		\$2,080		256	\$14,170	32	\$547	\$16,797
12/30	Salt Sand					163	\$9,022	15	\$359	\$9,381
		977	338	\$50,960	\$14,090	1552	\$113,832	378	\$6,464	\$182,527

XX/XX & XX/XX - Salt and sand usage included in one highlighted entry

Allocations	Budget	Expended This Month	Expended To Date	Balance Thru 12/31/2025
Winter Maintenance	\$240,000	\$117,477	\$117,477	\$122,523
Winter Maintenance Outside Contractors	\$55,000	\$14,090	\$14,090	\$40,910
Winter Maintenance overtime	\$70,000	\$50,960	\$50,960	\$19,040

\* Defined as salt that has been placed on the road. The City has purchased \$270,772.95 of salt as of March 31<sup>st</sup>. Public Works has approximately 500 tons of salt on hand.

**LACONIA CITY COUNCIL AGENDA**  
**JANUARY 12, 2026**

**STAFF REPORT**  
**AGENDA ITEM 21.A.**

**RESOLUTION 2026-01 - RELATIVE TO ACCEPTANCE OF  
AN AWARD IN THE AMOUNT OF \$26,405.00 FROM THE DEPARTMENT  
OF SAFETY HOMELAND SECURITY GRANT PROGRAM FOR  
THE PURCHASE OF SWAT/SOU EQUIPMENT FOR THE  
LACONIA POLICE DEPARTMENT**

**Discussion:** The City has applied to the New Hampshire Department of Safety for grant funding in the amount of \$26,405.00 to purchase SWAT/SOU equipment through the Homeland Security Grant Program.

**Fiscal Impact:** None - The entire cost of this equipment is covered by the Homeland Security Grant, there is no local match requirement.

**Staff Recommendation:** Staff recommends approval of this grant acceptance, and to schedule a Public Hearing at the January 26, 2026 City Council meeting.

**This report submitted by:** Detective Peter Horan, Laconia Police Department

**Proposed motions:**

*"I move to waive a reading of Resolution 2026-01 in its entirety and to read by title only."*

*"I move a first reading of Resolution 2026-01 relative to acceptance of an award in the amount of \$26,405.00 from the Department of Homeland Security Grant Program for the purchase of SWAT/SOU equipment for the Laconia Police Department."*

*"I move to schedule a Public Hearing on January 12, 2026 during the regular City Council meeting to gather public input prior to any action being taken."*

**CITY OF LACONIA**

In the Year of Our Lord two thousand and twenty-six

**A RESOLUTION RELATIVE TO AUTHORIZING THE CITY MANAGER TO ACCEPT AND EXPEND A HOMELAND SECURITY GRANT FOR THE LACONIA POLICE DEPARTMENT ON BEHALF OF THE CITY IN THE AMOUNT OF \$26,405.00 TO PURCHASE EQUIPMENT FOR THE SWAT/SOU TEAMS**

Resolved by the City Council of the City of Laconia as follows:

WHEREAS, the Laconia City Charter, Section 5:06, requires the Council to designate the source of any money appropriated after the budget is adopted; and

WHEREAS, on occasion grants will be made available to the City for various projects or areas of interest that are beneficial to the City and its residents; and

WHEREAS, the City has been given application for a Homeland Security Grant for the purchase of SWAT/SOU equipment for the Laconia Police Department in the amount of \$26,405.00;

NOW THEREFORE, the City Manager is hereby authorized, on behalf of the City, to accept and expend donations in the amount of \$26,405.00 from a Homeland Security Grant for the purchase of SWAT/SOU equipment for the Laconia Police Department. The City Council further authorizes the establishment of a separate account(s) for a distinctly stated, public purpose that is not foreign to the City or incompatible with the objective of its organization. The City Manager shall be the designated agent of the Council to carry out the objectives set forth herein, and to sign all documents related to this grant.

This Resolution shall take effect after two readings and upon its passage.

Mike Bordes, Mayor

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2026

Katie Gargano, City Clerk

**LACONIA CITY COUNCIL AGENDA  
JANUARY 12, 2026**

**STAFF REPORT  
AGENDA ITEM 21.B.**

**TERMINATION OF THE INTER-MUNICIPAL AGREEMENT BETWEEN THE  
CITY OF LACONIA AND THE TOWN OF GILFORD GOVERNING THE  
DEVELOPMENT OF THE LAKES BUSINESS PARK**

**Discussion:** In May of 2001, an Inter-Municipal Agreement was signed governing the joint economic activities between the City of Laconia and the Town of Gilford related to Lakes Business Park in the area better known as Hounsell Av.

The Town of Gilford voters have authorized their Board of Selectman to negotiate and execute a successor agreement with the City of Laconia.

A draft successor agreement and original intermunicipal agreement are attached.

**Fiscal Impact:** None

**Staff Recommendation:**

**This report submitted by:** Kirk Beattie, City Manager

**Proposed motions:**

*“I move to authorize the City Manager to negotiate a successor agreement with the Town of Gilford pertaining to the Lakes Business Park Intermunicipal Agreement agreed upon in 2001. A negotiated agreement shall be reviewed by City of Laconia legal counsel prior to being presented to the City Council.”*

*“I move to schedule a Public Hearing on February 9, 2026 during the regular City Council meeting to gather public input prior to any action being taken.”*

**INTERMUNICIPAL AGREEMENT  
GOVERNING THE JOINT ECONOMIC ACTIVITIES  
BETWEEN THE CITY OF LACONIA AND THE TOWN OF GILFORD**

AGREEMENT made as of the 15<sup>th</sup> day of May, 2001, by the Town of Gilford, a New Hampshire municipal corporation, of 47 Cherry Valley Road, Gilford, Belknap County, New Hampshire 03249 (hereinafter "Town") and the City of Laconia, a New Hampshire municipal corporation, of 45 Beacon Street East, Laconia, Belknap County, New Hampshire 03246 (hereinafter "City") (both of said municipal corporations collectively referred to as the "Municipalities").

**ARTICLE 1**  
**Introduction, Scope of Project & Definition**

It is the purpose of this Agreement, formed under the provisions of RSA 53-A, to permit the Municipalities to make the most efficient use of their powers and resources by enabling them to cooperate with each other for their mutual advantage. Specifically, it is the goal of the Municipalities to encourage the development and redevelopment of properties located within both municipalities by making improvements to infrastructure and utilities, and to establish a time frame for development. For purposes of clarification, the Governing Body of the Town of Gilford shall be its Board of Selectmen, the Legislative Body of the Town of Gilford shall be Town Meeting, and both the Governing Body and Legislative Body in the City of Laconia shall be its Mayor and City Council.

**ARTICLE 2**  
**Formation, Purposes, Powers**

**2.1 Purpose of Agreement.** The Town and City shall collectively have and may exercise all of the following powers, privileges, and authorities:

**2.1.1** To actively promote and encourage the development and redevelopment of properties within both municipalities, with specific emphasis on the public

lands adjacent to Rtes. 3&11 in Laconia and Gilford known as the Lakes Business Park, and private and public lands in Laconia and Gilford in and around the Laconia Airport, and make appropriate recommendations to the Legislative and Governing Bodies of the Municipalities;

- 2.1.2 To retain the services of legal counsel, accountants, engineers, and other professionals as required;
- 2.1.3 To construct, fund, supervise, maintain and otherwise manage infrastructure improvements within the development area in accordance with Economic Development Program set out in Article 9 of this Agreement;
- 2.1.4 To enter into any public/private partnerships as are appropriate to further the economic development goals of the Town and City consistent with the purposes of this Agreement; and
- 2.1.5 To take such other actions as are appropriate and legal to fulfill the purposes of this agreement.

2.2 **Principal Place of Business.** The initial principal places of business of the Municipalities shall be located at the offices of the Town Administrator, Town of Gilford, presently located at 47 Cherry Valley Road, Gilford, New Hampshire and the offices of the City Manager, City of Laconia, presently located at Beacon Street East, Laconia, New Hampshire.

## ARTICLE 3

### Term

- 3.1 **Term of Agreement.** This Agreement shall be effective upon its review and approval by the Attorney General under RSA 53-A:3, V; upon ratification of each municipality's Legislative Body; and upon filing with the Municipal Clerk of each Municipality and with the Secretary of State under RSA 53-A:4. This Agreement shall automatically terminate upon completion of the actions and responsibilities set forth in Article 9, Economic Development Program except as specified in Article 10, Revenue Sharing, or the failure by either the Governing Body or Legislative Body to

complete one or more of the affirmative actions required within the Economic Development Program.

Any assets or funds remaining upon termination of this Agreement shall be distributed evenly between the Municipalities.

## ARTICLE 4

### Joint Board

- 4.1 **Establishment of Joint Board.** The Governing Body of each Municipality shall individually appoint three members to the Joint Board, with said six member Board exercising all of the within stated powers, duties and responsibilities. This Agreement does not establish a separate legal entity to conduct this undertaking.
- 4.2 **Terms of Office for Board Members.** Each Board member shall serve at the pleasure of the respective appointing Governing Body.
- 4.3 **Budget.** The Joint Board shall annually establish and maintain a budget to carry out the purposes of this Agreement. The Joint Board shall develop a budget and deliver same to the Legislative Body of each Municipality on or before November 15 of each year of this Agreement. Upon approval of the budget by the municipalities, the chairman and treasurer members of the Joint Board are hereby authorized to administer and maintain the budget in a manner not inconsistent with the purposes of this Agreement.
- 4.4 **Real and Personal Property.** All real and personal property used in this joint undertaking shall be acquired and held in the name of both of the Municipalities. All real and personal property shall be disposed of in accordance with the general laws of the State of New Hampshire and with all applicable votes, rules, regulations and by-laws of the Municipalities having title to such property.

## ARTICLE 5

### Board Functioning

**5.1 Scope.** The provisions of this Article shall govern the functioning of the Joint Board.

**5.2 Regular Meetings.** The Board shall hold regular meetings on such dates and at such times and places as shall be determined by the Board. All meetings shall be noticed and conducted pursuant to the requirements of RSA 91-A. The Board shall hold at least one meeting annually.

**5.3 Quorum.** At all meetings of the Board, the presence of four of the Board members shall be required to constitute a quorum for the transaction of business. Of the minimum number of four members who must be present, two shall be appointees from each municipality.

**5.4 Voting.** On each matter voted upon by the Board, each Member shall be entitled to cast one (1) vote. When a quorum is present at any meeting of the Board, a majority vote of the meeting shall decide any question brought before such meeting.

## ARTICLE 6

### Officers

**6.1 Number.** The officers shall be elected by the Board and shall consist of a Chairman, Treasurer and a Secretary. The terms of office shall be determined by the Board.

**6.2 Duties of Officers.** The duties and powers of the officers of the Board shall be those

listed below:

- 6.2.1 **Chairman.** The Chairman shall preside at all meetings of the Board and shall also have and perform such other duties as from time to time may be assigned by the Board.
- 6.2.2 **Treasurer.** The Treasurer shall be responsible for maintaining any financial records and shall administer and maintain the budget in a manner not inconsistent with the purposes of this Agreement.
- 6.2.3 **Secretary.** The Secretary shall record all the proceedings of Board meetings, give notice of all meetings, keep the register of the names and addresses of the Board Members and perform such other duties as may be prescribed by the Board.

## ARTICLE 7

### Operating and Capital Costs; Other Development Issues

- 7.1 **Operating Costs.** The Board may incur expenses such as legal, technical, consultant and other services within the limits of the budget as approved by the Municipalities.
- 7.2 **Allocation of Costs.** Costs incurred by the Municipalities shall be allocated according to the Economic Development Program as set forth in Article 9. Other general expenses incurred by the municipalities shall be allocated equally between the Town and City unless, upon recommendation of the Joint Board, otherwise agreed to by the Governing Bodies of the Municipalities.
- 7.3 **Reuse of Private Property** - This Program does not anticipate the purchase, demolition and/or reuse of private property for municipal uses within the District. However, the Program anticipates the optimum development of private property

resulting in meeting the stated objectives of job growth and expansion of the property tax base.

If the Lakes Business Park is not developed by either municipality individually or the municipalities collectively, either municipality may develop the land as their ownership interests allow and according to the law as it currently exists. The municipalities adopt the policy of "nothing lost, nothing gained".

7.4. **Proposed Operation of District After Improvements** - This Program does not anticipate transferring any operation and maintenance responsibilities for road transportation from the Town of Gilford, City of Laconia or the State of New Hampshire. This Program will increase the operation and maintenance responsibilities of the Laconia Water Works and municipal services provided by the Town of Gilford.

Water mains constructed under this Program will be connected to the Laconia Water Works system, and will become the operational and maintenance responsibility of the Water Works after one year of operation. During the initial year of operation, the Municipalities shall secure the appropriate guarantees from the water line installer to insure the system's operation against defects in material and workmanship.

7.5. **Capital Costs** - The Board shall make recommendations to the municipalities' governing bodies regarding the need for replacement of or additional infrastructure to service Phase II at the Lakes Business Park. Upon approval of each community, the Board shall manage and direct said improvements, to be paid from available funds in the Capital Replacement Fund.

**ARTICLE 8**  
**Recent Economic Development Efforts**

- 8.1 **Blaisdell Avenue:** In 1998, both municipalities executed an Intermunicipal Agreement establishing the terms and conditions for the redevelopment of the Blaisdell Avenue area. Each municipality has appropriated \$120,000.00 for the project, upon which construction began in July, 1999 and was completed in Spring, 2000.
- 8.2 **Lakes Business Park:** Each municipality has expended over \$61,000.00 for survey, design and engineering fees for the development of the Lakes Business Park, Phases I & II, located in Gilford and Laconia.
- 8.3 **Lakes Business Park, Phase I:** The City has appropriated additional funds for the completion of engineering and infrastructure improvements and began construction of Phase I, located in Laconia, in Spring 1999. It was discovered that the Town owned a 17.8% undivided interest in the land comprising Phase I, having received said interest from the City by deed dated 15 February 1984 and recorded in the Belknap County Registry of Deeds in Book 864, Page 653 pursuant to a Bilateral Agreement Between the City of Laconia and the Town of Gilford for Joint Use of the Gilford-Laconia Landfill in Accordance with New Hampshire RSA 53-A dated November 30, 1976. Upon said discovery, Gilford voters agreed by a 92% approval vote, at a Special Town Meeting on June 16, 1999 to convey the Town's 17.8% undivided interest in the land comprising Phase I (Tract VI in the deed referred to above) of the Lakes Business Park back to the City at a purchase price of \$33,713.00.

**ARTICLE 9**  
**Economic Development Program**

**9.1 Memorandum of Agreement:** On June 14, 1999, the Governing Bodies of the Municipalities entered into a Memorandum of Agreement which set forth the framework for future cooperative Economic Development Programs. Pursuant to the Memorandum, the municipalities have, to date, taken the following actions that will further this Agreement.

**9.1.1 Water to the Laconia Airport:** The City has secured, by August 30, 1999, the services of a professional engineer to engineer, design and prepare for bidding a water line extension to the White Oaks Road-Hillcrest Drive area of the City and to the Laconia/Gilford municipal line in and around the area of Waterford Place.

**9.1.2** The City has funded construction of the water line as outlined in Section 9.1.1 and shall complete construction no later than September 30, 2001, contingent upon approval at the 2001 Town Meeting of this Agreement and authorization to convey land pursuant to Section 9.2.5.

**9.1.3** The Town received Town Meeting approval in March 2000 for payment of 50% of the costs incurred for the professional engineering firm and professional consultant as outlined in Sections 9.2.2 & 9.2.3, reduced by \$33,713.00, which represents the consideration given by the City for obtaining the Town's 17.8% undivided interest in the land comprising Phase I of the Lakes Business Park. These funds were placed in a Capital Reserve Fund, to be released and expended upon approval of this Agreement by voters at the 2001 Town Meeting.

**9.1.4** The City has included 50% for the cost of the professional engineering firm

and professional consultant as outlined in Sections 9.2.2 & 9.2.3 in its Fiscal Year 2000-2001 annual budget, increased by \$33,713.00, representing the consideration given by the City for obtaining the Town's 17.8% undivided interest in the land comprising Phase I of the Lakes Business Park. The City shall hold the consideration for payment for the Town's 17.8% undivided interest in the land comprising Phase I of the Lakes Business Park in escrow to offset the Town's obligation under Section 9.1.3 above.

9.2 To further the purposes of this Agreement, the Municipalities agree to the following:

9.2.1 This Intermunicipal Agreement shall be presented for approval to the Laconia City Council and the voters of the Town of Gilford at the March 2001 Town Meeting.

9.2.2 The Municipalities agree to select a professional engineering firm by April 1, 2001 to provide cost estimates to:

1. Subdivide Phase II of the Lakes Business Park.
2. Subdivide the Laconia Airport industrial land.
3. Design all roads and utility extensions for Phase II of the Lakes Business Park and the Laconia Airport industrial land.
4. Provide traffic mitigation and environmental studies for Phase II of the Lakes Business Park and the Laconia Airport industrial land.

9.2.3 The Municipalities agree to select a professional consultant by April 1, 2001 to provide cost estimates to study all engineering data for Phase II of the Lakes Business Park and for the Laconia Airport industrial land, to report the specific infrastructure costs for Phase II and the Airport industrial land and estimated total developable building space for each. The estimate of total developable building space at the Laconia Airport shall include privately-

owned land within the boundaries of the water franchise area, as shown on Exhibit A.

- 9.2.4 The Municipalities agree that all design, engineering and other consultant work as outlined in Sections 9.2.2 & 9.2.3, shall be completed no later than January 30, 2002.
- 9.2.5 The Town shall seek Town Meeting approval in March 2001 to grant the Selectmen authority to convey the Town's undivided 17.8% interest in the land comprising Phase II of the Lakes Business Park to any other party, including a non-profit regional development corporation. The Selectmen will publicly advocate for passage of this warrant article.
- 9.2.6 The Town shall seek Town Meeting approval in March 2002 for payment of 50% of the infrastructure, utility, and traffic mitigation costs for Phase II of the Lakes Business Park, based upon the engineer's and consultant's reports and findings as outlined in Sections 9.2.2 & 9.2.3. The Selectmen will publicly advocate for passage of this warrant article.
- 9.2.7 The City agrees to convey its undivided 82.8% interest in the land comprising Phase II of the Lakes Business Park to any other party, including a non-profit regional development corporation.
- 9.2.8 In the event the Town's voters approve this Agreement and authorize the conveyance of its undivided 17.8% interest in land comprising Phase II of the Lakes Business Park to any other party, including a non-profit regional development corporation, the City shall forthwith petition the New Hampshire Public Utilities Commission to establish a water franchise area for the Laconia Airport industrial land and other land abutting the proposed route of the water line extension between the Laconia/Gilford line and the Airport property.

9.2.9 In the event the Town's voters approve participation in Phase II of the Lakes Business Park as outlined in Sections 9.2.5, 9.2.6 and 10.3., the City shall forthwith petition the New Hampshire Public Utilities Commission to establish a water franchise area identified as Exhibit A as amended in blue.

9.3.0 The City shall include in its Fiscal Year 2002-2003 annual budget for payment of 50% of the infrastructure, utility, and traffic mitigation costs for Phase II of the Lakes Business Park, based upon the engineer's and consultant's reports and findings as outlined in Sections 9.2.2 & 9.2.3.

## ARTICLE 10

### REVENUE SHARING

Pursuant to the authority granted under RSA 53-A:3, the Municipalities shall share property tax revenues as follows

10.1 **Impact of Uniform Education Property Tax** - In view of the Legislature's continuing actions overhauling the funding of education on a state-wide basis, the Municipalities recognize the importance of properly and accurately reporting taxable assessed valuations to the Department of Revenue Administration. The Municipalities hereby agree to cooperate with the Department of Revenue Administration to insure that the assessed valuation and resulting taxes shared pursuant to this Article are credited to the receiving community and further, should current State Statute not address this issue, work with the Municipalities' elected representatives to submit and enact legislation which would achieve the goals of this Section 10.1.

10.2 Airport Industrial Land - In the event the City establishes a water franchise area as set forth in Sections 9.2.8 or 9.2.9 above:

10.2.1 Gilford shall provide to Laconia the current assessed value of the real property within the water franchise area as of April 1st of the year in which a water line extension has been extended and completed into Gilford. The current assessed value so determined shall be known as the "original assessed value". Property exempt from taxation at the time of determination shall be included at zero, unless it later becomes taxable, in which case its most recently determined assessed valuation shall be included. Each year thereafter, the town shall determine the amount by which the assessed value has increased or decreased from the original assessed value. The assessors shall also determine the proportion which any increase or decrease bears to the total assessed value of the real property in that district for that year.

10.2.2 Any amount by which the current assessed value of the water franchise area exceeds the original assessed value is referred to as the captured assessed value. The town's assessors shall determine the amount of the captured assessed value each year.

10.2.3 The Town shall annually allocate the captured assessed value multiplied by the municipal portion of the property tax rate to the Laconia Airport Authority for deposit into an "Airport Support Fund".

10.2.4 The "Airport Support Fund" shall be managed by the Laconia Airport Authority, and used to provide operating or capital improvement revenues for the continued operation of the Laconia Airport.

10.2.5 The Town shall submit the annual allocation on or before December 15 of each year after the Department of Revenue Administration has established the Town property tax rate.

10.2.6 The Town shall pay these revenues into the "Airport Support Fund" for a period of twenty (20) consecutive years following the delivery

of water to the water franchise area.

**10.2.7 Reconfigured Original Assessed Value** - Should the Town determine through its normal assessment process that the assessed values for commercial and/or industrial property town-wide require adjustment as evidenced by an appropriate sampling of arms-length sales transactions, those properties, including ones within the water franchise area, shall be adjusted. Said adjustment will result in the recomputation of the Original Assessed Value by determining the percentage resulting by dividing the original assessed value into the current assessed value from the previous year. This percentage is then applied to the "new" current assessed value after market adjustments have been completed, resulting in the Reconfigured Original Assessed Value. The Reconfigured Original Assessed Value shall then be used to determine the annual allocation to the "Airport Support Fund" as set forth in Sections 10.2.1 - 10.2.3, for the remainder of the term as set forth in Section 10.2.6.

**10.3 Lakes Business Park - Phase II:** In the event both communities fully participate in Phase II of the Lakes Business Park:

**10.3.1** In recognition of the Municipalities' original investments in land at the Lakes Business Park, the City shall receive 82.2% and Gilford shall receive 17.8% of the proceeds from the sale of any property in Phase II.

**10.3.2** The Town shall receive the first 15%, but not less than \$25,000 in property taxes generated upon properties in Phase II each year to offset the Town's direct service delivery costs to Phase II properties only. The municipalities agree to cause a study to be conducted at each fifth year anniversary of this Agreement, of the Town's costs to provide direct service delivery to Phase II properties, which shall be

the basis for negotiations to adjust the Town's reimbursement in this Section 10.3.2. Until a revised agreement is made, the existing agreement will remain in effect.

- 10.3.3 After satisfaction of obligations to the Town as set forth in Section 10.3.2, the Town shall then receive reimbursement from the property taxes generated in Phase II for its net costs associated with the collection, transfer and disposal of solid waste generated by Phase II properties. For the purposes of this section, the City shall demonstrate its capacity to separately identify and segregate these costs, as set forth in Exhibit B.
- 10.3.4 After satisfaction of the obligations to the Town as set forth in Sections 10.3.2 & 10.3.3, beginning in the sixth year of this Agreement, the next \$58,000 of property taxes generated upon properties in Phase II each year shall be placed in a Capital Replacement Fund to be held by the Town Trustees of Trust Funds. The Board of Selectmen and Laconia City Council shall be designated as the agents to expend, with said funds to be expended pursuant to the provisions of Section 7.5.
- 10.3.5 The Municipalities shall share the remaining property tax revenues generated by property located in Phase II after satisfaction of obligations set forth in Sections 10.3.2, 10.3.3 and 10.3.4 on a 50% Town – 50% City basis.
- 10.3.6 The Municipalities agree that the revenue sharing formula as set forth in Section 10.3.5 shall remain in effect in perpetuity following completion of infrastructure improvements at Phase II.
- 10.3.7 The Town shall submit the annual revenue sharing in accordance with Sections 10.3.2 through 10.3.5 on or before December 15 of each year after the Department of Revenue Administration has established the Town property tax rate.

10.4 Lakes Business Park - Phase II - Alternate Formulas – In the event that either the Town or the City decide not to participate in the development of Phase II and/or convey its undivided interest in Phase II land, the following shall govern each municipality's respective obligations and responsibilities:

10.4.1 In the event the Town's voters vote not to participate in the development of Phase II of the Lakes Business Park as outlined in Section 9.2.6, but agrees to transfer the Town's undivided 17.8% interest in the land comprising Phase II of the Lakes Business Park, pursuant to Section 9.2.5, the Municipalities agree that the City may, on its own and without the Town's participation, proceed with the construction of Phase II of the Lakes Business Park. Should the City decide to proceed and the town to convey its interest, the following will govern the development, property tax assessment, collection and distribution, and future actions upon Phase II, and the extension of city water to the Laconia Airport:

- 10.4.1.1 The City shall abide by and be subject to the Town's Land Use Regulations as if it were not a governmental entity.
- 10.4.1.2 The City shall pay 100% of all construction costs for said Phase II.
- 10.4.1.3 The Town's Selectmen will convey the Town's interest in said land to the holder of any purchase and sale agreement.
- 10.4.1.4 The first \$29,000 of property taxes generated upon properties in Phase II each year beginning in year six shall be placed in a Capital Replacement Fund to be held by the Town Trustees of Trust Funds. The Board of Selectmen and Laconia City Council shall be

designated as the agents to expend.

10.4.1.5 After the Capital Replacement Fund is funded pursuant to Section 10.4.1.4, the Town agrees to a revised revenue sharing formula whereby the Town shall retain the remaining 30% of the property tax revenue generated by property in Phase II of the Lakes Business Park with the City receiving 70% of the property tax revenues. Gilford's 30% share shall be deemed to include any amounts necessary to offset the Town's direct service delivery costs to Phase II properties only.

10.4.1.6 The Town shall receive 17.8% of the proceeds from the sale of any property in Phase II based upon a predevelopment value. The City shall receive the remaining proceeds from the sale of any property in Phase II.

10.4.1.7 The Municipalities agree that the revenue sharing formula as set forth in Section 10.4.1.4 and 10.4.1.5 shall remain in effect in perpetuity, or until full participation in Phase II by the Town pursuant to Section 10.7.

10.4.1.8 The Town shall submit the annual revenue sharing in accordance with Section 10.4.1.4 to the City on or before December 15 of each year after the Department of Revenue Administration has established the Town property tax rate.

10.4.1.9 The City shall fulfill its obligations under Sections 9.1.2 & 9.2.8.

10.4.2 In the event the Town's voters do not agree to participate in the construction of Phase II of the Lakes Business Park, or to transfer the Town's undivided 17.8% undivided interest in the land comprising Phase II, the City shall have no further obligation to act as outlined under Section 9.1.2.

10.4.3 In the event the City does not agree to participate in the development of Phase II of the Lakes Business Park as outlined in Section 9.3.0, but agrees to transfer the City's undivided 82.8% interest in the land comprising Phase II of the Lakes Business Park, pursuant to Section 9.2.7, the Municipalities agree that the Town may, on its own and without the City's participation, proceed with the construction of Phase II of the Lakes Business Park. Should the Town decide to proceed, the following will govern the development, property tax assessment, collection and distribution, and future actions upon Phase II, and the extension of City water to the Laconia Airport:

10.4.3.1 The Town shall abide by and be subject to the Town's Land Use Regulations as if it were not a governmental entity.

10.4.3.2 The Town shall pay 100% of all construction costs for said Phase II.

10.4.3.3 The City Council will convey the City's interest in said land to the holder of any purchase and sale agreement.

10.4.3.4 The Town shall retain 100% of the property tax revenue generated by property in Phase II of the Lakes Business Park.

10.4.3.5 The City shall receive 82.2% of the proceeds from the sale of any property in Phase II based upon the predevelopment value. The Town shall receive the

remaining proceeds from the sale of any property in Phase II.

**10.4.3.6** The City shall petition the Public Utilities Commission for the franchise area to include land within Phase II of the Lakes Business Park.

**10.4.3.7** The City shall complete its obligations under Section 9.1.2 and shall petition the Public Utilities Commission for the franchise area identified as Exhibit A as amended in blue.

**10.5** In the event the City does not agree to participate in the development of Phase II of the Lakes Business Park as outlined in Section 9.3.0, and further does not agree to transfer the City's undivided 82.8% interest in the land comprising Phase II of the Lakes Business Park, pursuant to Section 9.2.7, and Gilford voters have approved both participation and conveyance, the City agrees that it will forthwith complete its obligations under Sections 9.1.2 and petition the Public Utilities Commission for the franchise area as identified in Exhibit A as amended in blue.

**10.6** In the event that neither community participates in the development of Phase II of the Lakes Business Park as outlined in Sections 9.2.6 or 9.3.0, but agree to transfer their respective, undivided interest in the land comprising Phase II of the Lakes Business Park, pursuant to Sections 9.2.5 or 9.2.7, the City agrees to fulfill its obligations under Sections 9.2.8 and 10.4.3.6, and there shall be no sharing of property tax revenues.

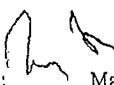
**10.7** In the event that either community decides in 2002 not to participate in the development of Phase II of the Lakes Business Park, and the other community decides to proceed under either Section 10.4.1 or 10.4.3, for a period of three (3) years following the March 2002 Gilford Town Meeting,

through the March 2005 Town Meeting, either community shall allow the other to become a full partner in Phase II by reimbursing the other for 50% of all construction costs for Phase II, as well as any bond interest and costs incurred by either community as a result of bonding more than their 50% share, including any pre-payment penalties. Following construction of Phase II, the complete listing of all construction costs shall be shared between the communities. After agreement of the second municipality to participate in the development of Phase II, the Municipalities shall share property tax revenue generated by property located in Phase II as set forth in Sections 10.3.2 through 10.3.5, and complete any outstanding obligations pursuant to Sections 9.1.2 & 9.2.9. It is understood by both communities that property tax sharing obligations under Section 10.3.5 shall commence upon reimbursement of construction, financing and other associated costs, and shall not include revenue previously collected by the Town and distributed or retained according to the applicable terms of this Agreement.

## ARTICLE 11

### General Cooperation Between The Municipalities

Nothing in this Agreement shall prevent or otherwise limit the Municipalities from cooperating on further economic development projects, including extension of municipal utilities and revenue sharing issues. The Municipalities pledge their good faith efforts to build upon the cooperation outlined in this Agreement to their mutual advantage.

Initiated by:  Mayor  Chair, Selectmen

ADOPTED this 15<sup>th</sup> day of May, 2001.

For the City of Laconia:

Matthew J. Johnson

Mayor

Charles L. Frasier

Councilor Ward 1

Robert J. Stiles

Councilor Ward 2

Douglas Mackay

Councilor Ward 3

Kathleen Anders

Councilor Ward 4

Robert J. Stiles

Councilor Ward 5

Robert D. Pack

Councilor Ward 6

For the Town of Gilford, attesting to  
the adoption of this Agreement at  
the March 2001 Town Meeting:

Robert C. Clark

Chairman, Board of Selectman

James M. Rutherford

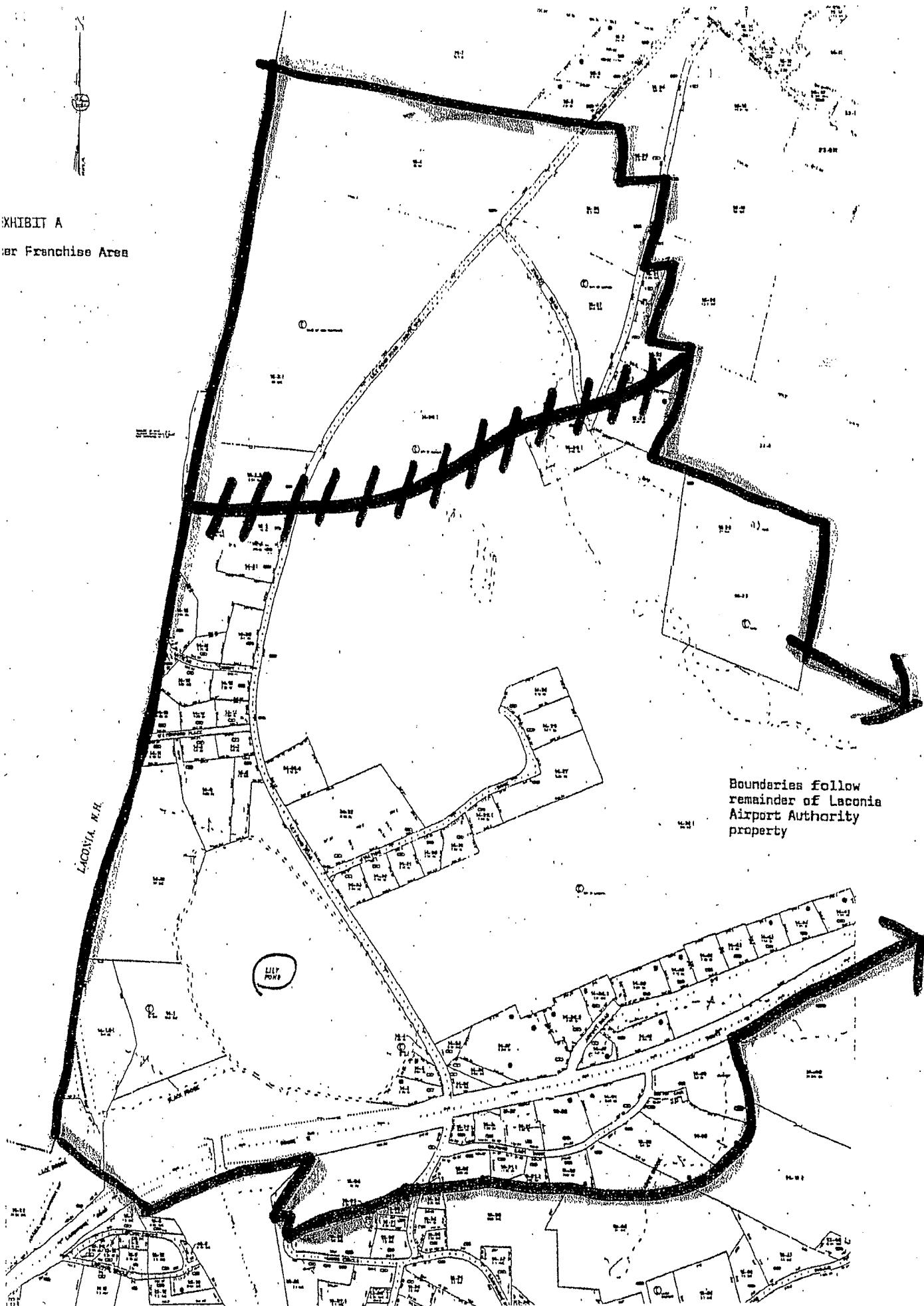
Selectman

John H. Hobbs

Selectman

EXHIBIT A

Franchise Area





**INTERMUNICIPAL AGREEMENT  
GOVERNING THE JOINT ECONOMIC ACTIVITIES  
BETWEEN THE CITY OF LACONIA AND THE TOWN OF GILFORD**

**AMENDMENT #1**

WHEREAS, the parties to the agreement referenced herein as dated May 15, 2001, acknowledge that all lots available for development in Phase II of the Lakes Business Park have been sold to private parties; and

WHEREAS, Section 3.1 of the agreement states that said agreement shall automatically terminate upon completion of the actions and responsibilities set forth in Article 9 except as specified in Article 10; and

WHEREAS, the parties agree the obligations set forth in Article 9 have been completed; thereby terminating the agreement except for the revenue sharing provisions in Article 10;

NOW, THEREFORE, the parties hereby agree to disband the Lakes Business Park Board of Directors; and

FURTHERMORE, the parties hereby agree to strike and repeal all existing terms and conditions in the agreement, including the language, terms and conditions as set forth in Article 10; and in place thereof, the following terms and conditions shall constitute the sole remaining basis for the non-terminated portion of the agreement:

**ARTICLE 1                    REVENUE SHARING**

1.1 The Town of Gilford shall continue to fund the Lakes Business Park Phase II Capital Replacement Trust Fund to be used for replacement of or additional infrastructure upon the mutual consent of the Laconia City Council and the Gilford Board of Selectmen pursuant to a resolution attached hereto as Exhibit A; provided that the Town's obligations shall pause or be capped whenever the balance of this fund shall reach one million dollars, (\$1,000,000.00), as calculated on December 31 of each year, and provided further that the Town's annual appropriations into the fund shall not exceed fifty thousand dollars, (\$50,000.00).

1.2 The Town of Gilford shall pay to the City of Laconia, twenty-five percent (25%) of the total property taxes collected on the land and buildings situated within Phase II of the Lakes Business Park in the Town of Gilford, minus the amount of money to be deposited into the Lakes Business Park Phase II Capital Replacement Trust Fund. Said payments shall be made prior to December 31 each year after the New Hampshire Department of Revenue Administration has established the Town property tax rate, to be accompanied by a detailed, written summary of the manner in which the revenue sharing payment was calculated. Example: the Town shall first determine the balance of the Capital Replacement Trust Fund as of December 31, 2024. If the balance is \$950,000 or less, the Town shall budget a deposit into the fund of \$50,000 for FY2025. Once the tax rate is set for 2025 and the total amount of property taxes from Lakes



Business Park properties are calculated based upon the 2<sup>nd</sup> issue warrant, the Town shall pay the City the amount due as set forth herein. If the total applicable taxes to be collected in 2025 were \$250,000, the Town would owe the City \$12,500 in revenue sharing. (25% of \$250,000 equals \$62,500 minus \$50,000 deposited into the Capital Replacement Trust Fund.)

1.3 This amended agreement and the obligations as set forth herein shall be effective as of January 1, 2026, (upon ratification by majority vote of the Laconia City Council and the 2025 Gilford Annual Town Meeting) and shall thereafter automatically expire and terminate as of December 31, 2050, except for the balance of the Capital Replacement Trust Fund which shall remain available for use until depleted upon mutual consent of the two governing bodies pursuant to its intended purposes as otherwise referenced herein.

## ARTICLE 2 TRAIL SYSTEM

2.1 The parties agree to work cooperatively to construct a paved recreational trail system as referenced in the Wetlands and Non-Site Specific Permit 2002-00822 and the Conservation Easement (recorded at Book 2363, Page 0338 in the Belknap County Registry of Deeds) using the designated trail easement areas as shown on the Subdivision of Land Lakes Business Park - Phase II as recorded at Drawer L49, Plans 33, 34, and 35 in the Belknap County Registry of Deeds. Funds for the design, construction and maintenance of the trail system shall come from the Capital Replacement Trust Fund and whatever grants, donations or other funding sources may be available.

IN WITNESS WHEREOF, this amended agreement is adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2025; ATTEST:

For the City of Laconia:

---

Laconia City Manager  
Duly authorized by vote of the Laconia City Council on \_\_\_\_\_.

For the Town of Gilford:

---

Gilford Town Administrator  
Duly authorized by vote of the Gilford Board of Selectmen on \_\_\_\_\_, upon adoption of this amended agreement at the March 2025 Annual Town Meeting.



**LACONIA CITY COUNCIL AGENDA  
JANUARY 12, 2026**

**STAFF REPORT  
AGENDA ITEM 22.A.  
PROPOSED APPLICATION TO THE COMMUNITY DEVELOPMENT  
FINANCE AUTHORITY FOR UP TO \$100,000 IN COMMUNITY  
DEVELOPMENT BLOCK GRANT EMERGENCY FUNDS FOR BELKNAP  
HOUSE EMERGENCY REPAIRS/REPLACEMENT OF THE SEWER LINE  
SERVICING THE BUILDING**

**Discussion:** Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available for Economic Development Projects, up \$500,000 for Housing Projects, up to \$500,000 for Public Facility Projects, up to \$500,000 in Emergency Funds, up to \$25,000 per Planning Study grant. All projects must directly benefit a majority of low- and moderate-income persons.

This is a proposed application to the Community Development Finance Authority for up to \$100,000 in CDBG Emergency Funds. Of the grant funds, up to \$15,000 will be retained by the City for administrative/labor compliance costs associated with the project, up to \$85,000 of the funds will be subgranted to Belknap House, a family shelter located at 200 Court Street in for emergency repairs/replacement to the sewer line servicing the building. The shelter services low and moderate income persons.

This project conforms with Laconia's Housing and Community Development Plan's goals of: Promote activities that protect the health and safety of residents and visitors (Short-term and Long-term goal).

At the December 22, 2025 meeting the City Council voted to schedule a public hearing; that public hearing was held earlier this evening.

**Fiscal Impact:**

**Staff Recommendation:** Staff recommends support of the proposed application.

**This report submitted by:** Kirk Beattie, City Manager

**Proposed motion:**

*"I move to approve the submittal of the Belknap House Emergency Sewer Line Repairs/Replacement Project CDBG application and vote to authorize the City Manager to sign and submit the CDBG application, and upon approval of the CDBG application, authorize the City Manager to execute any documents which may be necessary to effectuate the CDBG contract, and any amendments thereto."*

**LACONIA CITY COUNCIL AGENDA  
JANUARY 12, 2026**

**STAFF REPORT  
AGENDA ITEM 22.B.**

**ADOPTION OF THE ANTI-DISPLACEMENT AND RELOCATION  
ASSISTANCE PLAN FOR THE BELKNAP HOUSE EMERGENCY  
REPAIRS/REPLACEMENT PROJECT FOR THE SEWER LINE  
SERVICING THE BUILDING**

**Discussion:** This plan outlines measures, under the Uniform Relocation Act, required for CDBG projects that involve any displacement or relocation of persons (or businesses), if the City were to undertake a CDBG project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated. This project does not anticipate displacement or relocation.

At the December 22, 2025 meeting the City Council voted to schedule a public hearing; that public hearing was held earlier this evening.

**Fiscal Impact:**

**Staff Recommendation:** Staff recommends approval of the adoption of this plan.

**Proposed motion:**

*"I move to approve the Residential Anti-Displacement and Relocation Assistance Plan for the Belknap House Emergency Repairs/Replacement Project for the sewer line servicing the building."*